



**A meeting of the Council will be held in the Civic Hall, Leeds on Wednesday, 16th November, 2022 at 1.00 pm**

**Members of the Council are invited to attend and transact the following business:**

- 1 Minutes of the last Meeting** 5 - 30

To approve the minutes of the Council Meetings held on 20<sup>th</sup> July, 14<sup>th</sup> September and 19<sup>th</sup> October 2022.
- 2 Declaration of Interest**

To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.
- 3 Communications**

To receive such communications as the Lord Mayor, the Leader, Members of the Executive Board or the Chief Executive consider appropriate.
- 4 Deputations**

To receive deputations in accordance with Council Procedure Rule 10.
- 5 Report on Appointments** 31 - 34

To consider the report of the City Solicitor on appointments.
- 6 Report on Plans Panel and Development Plan Panel Annual Report 2021-22** 35 - 50

To consider the report of the Chief Planning Officer presenting to Council the 2021-22 Plans Panel annual report.
- 7 Report on Community Committees Annual Report 2021/22** 51 - 80

To consider the report of the Director of Communities, Housing and Environment presenting to Council the Community Committees' Annual Report which looks at the progress made over the last twelve months. It outlines the changes which have taken place during 2021 to 2022 and gives examples of

some of the work the Community Committees have carried out within their communities to improve the lives of local people of all ages and backgrounds.

The report also looks at Wellbeing and Youth Activities Funding (YAF) and the impact it makes, as well as the role the Community Committees undertake in bringing communities together and provides direct links to the Community Committee Facebook pages and the social media activity that takes place through the Community Committee structures.

As well as looking back over the last 12 months, the report looks forward and mentions the significant challenges but also opportunities that the Coronavirus pandemic has and will present committees with.

## 8 **Executive Questions**

To deal with executive questions in accordance with Council Procedure Rule 11.

## 9 **Minutes of the Health and Wellbeing Board and the Executive Board** 81 - 140

To receive the minutes in accordance with Council Procedure Rule 2.2(i).

## 10 **White Paper Motion (in the name of Councillor Buckley) - Bus Services in Leeds** 141 - 142

This Council is concerned at the current state of bus services in Leeds.

Council notes that public transport was hit hard by the pandemic, with passenger numbers not yet fully recovered, and Council welcomes the substantial and continuing government funding that has been paid to operators and local transport authorities to keep services running. Between April and December this year alone, West Yorkshire Combined Authority is expected to receive £3,043,632 to help operators maintain vital routes.

Council regrets that despite this investment the performance of some services has worsened. Passenger satisfaction has declined on key measures such as punctuality, reliability and the provision of information during the journey, whilst concerns have been raised about the accuracy of the real time information system that displays the predicted time of the next bus. Meanwhile many outer areas of the city still suffer from poor public transport connectivity and service reliability issues, with investment largely focused on the city centre.

Council notes that the Combined Authority has been awarded an indicative settlement of £69,974,070 in government funding over three financial years to support delivery of a Bus Service Improvement Plan, and believes the public will expect the Mayor of West Yorkshire to be held accountable for addressing current problems with services now, as well as delivering a longer term step change in performance in Leeds.

Council requests that the Chief Executive writes to the Mayor of West Yorkshire asking that she outlines her detailed plans to tackle the immediate

concerns with the city's bus services, and inviting her to take questions in an appropriate forum from elected members in Leeds.

11 **White Paper Motion (in the name of Councillor Downes) - Queensway School** 143 - 144

This council is concerned that the proposed closure of Queensway School in Yeadon will only partially address the challenge of low pupil numbers in Aireborough and that the current problem is an Aireborough wide issue, that should be dealt with holistically. Closure of Queensway would seriously impact on SEND pupils and disrupt the education and mental health of pupils. This will have an additional impact on the JCC and future provision for the whole of Aireborough.

Council calls on officers to halt the process of Queensway's closure and look for a full solution for Aireborough instead.

12 **White Paper Motion (in the name of Councillor Carlill) - River Pollution** 145 - 146

This Council is very concerned the Government continues to allow raw sewage to be dumped into rivers flowing through Leeds.

Council is shocked Environment Agency figures show raw sewage has been pumped into Yorkshire's natural environment once every 18.75 minutes since 2016 and the number of spills has increased by over 100,000% in that time.

Council notes that the Government's failure to implement effective regulation, as well as Government cuts to the Environment Agency budget since 2010 have reduced the amount of surveillance of water companies aimed at stopping pollution in rivers and caused an increase in raw sewage dumping.

Council calls on the Government to end this disgraceful practice by allowing unlimited fines, holding water company bosses legally and financially accountable for their negligence, and by toughening up regulations that currently allow the system to be abused.



Tom Riordan CBE  
Chief Executive

Civic Hall  
Leeds  
LS1 1UR

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[Council and democracy \(leeds.gov.uk\)](https://leeds.gov.uk)

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Please note: this meeting may be filmed for live or subsequent broadcast via the City Council's website on the internet - at the start of the meeting the Lord Mayor will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training purposes by the Council. Generally the public gallery is not filmed. However, by entering the Council Chamber and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding this, please contact the City Solicitor.

#### **Third Party Recording**

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the clerk.

Use of Recordings by Third Parties– code of practice

a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.

b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.



Proceedings of the Meeting of the Leeds City Council held  
Civic Hall, Leeds on Wednesday, 20th July, 2022

**PRESENT:** The Lord Mayor Councillor Robert Gettings MBE JP in the Chair.

**WARD**

**ADEL & WHARFEDALE**

Barry John Anderson  
Caroline Anderson  
Billy Flynn

**ALWOODLEY**

Dan Cohen  
  
Peter Mervyn Harrand

**ARDSLEY & ROBIN HOOD**

Karen Renshaw  
Mike Foster  
Lisa Mulherin

**ARMLEY**

Alice Smart  
James McKenna  
Lou Cunningham

**BEESTON & HOLBECK**

Annie Maloney  
Gohar Almas  
Andrew Scopes  
**BRAMLEY & STANNINGLEY**

Kevin Ritchie  
Caroline Gruen  
Julie Heselwood  
**BURMANTOFTS & RICHMOND HILL**

Luke Farley  
Asghar Khan  
Denise Ragan

**WARD**

**CALVERLEY & FARSLEY**

Amanda Carter  
Peter Carlill  
Andrew Carter

**CHAPEL ALLERTON**

Eileen Taylor  
Mohammed Rafique  
Jane Dowson

**CROSS GATES & WHINMOOR**

Pauleen Grahame  
James Gibson  
Jessica Lennox

**FARNLEY & WORTLEY**

Mark Swards  
David Blackburn  
Ann Forsaith  
**GARFORTH & SWILLINGTON**

Mark Dobson  
Sarah Field  
Suzanne McCormack  
**GIPTON & HAREHILLS**

Salma Arif  
Arif Hussain  
Kamila Maqsood  
**GUISELEY & RAWDON**

Eleanor Thomson  
Paul Alderson  
Paul John Spencer Wadsworth

**HAREWOOD**

Matthew James Robinson  
Sam Firth  
Ryan Stephenson

**HEADINGLEY & HYDE PARK**

Jonathon Pryor  
Alison Garthwaite  
Neil Walshaw

**HORSFORTH**

Emmie Bromley  
John Garvani  
Jackie Shemilt

**HUNSLET & RIVERSIDE**

Ed Carlisle  
Mohammed Iqbal  
Paul Wray

**KILLINGBECK & SEACROFT**

John Tudor  
David Jenkins  
Katie Dye

**KIPPAX & METHLEY**

Mary Elizabeth Harland  
James Lewis  
Mirelle Midgley

**KIRKSTALL**

Hannah Bithell  
Fiona Elizabeth Venner  
John Anthony Illingworth

**LITTLE LONDON & WOODHOUSE**

Kayleigh Brooks  
Javaid Akhtar  
Abigail Marshall-Katung

**MIDDLETON PARK**

Wayne Dixon  
Sharon Burke  
Paul Anthony Truswell

**MOORTOWN**

Mahalia France-Mir  
Sharon Hamilton  
Mohammed Shahzad

**MORLEY NORTH**

Robert Gettings MBE JP  
Robert Finnigan  
Andy Hutchison

**MORLEY SOUTH**

Oliver Newton  
Jane Senior  
Wyn Kidger

**OTLEY & YEADON**

Colin Campbell

Ryk Downes

**PUDSEY**

Simon Seary  
Dawn Seary  
Trish Smith

**ROTHWELL**

Barry Stewart Golton  
Conrad Hart-Brooke  
Diane Chapman

**ROUNDHAY**

Jordan Bowden  
Zara Hussain  
Lisa Martin

**TEMPLE NEWSAM**

Debra Coupar  
Helen Hayden  
Nicole Sharp

**WEETWOOD**

Izaak Wilson  
Emma Flint  
Chris Howley

**WETHERBY**

Norma Harrington  
Alan James Lamb  
Linda Richards

## 18 **Announcements**

(a) The Lord Mayor welcomed members to this meeting of Full Council and also any members of the public who were joining the meeting and reminded those present that the meeting was to be streamed live.

(b) The Lord Mayor informed Council that in his first seven weeks as Lord Mayor he had attended more than 80 events and he had been struck by the diversity and community cohesion across the City making Leeds such a rich cultural place to live.

(c) The Lord Mayor congratulated Farsley Celtic Football Club on their achievement in winning the Deaf Final of the FA Disability Cup.

(d) The Lord Mayor congratulated all those recipients from Leeds or who work and volunteer in Leeds and who had been recognised in Her Majesty the Queen's 2022 Birthday Honours list. The Lord Mayor offered his congratulations on the receipt of the award.

(e) The Lord Mayor reported that he was delighted to learn that the Leeds Armed Forces Covenant had been awarded silver status by the Defence Employer Recognition Scheme. This was a fantastic recognition for the work of the council to support members of our Armed Forces and the Lord Mayor thanked all those involved who had worked hard to support this.

(f) The Lord Mayor informed Council of the recent death of Honorary Alderman John Hamilton.

Council stood in silent tribute.

## 19 **Procedural Motion**

It was moved by Councillor Lennox, seconded by Councillor Cohen and

**RESOLVED** - That Council Procedure Rule (CPR) 22.1 (Suspension of CPRs), that CPR 12.2 (motions and amendments) be suspended to allow the introduction of an additional not for debate White Paper on Twinning with Kharkiv to be heard at the start of the meeting.

## 20 **Not for Debate White Paper Motion (in the name of Councillor Lewis)**

It was moved by Councillor Lewis, seconded by Councillor Andrew Carter and supported by Councillors Golton, Hutchison, Dobson and Blackburn and

**RESOLVED** – That this Council notes Leeds has a long tradition of building strong international partnerships in a show of friendship and has a number of long-standing twinning agreements and sister city relationships across the world.

Council continues to condemn the invasion of Ukraine and welcome Ukrainian refugees, as the humanitarian situation worsens.

Council requests officers to explore a twinning between Leeds and Kharkiv to support closer ties of friendship confirming the City's commitment to show support and solidarity with Ukraine.

## 21 **Minutes of the last Meeting**

It was moved by Councillor Lennox, seconded by Councillor Cohen and

**RESOLVED** – That the minutes of the meeting held on 26<sup>th</sup> May 2022 be approved.

**22 Declaration of Interest**

There were no declarations of interests.

**23 Communications**

In accordance with Council Procedure Rule 2.2(d) Councillor Venner drew to the meetings attention communications which had been received from Ofsted to both the Director of Children and Families and the Children and Young People of Leeds.

In accordance with a whips agreement Councillor Andrew Carter replied to the Communication.

The Chief Executive informed Council that responses had been received regarding 2 white paper resolutions in March, from Grant Shapps MP, Secretary of State for Transport on the Transport White Paper and George Eustice MP Secretary of State for Environment, Food and Rural Affairs on the Trees White Paper copies of which had previously been circulated to all Members of Council.

**24 Deputations**

Two deputations were admitted to the meeting and addressed Council, as follows:-

- 1) National Endometriosis Survivors Support
- 2) Zest

**RESOLVED** – That the subject matter in respect of deputation 1 be referred to the Director of Adults and Health for consideration in consultation with the relevant Executive Member and that the subject matter in respect of deputation 2 be referred to the Director of Adults and Health and Director of Public Health for consideration in consultation with the relevant Executive Member.

**25 Recommendations of the General Purposes Committee - Amendments to Article 17 of the Constitution, Health and Wellbeing Board Terms of Reference and Council Procedure Rules**

The report of the Director of Adults and Health recommending amendments to Article 17 of the Constitution, The Health and Wellbeing Board Terms of Reference and Council Procedure Rules was moved by Councillor Lewis, seconded by Councillor Coupar and

**RESOLVED –**

- (a) That the proposed amendments to Article 17 of the Constitution, The Health and Wellbeing Board Terms of Reference and Council Procedure Rules as set out in the appendices to the report be approved.
- (b) That the mandatory appointment on the Health and Wellbeing Board of Tim Ryley (Place Based Lead, Leeds Health & Care Partnership) who is the nominated representative of the Leeds Committee of the West Yorkshire Integrated Care Board be noted.

**26 Report on Appointments**

The report of the City Solicitor on appointments was moved by Councillor Lennox, seconded by Councillor Venner, an amendment was moved by Councillor Stephenson, seconded by Councillor Cohen;

To amend the Report on Appointments to include the following recommendation:

(c) to request that the Children & Families Scrutiny Board appoint a non-voting social worker staff representative as a co-opted member.

The amendment in the name of Councillor Stephenson was declared lost and upon being put to the vote it was

**RESOLVED** – That the report of the City Solicitor on appointments be approved including those listed on the order paper, namely;

- 1 To note the following appointments to various West Yorkshire Combined Authority Committees and the West Yorkshire Pension Fund Joint Advisory Group;
  - Councillor Sam Firth to the Economy Scrutiny Committee
  - Councillor Izaak Wilson to the West Yorkshire Combined Authority Transport Committee.
  - Councillor Jess Lennox to replace Councillor Izaak Wilson on the West Yorkshire Combined Authority Transport Scrutiny Committee
  - Councillor Scopes to replace Councillor Martin on the West Yorkshire Pension Fund Joint Advisory Group
  
- 2 To note the following appointment to a Committee, Board or Panel
  - Councillor B Flynn be appointed to fill the vacancy on Corporate Governance & Audit Committee.
  - Councillor Almass to replace Councillor Maqsood on the Strategy and Resources Scrutiny Board.
  - Councillor Lennox to fill the Labour vacancy and Councillor Lay to fill the Liberal Democrat vacancy on the Infrastructure, Investment and Inclusive Growth Scrutiny Board.
  - Councillor Dowson to replace Councillor Smart on the Corporate Governance and Audit Committee.

On the requisition of Councillor Stephenson and Councillor Cohen the voting on the amendment was recorded as follows;

YES – 28

Alderson, B Anderson, C Anderson, Amanda Carter, Andrew Carter, Cohen, Dixon, Dobson, Downes, Finnigan, Firth, Flynn, Foster, Golton, Harrand, Harrington, Hutchison, Howley, Lamb, Newton, Richards, D Seary, S Seary, Senior, Shemilt, Smith, Stephenson, and Wadsworth.

NO – 55

Akhtar, Almass, Arif, Bithell, Bowden, Bromley, Brooks, Burke, Carlill, Coupar, Cunningham, Dowson, Dye, Farley, Flint, France-Mir, Garthwaite, Garvani, Gibson, Grahame, Gruen, Hamilton, Harland, Hayden, Heselwood, A Hussain, Z Hussain, Illingworth, Iqbal, Jenkins, Khan, Lennox, Lewis, Maloney, Marshall-Katung, Martin, McKenna, Midgley, Mulherin, Pryor, Rafique, Ragan, Renshaw, Ritchie, Scopes, Swards, Shahzad, E Taylor, Thomson, Truswell, Tudor, Venner, Walshaw, Wilson and Wray.

ABSTAIN – 5

Blackburn, Carlisle, Forsaith, Field and McCormack

**27 Report of the Independent Remuneration Panel**

It was moved by Councillor Coupar, seconded by Councillor Lewis and

**RESOLVED** – That the report of the Head of Democratic Services presenting to Council the report of the Independent Remuneration Panel be received and the recommendations set out agreed, namely;

- a) The level of Special Responsibility Allowance for the Chair of Climate Emergency Advisory Committee (CEAC) should be 35% of that of the Leader of Council.
- b) The level of Special Responsibility Allowance for the Shadow Chair of CEAC should be 15% of that of the Leader of Council.
- c) The continuation of indexation arrangements to June 2026, which currently permit the annual adjustment of allowances in line with the headline pay increase negotiated through the National Joint Council for Local Government Employees (or equivalent).

**28 Report on Scrutiny Annual Report**

It was moved by Councillor Coupar, seconded by Councillor Lennox and

**RESOLVED** – That the report of the City Solicitor presenting the Scrutiny Boards Annual Report for 2021/22 to Council be received and noted.

At the conclusion of this item Council adjourned from 15.30 to 15.45.

**29 Report on the Annual Report of the Corporate Governance and Audit Committee**

It was moved by Councillor Wray, seconded by Councillor Coupar and

**RESOLVED** - That the report of the Chief Officer Financial Services be received and the matters set out in the annual report reflecting the work of the Corporate Governance and Audit Committee in the 2021-22 municipal year be noted.

**30 Executive Questions**

Q1 Councillor Stephenson to the Executive Member (Adult and Children's Social Care and Health Partnerships):-

Can the Executive Member for Adult and Children's Social Care and Health Partnerships inform Council how many formal grievances have been received from children's social workers so far this year; and where these were group grievances how many employees were included in the grievance?

The Executive Member (Adult and Children's Social Care and Health Partnerships) replied.

Q2 Councillor Golton to the Leader of Council :-

Does the Leader of Council share my dismay that despite having control of a £multi-million bus investment and subsidy budget, leadership of a supposedly innovative and ground-breaking 'West Yorkshire Bus Enhanced Partnership', and a close professional relationship with the Unite Union, the West Yorkshire Mayor has refused to use her position of influence to intervene and arbitrate

an end to the Arriva strike which has adversely affected the lives of Leeds workers, students and elderly residents since June 6th in wards such as Rothwell, which are totally dependent on Arriva services, and has still not been resolved?

The Leader of Council replied.

Q3 Councillor Mulherin to the Executive Member (Adults and Children's Social Care and Health Partnerships):-

Please could the Executive Member for Adults and Children's Social Care and Health Partnerships comment on the recent high court judgement on the Government's policy to discharge hospital patients into care homes without testing for Covid-19?

The Executive Member (Adults and Children's Social Care and Health Partnerships) replied.

Q4 Councillor Dobson to the Executive Member (Resources):-

In an age when Elected Members are faced with more and more challenges to our personal safety, does the Executive Member for Resources agree with West Yorkshire Police that when we are duty bound to progress casework to them on behalf of a resident, our role as conduits should be routinely shared with the person(s) against whom the complaint has been lodged?

The Executive Member (Resources) replied.

Q5 Councillor Khan to the Executive Member (Communities):-

Please could the Executive Member update Council on the support provided in Leeds to Ukrainian refugees?

The Executive Member (Communities) replied.

Q6 Councillor Richards to the Executive Member (Adult and Children's Social Care and Health Partnerships):-

Can the Executive Member for Adult and Children's Social Care and Health Partnerships inform Council how many children's social workers have resigned from their post so far this year; how many of those were newly qualified; and how many returned exit surveys or completed exit interviews?

The Executive Member (Adult and Children's Social Care and Health Partnerships) replied.

At the conclusion of question time, the following questions remained unanswered and it was noted that, under the provisions of Council Procedure Rule 11.6, written answers would be sent to each Member of Council:-

Q7 Councillor Downes to the Executive Member (Communities).

Q8 Councillor Flint to the Executive Member (Economy, Culture and Education)

Q9 Councillor Dobson to the Executive Member (Resources)

Q10 Councillor Hamilton to the Executive Member (Environment and Housing).

- Q11 Councillor Harrington to the Executive Member (Adult and Children's Social Care and Health Partnerships).
- Q12 Councillor Golton to the Executive Member (Environment and Housing).
- Q13 Councillor Bithell to the Executive Member (Public Health & Active Lifestyles).
- Q14 Councillor Dobson to the Executive Member (Economy, Culture and Education).
- Q15 Councillor Carlill to the Executive Member (Infrastructure and Climate).
- Q16 Councillor C Anderson to the Executive Member (Adult and Children's Social Care and Health Partnerships).
- Q17 Councillor Golton to the Executive Member (Infrastructure and Climate).
- Q18 Councillor Scopes to the Executive Member (Resources).
- Q19 Councillor Dobson to the Executive Member (Resources).
- Q20 Councillor D Seary to the Executive Member (Adult and Children's Social Care and Health Partnerships).
- Q21 Councillor Golton to the Executive Member (Resources).
- Q22 Councillor Dobson to the Leader of Council.
- Q23 Councillor Robinson to the Executive Member (Environment and Housing).
- Q24 Councillor Golton to the Executive Member (Adult and Children's Social Care and Health Partnerships).
- Q25 Councillor Dobson to the Executive Member (Adult and Children's Social Care and Health Partnerships).
- Q26 Councillor Wadsworth to the Executive Member (Environment and Housing).
- Q27 Councillor Golton to the Executive Member (Infrastructure and Climate).
- Q28 Councillor Robinson to the Executive Member (Infrastructure and Climate).
- Q29 Councillor Golton to the Executive Member (Infrastructure and Climate).
- Q30 Councillor Wadsworth to the Leader of Council.
- Q31 Councillor Golton to the Executive Member (Adult and Children's Social Care and Health Partnerships).
- Q32 Councillor Robinson to the Leader of Council.
- Q33 Councillor Campbell to the Executive Member (Environment and Housing).
- Q34 Councillor Robinson to the Executive Member (Environment and Housing).



- Q35 Councillor Campbell to the Executive Member (Public Health & Active Lifestyles).
- Q36 Councillor Firth to the Executive Member (Public Health & Active Lifestyles).
- Q37 Councillor Stephenson to the Executive Member (Adult and Children's Social Care and Health Partnerships).
- Q38 Councillor Firth to the Executive Member (Infrastructure and Climate).
- Q39 Councillor Firth to the Executive Member (Public Health & Active Lifestyles).
- Q40 Councillor Firth to the Executive Member (Infrastructure and Climate).
- Q41 Councillor Firth to the Leader of Council.
- Q42 Councillor Firth to the Executive Member (Economy, Culture and Education).

**31 Minutes of the Health and Wellbeing Board and the Executive Board**

It was moved by Councillor Lewis, seconded by Councillor Lennox that the minutes be received in accordance with Council Procedure Rule 2.2(i).

An amendment was moved by Councillor Andrew Carter, seconded by Councillor Flynn

To add the following at the end of item 11:

To request that Executive Board reconsiders the decision in respect of Minute 10, Social Value Fund Proposal, of the Executive Board meeting held on 22 June.

A second amendment was moved by Councillor Andrew Carter seconded by Councillor Robinson

To add the following at the end of item 11:

To request that Executive Board reconsiders the decision in respect of Minute 9, Leeds Station Sustainable Travel Gateway Scheme, of the Executive Board meeting held on 22 June.

A third amendment was moved by Councillor Stephenson seconded by Councillor Richards

To add the following at the end of item 11:

To request that Executive Board reconsiders the decision in respect of Minute 13 of the Executive Board meeting held on 22 June.

Upon being put to the vote the amendments (references back) were declared lost and upon being put to the vote it was

**RESOLVED** – That the minutes be received in accordance with Council Procedure Rule 2.2(i).

Council Procedure Rule 4, providing for the winding up of business, was applied prior to any notified comments on the minutes having been debated.

At the conclusion of this item Council adjourned from 16.50 to 17.25

### 32 **White Paper Motion (in the name of Councillor Andrew Carter) - Highways**

It was moved by Councillor Andrew Carter, seconded by Councillor Lamb that this Council is concerned that the mean average highways maintenance backlog in the city is 19.8 years, pointing to significant under investment in the city's roads by the current administration.

Council is further concerned that budget amendments to increase highways capital investment have been repeatedly ignored suggesting that the administration do not see highways investment as a priority. This is particularly the case when set against a backdrop of massive borrowing and debt incurred by the authority since 2010, meaning that in 2022/23 up to £63.5m will be spent on MRP debt and interest, money that could have been spent on frontline services or prioritised towards highways investment.

Council further notes significant Government investment in highways and transport in recent years both in Leeds and nationally:

- £173.5m of the Leeds Public Transport Investment Programme
- £200m for development and delivery of a mass transit scheme in Leeds
- £4.8m in pothole grant funding allocated in 2021/22
- £2.7 billion in local highways maintenance funding between 2022/23 and 2024/25 to local authorities outside of London and the 8 largest city regions
- £20m Levelling Up funding for West Leeds transport improvements
- CRSTS funding of £830m announced in April 2022

This Council believes that Leeds residents see highways maintenance as a major priority both in terms of road safety, amenity and to prevent damage to vehicles. Council therefore calls for a report to be brought to Executive Board setting out how highways maintenance will be prioritised and how much additional investment the Council will make in the city's roads in the coming years.

An amendment was moved by Councillor Golton, seconded by Councillor Downes

In the first paragraph insert the words 'and pavements' after '...city's roads'

In the second paragraph delete everything (including bullet points) after '...as a priority.'

Retain the final paragraph and insert after '...highways maintenance' the words 'residential parking capacity, and pedestrian accessibility' and insert the words 'and pavements' after the words '...city's roads'

The amended White Paper would then read as follows:

"This Council is concerned that the mean average highways maintenance backlog in the city is 19.8 years, pointing to significant under investment in the city's roads and pavements by the current administration.

Council is further concerned that budget amendments to increase highways capital investment have been repeatedly ignored suggesting that the administration do not see highways investment as a priority.

This Council believes that Leeds residents see highways maintenance, residential parking capacity, and pedestrian accessibility as a major priority both in terms of road safety, amenity and to prevent damage to vehicles. Council therefore calls for a report to be brought to Executive Board setting out how highways maintenance will

be prioritised and how much additional investment the Council will make in the city's roads and pavements in the coming years."

A second amendment was moved by Councillor Hayden, seconded by Councillor Carlill

Delete All after "This Council" and replace with:

....."welcomes the decision by the Labour Administration to increase highways funding in Leeds since 2010, meaning the city tops the list of all councils nationwide for highways investment with over £20m programmed to be spent in wards all across the city this year alone.

Council notes investment in highways would have been significantly higher had the Conservative Government not imposed severe cuts to local authority budgets, including for highways, with £2.2bn cut from council services in Leeds since 2010.

Council calls on all political groups to support a communication to whoever the Conservative Party select to be their new Prime Minister to call on them to provide better, long-term, secure funding to address over a decade's worth of cuts, rather than ad hoc one off grants that are woefully small in the face of the £200M the city's roads need.

This Council also notes that Highways Maintenance is just one area where cuts to Leeds have been to the detriment of Leeds residents and calls on the Government to give the people of Leeds the funding they deserve."

The amendment in the name of Councillor Golton was declared lost the amendment in the name of Councillor Hayden was carried and upon being put to the vote it was

**RESOLVED** – That this Council welcomes the decision by the Labour Administration to increase highways funding in Leeds since 2010, meaning the city tops the list of all councils nationwide for highways investment with over £20m programmed to be spent in wards all across the city this year alone.

Council notes investment in highways would have been significantly higher had the Conservative Government not imposed severe cuts to local authority budgets, including for highways, with £2.2bn cut from council services in Leeds since 2010.

Council calls on all political groups to support a communication to whoever the Conservative Party select to be their new Prime Minister to call on them to provide better, long-term, secure funding to address over a decade's worth of cuts, rather than ad hoc one off grants that are woefully small in the face of the £200M the city's roads need.

This Council also notes that Highways Maintenance is just one area where cuts to Leeds have been to the detriment of Leeds residents and calls on the Government to give the people of Leeds the funding they deserve."

### **33 White Paper Motion (in the name of Councillor Forsaith) - Fair Votes**

It was moved by Councillor Forsaith, seconded by Councillor Carlisle that this Council notes that the First Past the Post (FPTP) voting system originated when land-owning aristocrats dominated parliament and voting was restricted to property-owning men. In Europe, only the UK and authoritarian Belarus still use archaic single-round FPTP for general elections.

Council supports fair votes for all and further notes that:

- the UK's First Past the Post voting system curtails voter choice and leaves millions feeling unrepresented by their elected representatives. This growing disillusionment amongst voters is evidenced by low turn outs, particularly in local elections. These factors have contributed to dangerous levels of distrust and disillusionment with our democratic process.
- Proportional Representation (PR) is used to elect parliaments in more than 80 countries. Those countries tend to be more equal, freer and greener. PR ensures all votes count, have equal value, and that seats won match votes cast. Under PR, MPs and Parliaments better reflect the age, gender and protected characteristics of local communities and the nation. MPs better reflecting their communities leads to improved decision-making, wider participation and increased levels of ownership of decisions taken.
- PR would also end minority rule. In 2019, 43.6% of the vote produced a government with 56.2% of the seats and 100% of the power. PR also prevents 'wrong winner' elections such as occurred in 1951 when more people voted Labour than Conservative, yet the Conservatives formed the government.
- PR is already used to elect the Parliaments and Assemblies of Scotland, Wales and Northern Ireland as well as London and the Welsh Senedd is reviewing legislation on Single Transferable Vote for local councils.
- There is a growing movement of supporters for Proportional Representation, with the Unite and Unison unions now backing PR.
- There is a range of options for implementing Proportional Representation systems, any of which would deliver a fairer and more representative democracy for electors.

Council believes

- that it is essential that faith is restored in our democratic system and that the public see both Parliament and Councils as fairly reflecting their views
- that our First Past the Post voting system is a significant barrier to restoring this faith which prevents the balance of opinion among the electorate being reflected in Parliament and local councils
- that a system of Proportional Representation in which seats match votes and all votes count equally would help to rebuild public trust by ensuring that all political views are represented in Parliament and local councils in proportion to their level of public support

Council therefore resolves to write to HM Government calling for a change in our outdated electoral laws to enable Proportional Representation to be used for general and local elections.

Council further resolves to ask all the MPs who represent Leeds residents to support changing our electoral system to a fairer Proportional Representation system.

An amendment was moved by Councillor Cohen, seconded by Councillor Richards

**Delete all after “First Past the Post (FPTP) voting system” in the first line, and replace with the following:**

“is a tried and tested method for determining UK general elections that is well understood by voters, maintains a valuable geographic link between electors and their representatives, and is more likely than the alternatives to produce clearer results leading to stable government.

“Council notes that PR voting systems have their own disadvantages including providing a platform for extremist parties, a tendency to produce unstable coalitions, and a weakening of the link between MPs and their constituents.

“Council further notes that UK voters comprehensively rejected a proposal to change the voting system, by 68 percent to 32 percent, in a 2011 referendum and believes this result should be respected.

“Council therefore does not support any moves to change the current voting system for general and local elections.”

**Motion would read:**

“This Council notes that the First Past the Post (FPTP) voting system is a tried and tested method for determining UK general elections that is well understood by voters, maintains a valuable geographic link between electors and their representatives, and is more likely than the alternatives to produce clearer results leading to stable government.

“Council notes that PR voting systems have their own disadvantages including providing a platform for extremist parties, a tendency to produce unstable coalitions, and a weakening of the link between MPs and their constituents.

“Council further notes that UK voters comprehensively rejected a proposal to change the voting system, by 68 percent to 32 percent, in a 2011 referendum and believes this result should be respected.

“Council therefore does not support any moves to change the current voting system for general and local elections.”

A second amendment was moved by Councillor Golton, seconded by Councillor Campbell

In the second to last paragraph delete the words ‘...Proportional Representation’ and replace with ‘the Single Transferable Vote system in multi-member wards and constituencies.

The amended White Paper will then read:

This Council notes that the First Past the Post (FPTP) voting system originated when land-owning aristocrats dominated parliament and voting was restricted to property-owning men. In Europe, only the UK and authoritarian Belarus still use archaic single-round FPTP for general elections.

Council supports fair votes for all and further notes that:

- the UK’s First Past the Post voting system curtails voter choice and leaves millions feeling unrepresented by their elected representatives. This growing disillusionment amongst voters is evidenced by low turn outs, particularly in

local elections. These factors have contributed to dangerous levels of distrust and disillusionment with our democratic process.

- Proportional Representation (PR) is used to elect parliaments in more than 80 countries. Those countries tend to be more equal, freer and greener. PR ensures all votes count, have equal value, and that seats won match votes cast. Under PR, MPs and Parliaments better reflect the age, gender and protected characteristics of local communities and the nation. MPs better reflecting their communities leads to improved decision-making, wider participation and increased levels of ownership of decisions taken.
- PR would also end minority rule. In 2019, 43.6% of the vote produced a government with 56.2% of the seats and 100% of the power. PR also prevents 'wrong winner' elections such as occurred in 1951 when more people voted Labour than Conservative, yet the Conservatives formed the government.
- PR is already used to elect the Parliaments and Assemblies of Scotland, Wales and Northern Ireland as well as London and the Welsh Senedd is reviewing legislation on Single Transferable Vote for local councils.
- There is a growing movement of supporters for Proportional Representation, with the Unite and Unison unions now backing PR.
- There is a range of options for implementing Proportional Representation systems, any of which would deliver a fairer and more representative democracy for electors.

Council believes

- that it is essential that faith is restored in our democratic system and that the public see both Parliament and Councils as fairly reflecting their views
- that our First Past the Post voting system is a significant barrier to restoring this faith which prevents the balance of opinion among the electorate being reflected in Parliament and local councils
- that a system of Proportional Representation in which seats match votes and all votes count equally would help to rebuild public trust by ensuring that all political views are represented in Parliament and local councils in proportion to their level of public support

Council therefore resolves to write to HM Government calling for a change in our outdated electoral laws to enable the Single Transferable Vote system in multi-member wards and constituencies to be used for general and local elections.

Council further resolves to ask all the MPs who represent Leeds residents to support changing our electoral system to a fairer Proportional Representation system.

A third amendment was moved by Councillor Lewis, seconded by Councillor Wilson

Delete all after "This Council" and replace with:

".....recognises the frustration of people not represented through the electoral process and notes that changes to voting systems is a national government

question to answer. Council further notes that there are strong views on all sides of the debate on electoral reform.

“Council is very concerned by the Conservative Government’s Elections Act 2022 which risks suppressing voter turnout by introducing Voter ID, meaning many Leeds residents may no longer be able to vote, including some older and disabled people.

Council supports the lowering of the voting age to 16 to increase engagement in the electoral process and opposes the Government’s decision to limit engagement through Voter ID.

Council calls on the Government to implement measures to increase voter turnout by withdrawing the requirement for Voter ID and lowering the voting age to 16.”

The amendments in the name of Councillor Cohen and Councillor Golton were declared lost the amendment in the name of Councillor Lewis carried and upon being put to the vote it was

**RESOLVED** – That this Council recognises the frustration of people not represented through the electoral process and notes that changes to voting systems is a national government question to answer. Council further notes that there are strong views on all sides of the debate on electoral reform.

“Council is very concerned by the Conservative Government’s Elections Act 2022 which risks suppressing voter turnout by introducing Voter ID, meaning many Leeds residents may no longer be able to vote, including some older and disabled people.

Council supports the lowering of the voting age to 16 to increase engagement in the electoral process and opposes the Government’s decision to limit engagement through Voter ID.

Council calls on the Government to implement measures to increase voter turnout by withdrawing the requirement for Voter ID and lowering the voting age to 16.

**34 White Paper Motion (in the name of Councillor Harland) - Household Support Fund**

It was moved by Councillor Harland, seconded by Councillor Farley that this Council believes funding allocated by the Government to Leeds City Council for the Household Support Fund to help residents in financial difficulties is not enough given the current Cost of Living crisis which has followed 12 years of austerity.

Council is very concerned that the amount allocated to support residents in Leeds works out at no more than £9 per person meaning many families will not receive the support that they need at an increasingly difficult time financially for many people.

Council calls on Government to urgently increase funding allocated via the Household Support Fund to ensure residents in Leeds who need support both now and through the winter can afford to meet the price of food, heating and essential living costs.

An amendment was moved by Councillor B Anderson, seconded by Councillor Smith

Delete all after "This Council" and replace with the following:

"notes the range of global factors affecting the cost of living for households nationally and in Leeds and welcomes the actions being taken by the government in response.

"Council welcomes government action that saw a £150 non-repayable reduction in Council Tax bills for all households in Bands A-D in England but regrets that the ruling administration were unable to administer this, resulting in thousands of people receiving double payments totalling £3.7m and unknown costs in officer time to deal with the consequences.

"Council welcomes the unprecedented levels of support provided by the government through the pandemic. In addition, measures announced by the government in the Autumn Budget and subsequently will help vulnerable households in Leeds, such as:

- Increasing the National Living Wage to £9.50 an hour
- Cutting fuel duty following 11 years of freezing it
- £15bn energy bill rebate package worth up to £550 each for around 28 million households
- £650 Cost of Living payment for those on benefits
- £300 Pensioner Cost of Living Payment to 8 million pensioner households
- £140 million in Discretionary Housing Payments supporting families with rent or housing costs, and an extra £65m to support low-income households with rent debts
- Increased generosity of the Local Housing Allowance for housing benefit, with more than 1.5m households benefiting from an additional £600 a year.
- £150 disability cost of living payment
- £1bn in Household Support Fund

"Council notes that there have been two rounds of Household Support funding since November 2021 amounting to £7.1m each for Leeds, meaning total allocated funding through this scheme is £14.2m in the past 8 months. Council further notes that funding is targeted at those most in need meaning that the funding will broadly be targeted at the 63,000 households that claim Council Tax Support in Leeds which would equate to approximately £225 per household.

"Council remains concerned about increasing inflation and the potential consequences for interest rates, mortgages for Leeds residents and debt, particularly given Leeds City Council's £2.165bn net external debt.

"This Council therefore asks the Chief Executive to bring a report to Executive Board this year setting out the implications of higher inflation and higher interest rates on MRP and net external debt.

A second amendment was moved by Councillor Hart-Brooke, seconded by Councillor Howley

Replace all after "This Council" with:

"notes that:

On 1 April 2022, Ofgem increased the energy price cap by 54 per cent.

In light of the increased energy price cap, the average standard tariff energy bill will increase by £693 per year. The average pre-pay meter energy bill will increase by £708 per year (Ofgem, 2022).



On 6 April 2022, the Government increased National Insurance by 1.25 percentage points, which is projected to cost the average family in Leeds an additional £600 a year.

The Government has suspended the pensions 'triple lock' for 2022/3, meaning Leeds pensioners will see a rise of 3.1 per cent this year (instead of 8.3 per cent under the triple lock formula). This year, this will cost pensioners in Leeds hundreds of pounds.

Council notes the decision taken in June 2022 to impose a 'Windfall Tax' on the super-profits of oil and gas companies and to redistribute this as a one-off payment of £400 to households later this year. Council notes that the Windfall Tax was first proposed by Sir Ed Davey MP, leader of the Liberal Democrats, in May 2022. Though the Windfall Tax is welcome, Council believes it does not go nearly far enough and the Government should be doing much more to support local people through the Cost of Living crisis.

This Council therefore declares a 'Cost of Living Emergency' and calls on the Government to:

- Immediately reduce the standard rate of VAT from 20 per cent to 17.5 per cent for one year, saving the average household in Leeds a further £600 this year.
- Immediately re-introduce the pensions triple lock to support Leeds pensioners.
- Immediately restore the Universal Credit supplement of £20 per week, which was cancelled by the Government in September 2021.

Council instructs the Chief Executive to write to the Secretary of State for Work and Pensions to express the Council's demands for VAT to be cut to 17.5%, for the re-introduction of the pensions triple-lock and for the £20 Universal Credit supplement to be restored.

Finally, Council calls for a local Cost-of-Living Emergency Summit, with stakeholders, including Citizens Advice, Food Banks, Local Trades Unions, and Chambers of Commerce and will invite local MPs to attend this hybrid meeting.

The amendments in the name of Councillor B Anderson and Councillor Hart-Brooke were declared lost and upon being put to the vote it was

**RESOLVED** – That that this Council believes funding allocated by the Government to Leeds City Council for the Household Support Fund to help residents in financial difficulties is not enough given the current Cost of Living crisis which has followed 12 years of austerity.

Council is very concerned that the amount allocated to support residents in Leeds works out at no more than £9 per person meaning many families will not receive the support that they need at an increasingly difficult time financially for many people.

Council calls on Government to urgently increase funding allocated via the Household Support Fund to ensure residents in Leeds who need support both now and through the winter can afford to meet the price of food, heating and essential living costs.

On the requisition of Councillor Lennox and Councillor Coupar the voting on the motion was recorded as follows;

YES – 71

Akhtar, Almass, Arif, Bithell, Bowden, Bromley, Brooks, Burke, Carlill, Coupar, Cunningham, Dowson, Dye, Farley, Flint, France-Mir, Garthwaite, Garvani, Gibson, Grahame, Gruen, Hamilton, Harland, Hayden, Heselwood, A Hussain, Z Hussain, Illingworth, Iqbal, Jenkins, Khan, Lennox, Lewis, Maloney, Marshall-Katung, Martin, McKenna, Midgley, Mulherin, Pryor, Rafique, Ragan, Renshaw, Ritchie, Scopes, Swards, Shahzad, Sharpe, Smart, E Taylor, Thomson, Truswell, Tudor, Venner, Walshaw, Wilson, Wray, Dixon, Blackburn, Carlisle, Forsaith, Finnigan, Kidger, Newton, Senior, Downes, Golton, Campbell, Chapman, Hart-Brooke, and Howley.

NO – 15

Alderson, B Anderson, C Anderson, Amanda Carter, Cohen, Firth, Flynn, Foster, Harrington, Lamb, Richards, D Seary, S Seary, Smith and Stephenson.

ABSTAIN – 0

Council rose at 7.40 pm

Proceedings of the Meeting of the Leeds City Council held  
Civic Hall, Leeds on Wednesday, 14th September, 2022

**PRESENT:** The Lord Mayor Councillor Robert Gettings MBE JP in the Chair.

**WARD**

**ADEL & WHARFEDALE**

Barry John Anderson  
Caroline Anderson  
Billy Flynn

**ALWOODLEY**

Dan Cohen  
Neil Buckley  
Peter Mervyn Harrand

**ARDSLEY & ROBIN HOOD**

Karen Renshaw  
Mike Foster  
Lisa Mulherin

**ARMLEY**

Alice Smart  
James McKenna  
Lou Cunningham  
**BEESTON & HOLBECK**

Gohar Almas  
Andrew Scopes

**BRAMLEY & STANNINGLEY**

Kevin Ritchie  
Caroline Gruen  
Julie Heselwood

**BURMANTOFTS & RICHMOND HILL**

Luke Farley  
Asghar Khan  
Denise Ragan

**WARD**

**CALVERLEY & FARSLEY**

Amanda Carter  
Peter Carlill  
Andrew Carter

**CHAPEL ALLERTON**

Eileen Taylor  
Mohammed Rafique  
Jane Dowson

**CROSS GATES & WHINMOOR**

Pauleen Grahame  
James Gibson  
Jessica Lennox

**FARNLEY & WORTLEY**

Mark Swards  
David Blackburn  
Ann Forsaith

**GARFORTH & SWILLINGTON**

Mark Dobson  
Sarah Field  
Suzanne McCormack

**GIPTON & HAREHILLS**

Salma Arif  
Arif Hussain

**GUISELEY & RAWDON**

Eleanor Thomson  
Paul Alderson  
Paul John Spencer Wadsworth

**HAREWOOD**

Matthew James Robinson  
Sam Firth  
Ryan Stephenson

**HEADINGLEY & HYDE PARK**

Jonathon Pryor  
Alison Garthwaite  
Neil Walshaw

**HORSFORTH**

Emmie Bromley  
John Garvani  
Jackie Shemilt

**HUNSLET & RIVERSIDE**

Ed Carlisle  
Mohammed Iqbal  
Paul Wray

**KILLINGBECK & SEACROFT**

John Tudor  
David Jenkins  
Katie Dye

**KIPPAX & METHLEY**

Mary Elizabeth Harland  
James Lewis  
Mirelle Midgley

**KIRKSTALL**

Hannah Bithell  
Fiona Elizabeth Venner  
John Anthony Illingworth

**LITTLE LONDON & WOODHOUSE**

Kayleigh Brooks  
Javaid Akhtar  
Abigail Marshall-Katung

**MIDDLETON PARK**

Wayne Dixon  
Sharon Burke  
Paul Anthony Truswell

**MOORTOWN**

Mahalia France-Mir  
Sharon Hamilton  
Mohammed Shahzad

**MORLEY NORTH**

Robert Gettings MBE JP  
Robert Finnigan  
Andy Hutchison

**MORLEY SOUTH**

Oliver Newton  
Jane Senior  
Wyn Kidger

**OTLEY & YEADON**

Colin Campbell

Ryk Downes

**PUDSEY**

Simon Seary  
Dawn Seary  
Trish Smith

**ROTHWELL**

Barry Stewart Golton  
Conrad Hart-Brooke  
Diane Chapman

**ROUNDHAY**

Jordan Bowden  
Zara Hussain

**TEMPLE NEWSAM**

Debra Coupar  
Helen Hayden  
Nicole Sharp

**WEETWOOD**

Izaak Wilson  
Emma Flint  
Chris Howley  
**WETHERBY**  
Norma Harrington  
Alan James Lamb  
Linda Richards

**35 HM Queen Elizabeth II.**

At a meeting of the Council called at short notice HM Lord-Lieutenant of West Yorkshire the High Sheriff of West Yorkshire and Councillors Lewis, Andrew Carter, Golton, Hutchison, Dobson and Blackburn led the tributes to the late Sovereign HM Queen Elizabeth II

**RESOLVED** – That all of the tributes to the late Sovereign HM Queen Elizabeth II be received.

All those present observed a minutes silence at the start of the meeting.

Council rose at 3.40 pm

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Proceedings of the Meeting of the Leeds City Council held  
Civic Hall, Leeds on Wednesday, 19th October, 2022

**PRESENT:** The Lord Mayor Councillor Robert Gettings MBE JP in the Chair.

**WARD**

**ADEL & WHARFEDALE**

Barry John Anderson  
Caroline Anderson

**ALWOODLEY**

Dan Cohen  
Neil Buckley  
Peter Mervyn Harrand

**ARDSLEY & ROBIN HOOD**

Karen Renshaw

Lisa Mulherin

**ARMLEY**

Alice Smart

Lou Cunningham

**BEESTON & HOLBECK**

Annie Maloney  
Gohar Almas  
Andrew Scopes

**BRAMLEY & STANNINGLEY**

Kevin Ritchie  
Caroline Gruen  
Julie Heselwood

**BURMANTOFTS & RICHMOND HILL**

Luke Farley  
Asghar Khan  
Denise Ragan

**WARD**

**CALVERLEY & FARSLEY**

Amanda Carter  
Peter Carill

**CHAPEL ALLERTON**

Eileen Taylor  
Mohammed Rafique  
Jane Dowson

**CROSS GATES & WHINMOOR**

Pauleen Grahame  
James Gibson  
Jessica Lennox

**FARNLEY & WORTLEY**

Mark Swards  
David Blackburn  
Ann Forsaith

**GARFORTH & SWILLINGTON**

**GIPTON & HAREHILLS**

Salma Arif

**GUISELEY & RAWDON**

Eleanor Thomson  
Paul Alderson  
Paul John Spencer Wadsworth

**HAREWOOD**

Matthew James Robinson  
Sam Firth  
Ryan Stephenson

**HEADINGLEY & HYDE PARK**

Jonathon Pryor  
Alison Garthwaite  
Neil Walshaw

**HORSFORTH**

Emmie Bromley  
John Garvani

**HUNSLET & RIVERSIDE**

Mohammed Iqbal  
Paul Wray

**KILLINGBECK & SEACROFT**

John Tudor

Katie Dye

**KIPPAX & METHLEY**

James Lewis  
Mirelle Midgley

**KIRKSTALL**

Hannah Bithell  
Fiona Elizabeth Venner  
John Anthony Illingworth

**LITTLE LONDON & WOODHOUSE**

Kayleigh Brooks  
Javaid Akhtar  
Abigail Marshall-Katung

**MIDDLETON PARK**

Wayne Dixon  
Sharon Burke

**MOORTOWN**

Mahalia France-Mir  
Sharon Hamilton  
Mohammed Shahzad

**MORLEY NORTH**

Robert Gettings MBE JP  
Robert Finnigan  
Andy Hutchison

**MORLEY SOUTH**

Oliver Newton

Wyn Kidger

**OTLEY & YEADON**

Colin Campbell  
Sandy Edward Charles Lay  
Ryk Downes

**PUDSEY**

Simon Seary  
Dawn Seary  
Trish Smith

**ROTHWELL**

Barry Stewart Golton  
Conrad Hart-Brooke  
Diane Chapman

**ROUNDHAY**

Jordan Bowden  
Zara Hussain

**TEMPLE NEWSAM**

Debra Coupar  
Helen Hayden  
Nicole Sharp

**WEETWOOD**

Izaak Wilson  
Emma Flint

**WETHERBY**

Norma Harrington



**46 Opening Remarks**

The Lord Mayor informed Council that Councillor Lamb had been very ill recently and was currently in hospital recovering from surgery and on behalf of all Members sent him best wishes for a speedy recovery.

The Lord Mayor also informed Council that due to unforeseen circumstances Judith Elliott was unable to join the meeting today and had sent her apologies, the Lord Mayor will ensure that arrangements are made for presenting the badge of office to Judith Elliott in due course.

**47 Appointment of Honorary Aldermen and Honorary Alderwomen**

It was moved by Councillor Lewis, seconded by Councillor Cohen and supported by Councillors Golton, Finnigan and Blackburn and

**RESOLVED** – That under Section 249(1) of the Local Government Act 1972, the Council admit the following former Councillors of the Leeds City Council to be Honorary Aldermen and Honorary Alderwomen of the City in recognition of the long and distinguished public service rendered by them:-

Jonathan Bentley  
Baroness Judith Blake of Leeds CBE  
Rebecca Charlwood  
Neil Dawson  
Judith Mary Elliott MBE  
Angela Gabriel  
Kim Susan Groves  
Peter John Gruen  
Graham Naylor Latty  
Patricia Ann Latty  
Elizabeth Nash  
Adam Patrick Ogilvie  
Steve Smith  
Lucinda Yeadon

Council rose at 5.50 pm

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## Appointments

Date: 16<sup>th</sup> November 2022

Report of: City Solicitor

Report to: Council

Will the decision be open for call in?  Yes  No

Does the report contain confidential or exempt information?  Yes  No

### **What is this report about?**

#### **Including how it contributes to the city's and council's ambitions**

- 1 Appointments to Boards and Panels and to Joint Authorities are reserved to Council.
- 2 There is a need to change an appointment on the Health and Wellbeing Board following the appointment of Julie Longworth as the Interim Director of Children & Families and also change the substitute on the LEP Board.

### **Recommendations**

Council is asked to approve the appointments referred to in paragraph 1 of the report.

## Why is the proposal being put forward?

- 1 The proposal is for Council to approve the following appointments a Committee, Board or Panel;
  - Julie Longworth on the Health and Wellbeing Board following the appointment of Julie Longworth as the Interim Director of Children & Families.
  - That Councillor Pryor replace Councillor Coupar as the substitute on the LEP Board.

What impact will this proposal have?

### Wards affected:

Have ward members been consulted?  Yes  No

- 1 The various appointments will ensure Leeds has appropriate representation on external organisations and also Committees Boards and Panels.

## What consultation and engagement has taken place?

- 2 Consultation has taken place with the relevant groups on the Council.

## What are the resource implications?

- 3 There are no specific resource implications associated with this report.

## What are the legal implications?

- 4 There are no specific legal implications associated with this report.

## What are the key risks and how are they being managed?

- 5 The key risks would have been incomplete representation on local Committees, Boards and Panels or external organisations. The risk is being managed by the appointment(s) in this report.

## Does this proposal support the council's three Key Pillars?

Inclusive Growth  Health and Wellbeing  Climate Emergency

- 6 Fully operational and quorate Committees, Boards and Panels and representation on external bodies are in line with the Council's Policies and the priorities.

## Options, timescales and measuring success

### What other options were considered?

- 7 There are no other options in this regard.

### How will success be measured?

- 8 Not applicable.

### What is the timetable for implementation?

- 9 The implementation of the decision would be immediately after the decision is made.

## **Appendices**

10 None

## **Background papers**

11 None

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## Plans Panel and Development Plan Panel Annual Report, 2021-22

Date: 16 November 2022

Report of: Chief Planning Officer

Report to: Full Council

Will the decision be open for call in?  Yes  No

Does the report contain confidential or exempt information?  Yes  No

### What is this report about?

#### Including how it contributes to the city's and council's ambitions

- The Annual Report, covering the period 2021-22 is attached as Appendix 1 to this report.
- The report describes the work of the three Plans Panels and Development Plan Panel, within the context of the terms of reference for each Panel. The report is not intended to describe the work of the planning service generally but instead provides information on activity, workloads, delivery of key schemes and projects and considers the contribution of the Panels to Best City Ambitions.
- The work of the Plans Panels and Development Plan Panel is key in the delivery of Best City Priorities, either directly or indirectly through the delivery of high-quality homes, employment land (inclusive growth), health and wellbeing, responding to the Climate Emergency and through sustainable place-making, to deliver safe, strong communities.

### Recommendations

- a) Council is asked to receive and note the Annual Report.

### Why is the proposal being put forward?

- 1 Following changes to Council Procedure Rules agreed by full Council in May 2016, an Annual Report reporting the work of Plans Panels (one report to jointly cover the Panels) for the consideration of full Council. This Annual Report covers the period 2021-22.

#### Wards affected:

Have ward members been consulted?  Yes  No

### What impact will this proposal have?

The report is for member information and comment

### What consultation and engagement has taken place?

- 2 The Executive Member for Infrastructure and Climate, the three Plans Panel Chairs and Development Plan Panel Chair have been consulted on this report. This report is presented for information and comment.

### **What are the resource implications?**

- 3 This report has no specific resource implications.

### **What are the legal implications?**

- 4 This report has no specific legal implications.

### **What are the key risks and how are they being managed?**

- 5 The Plans Panels and Development Plan Panel operate within formal Terms of Reference and other protocols as set out in the Council's Constitution, therefore there are no specific risks identified.

### **Does this proposal support the council's three Key Pillars?**

Inclusive Growth       Health and Wellbeing       Climate Emergency

- 6 The work of the Plans Panels and Development Plan Panel in delivering planning policies and planning permissions for social housing and assisted living accommodation as well as delivering permissions for new schools, supports the Council to meet its ambitions. Through Section 106 planning obligations employment opportunities for local people can be delivered. The planning process is closely tied with the health and wellbeing and climate change agendas through the implementation of the policies in the Core Strategy and the role of the Development Plan Panel is key in policy development. Through the Local Plan Update, as a priority, policies to tackle the scale and urgency of the Climate Emergency are being updated and refreshed.

## **Options, timescales and measuring success**

### **What other options were considered?**

- 7 Not applicable

### **How will success be measured?**

- 8 There is ongoing monitoring of systems and processes as well as an annual review of the Panels terms of reference to ensure they remain fit for purpose and are robust.

### **What is the timetable for implementation?**

- 9 Not applicable

## **Appendices**

- 10 Plans Panel and Development Plan Panel Annual Report, 2021-22

## **Background papers**

- 11 None



# Plans Panel and Development Plan Panel Annual Report 2021- 22



## Introduction

Welcome to the sixth report to Council on the work undertaken by the Plans Panel and Development Plan Panel. This report is not intended to reflect the work of the Planning Service per se but instead focuses on the work and activity undertaken by the three Plans Panels and the Development Plan Panel and provides the opportunity to highlight and review last year's activity and describe some of the key achievements in helping deliver the Best City ambitions for Leeds. As well as reflecting on the reporting period, the Annual Report also looks ahead to 2022-23 and describes some of the key challenges coming forward.

The reporting period (2021-22) has been another challenging year, recovering from the impacts of the pandemic and dealing with the aftermath of a surge in planning applications being submitted. This has created a number of significant challenges for the service, in providing continuity and delivery, whilst managing ongoing resourcing and capacity issues, exacerbated by a national shortage of Planners. Leeds is not alone facing these challenges with Local Authorities across the country reporting significant issues.

Whilst these circumstances have led to some delays, overall good progress is being made in determining a host of applications consistent with the City Council's adopted Local Plan and Best Council priorities. This process has been assisted by the continued refocus on those applications which meet the Exceptions in the Chief Planning Officer's Delegation Scheme, means that the appropriate time and attention has been afforded to the most strategically important and sensitive applications in the City.

Within this wider context, the Plans Panels have a challenging role: balancing the current and future needs of the District, delivering the inclusive growth needed, whilst still taking account of local communities, within a national legislative and policy driven framework. In facilitating this process, through the Plans Panel Chairs (and Panel members), a framework is being provided which enables opportunities for pre-application presentations, position statements and the ability for community representatives to address the Panel to share their concerns and ideas, in addition to the public speaking rights at the final determination stage.

A significant application presented to City Plans Panel in March 2021, was the Leeds Bradford Airport application (for a new Terminal Building); the consideration of this application was one of the most complex applications leading to the one of the lengthiest debates to ever be considered by the Panel. The consideration of the application was made even more challenging due to the need for the Panel meeting to be held remotely, due to the COVID restrictions in place at the time. Whilst the consideration of the application was not in the reporting year, there was significant activity surrounding this scheme in 2021-22, with the application subsequently being Called In by the Secretary of State, with a Public Inquiry due in September 2022 and then the withdrawal of the application by the applicant in March 2022.

The role of the Development Plan Panel is key in ensuring that the City Council's Development Plan and Planning Policies are kept up to date. Within this context, a priority for the Plan has been a Local Plan Update, to respond to the City Council's Declaration of a Climate Emergency. The priority therefore is to introduce, update and improve existing policies to address climate change, to help achieve net zero emissions by 2030. Between July – September 2021, the service carried out initial statutory public consultation on the scope of the Plan (Local Plan Update 1). This included update themed planning policies for carbon reduction, flood risk, green infrastructure (including biodiversity), place making and sustainable infrastructure. Detailed policies will now be drafted in line with consultation responses, the evidence base, planning guidance, the consideration of reasonable alternatives and sustainability appraisal, prior to further consultation on draft policies due early Autumn 2022. It is anticipated that subject to the comments received and resources available, that the Plan will be submitted to the Secretary of State this year for formal independent examination in 2023.

At a national level, the wider Planning picture remains uncertain with the publication in May 2022 of the Levelling Up and Regeneration Bill, continuing the Government's planning reform agenda. The Bill, currently progressing through the legislative process, already raises concerns around claims the Bill will lead to a centralisation of the planning system (with the proposed introduction of nation Policies for Development Management) and questions how effective it will be longer term, in making progress on the levelling-up agenda. Whatever finally is in the Act, will have significant implications for the Local Planning Authority and consequently the Plans Panel and Development Plan Panel, who will respond accordingly.

As a final reflection, whilst there have been many challenges this year (both for the Planning Service and the Council as a whole), the work of the Plans Panels and Development Plan Panel continue to deliver positive outcomes for the District and the people of Leeds. Through the work of the Panels, long term investment is secured, environmental improvements are made and any negative impacts upon communities are mitigated. The continued process of updating the Local Plan aims to ensure also that that the Council's Planning Policies provide a framework for sustainable development, for the benefit of both current and future generations. This approach therefore reflects the priorities of the adopted Local Plan and the Council's Best City ambitions for inclusive growth, responding to the climate emergency and health and wellbeing. We look forward to another successful year ahead.



Councillor Helen Hayden

Executive Member for Infrastructure and Climate

## Plans Panel activity 2021-22



**31 Plans Panel meetings and six Development Plan Panel meetings**



**61 items considered including 44 applications**



**48 decisions made**



**Granted permission for around 2,000 new homes**



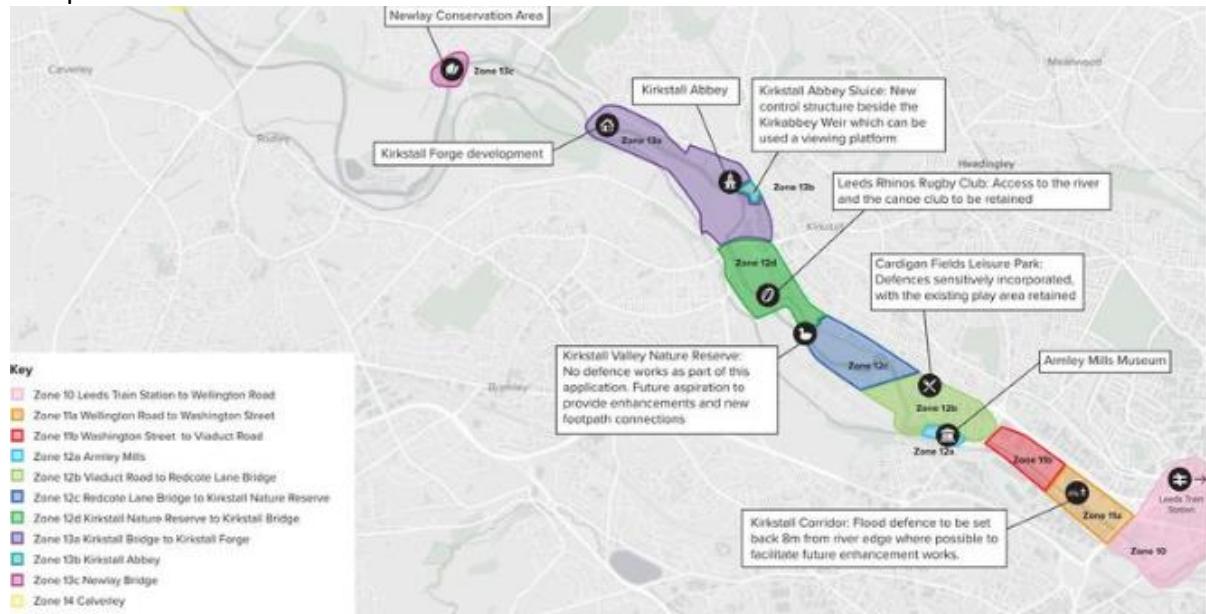
**14 Pre-application presentations including Yorkshire Bank, Merrion Way, former International Swimming Pool, Quarry Hill**

## Significant schemes considered by the Plans Panels

The Plans Panel determine those schemes not delegated to the Chief Planning Officer. As such they usually relate to the largest and more sensitive developments. The role of the Panel can be challenging, making robust decisions in the context of adopted local and national policy. Some examples of schemes considered by the Panels are detailed below:

### Leeds Flood Alleviation Scheme Phase 2

The multi-million pound plans developed by Leeds City Council, Bradford Council and Environment Agency, include a new flood storage area between Horsforth and Rawdon and flood defences at Apperley Bridge. The proposals are part of a series of measures to reduce flood risk to 1,048 homes and 474 businesses along the River Aire. The scheme is due to be completed in winter 2022-23.



### Barnsdale Soar, Allerton Bywater



Installation and operation of a solar park with associated infrastructure and upgraded access



at land off Barnsdale Road, Allerton Bywater. This will be the largest Solar (photovoltaic energy generation) Park in West Yorkshire covering circa 50 hectares with an installed capacity of up to 50MW, which would generate enough electricity to cover the annual electrical consumption of approximately 12,000 homes each year.

**Mixed use development on former international swimming pool site**

£270 million development proposal on the site of the former Leeds International Pool building which was demolished in 2009. Plans

including a 33-storey residential tower, a hotel, offices and student accommodation.



**Acanthus Golf Club, Thorpe Lane, Tingley**



Erection of a Garden Centre incorporating a restaurant, indoor soft play, outdoor play area, outdoor sales area, service area, outdoor adventure play area and associated access improvements, car parking and landscaping. Change of use of the existing golf club house to

Adventure Play Centre and demolition of the existing driving range bay structure, netting and other ancillary structures.

### **Prince Henrys Grammar School, Farnley Lane, Otley**

Development of a 3G Artificial Grass Pitch (AGP) with perimeter fencing, floodlighting, hardstanding area, storage container, acoustic barrier fence, access pathway; environmental benefits include the wildlife buffer zone, including swift boxes, bat corridors, a wildlife pond and apple orchard.

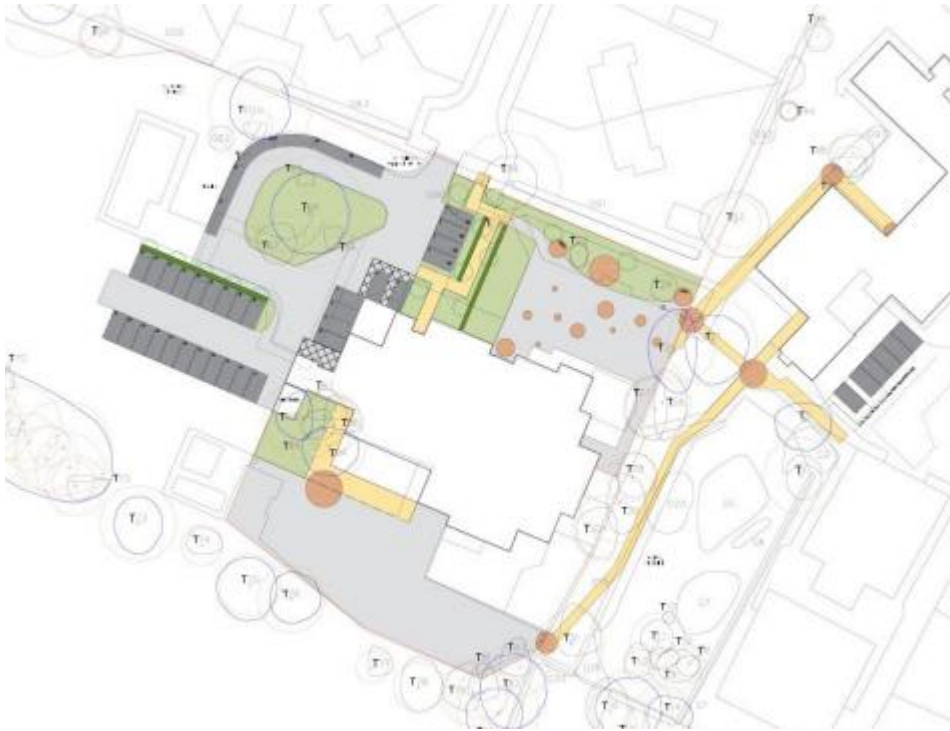
### **Erection of a 62-unit Extra Care housing facility land to the North of Holmsley Lane Woodlesford**

Including associated community facilities, parking, access, landscaping and infrastructure.



### **Bramhope Primary School, Tredgold Crescent, Bramhope**

Proposed alterations and extension to the existing school including new landscaping and reconfiguration of site access and car parking, new 2.4m boundary fencing.



### **Conversion and extension of Belmont House**

Conversion and extension of Belmont House to create 11 residential apartments; demolition of Round House and Coach House buildings and replaced by two residential buildings providing 7 and 6 apartments respectively;



### **Land at Leeds Road, Collingham**





Reserved Matters application following the grant of outline planning permission on appeal in December 2016. The application dealt with the appearance, landscaping, layout and scale of the development. The Panel deferred and delegated the determination to officers subject to further negotiation, and consultation with ward Members on matters including the inclusion of housing for the elderly, design, details relating to the design and access to the open spaces and mix of affordable housing. Following further discussions and the revision of the scheme the Reserved Matters were approved in December 2021.

**Demolition, extension and new build to create 175 new flats at Mount St Marys Church, Church Road, Richmond Hill**



Having been originally reported to North and East Panel in February 2021. the application was further considered by Panel in December 2021 as the applicant wanted to vary the scheme to include the provision of build-to-rent units. The development involved the partial demolition and extension to Mount St Marys Church, a

Grade II\* listed building to create 62 residential units, and the demolition of a grade II listed presbytery and its replacement with a five-storey block of 113 flats. One key aspect of the scheme was its lack of viability, which was the justification for partial demolition as the

buildings were in such a poor condition and the revenue from the scheme would go towards the restoration and refurbishment of the most important elements of the grade II\* listed building. The Legal Agreement was to include financial review clauses during the carrying out of the development so that in the event of a certain level of profit being achieved then the delivery of affordable units could be reviewed. Changes that Panel secured included saving a Celtic Cross and its re-use as part of the redevelopment, and funding for the restoration of steps that formed part of a historic footpath that would be reopened as part of this development.

## Development Plan Panel (DPP)

The main focus of activity for Development Plan Panel has been as follows:

- Local Plan Update 1 focusses on developing new planning policy to help address the climate emergency and meet Leeds' ambition to have made rapid progress towards carbon neutrality. The Panel endorsed the Local Plan Update 1 scoping consultation material and recommended it to Executive Board, with the consultation taking place from July to September 2021. The consultation helped steer a path towards policy options and incorporated a series of well-received measures including webinars and mobile-phone friendly consultation material. DPP received a report of the consultation in January 2022 and have been working through policy issues and options with officers as part of the drive towards having a full suite of draft policies. This full suite of policies, formally known as a Publication Draft will be consulted on in Autumn/winter 2022. The Plan will propose policies that require new developments to be zero carbon, to monitor their embodied carbon, to ensure that trees lost as a result of development are replaced by an amount of new planting commensurate with the amount of carbon storage lost, amongst many other measures that will improve the quality and sustainability of new development;
- The Site Allocations Plan Remittal Examination in Public took place in September 2021, following which Development Plan Panel considered and recommended to Executive Board a consultation on a schedule of Inspector Main Modifications to the Plan, which took place from December 2021 to January 2022. Following this consultation, the Inspector re-opened the hearing sessions for a single session to discuss the implications of the Integrated Rail Plan on the proposals within the Plan, which took place in May 2022;
- Throughout the year Government announced a series of confirmed and proposed changes to the planning system. Members of Development Plan Panel were informed of these changes, including information sessions on the National Model Design Code, a revised National Planning Policy Framework, the inclusion of the First Homes concept within national guidance, and the Environment Act, which has introduced the requirement for Biodiversity Net Gain through new development;
- Development Plan Panel considered the updated Local Development Scheme which reflected that preparatory work has now begun on Local Plan Update 2, which aims to ensure that the Leeds Local Plan is up to date and in accordance with national policy, with the full scoping of the subject of the Plan to take place in autumn winter 2022;
- The Council had adopted an interim Statement of Community Involvement (SCI) to ensure the robust continuation of public consultation during the pandemic. However, as restrictions have eased, work has progressed on a full update to the SCI, which seeks to formalise more modern, responsive and engaging methods of consultation into the process. Panel considered and commented on the draft documentation and structure in January 2022 before endorsing formal consultation

on the document from March to April 2022. Following consultation, officers are currently making final changes before the document is adopted;

- DPP also considered the draft Transport Supplementary Planning Document (SPD) which seeks to combine and streamline a number of existing policy documents, reflecting on comments received at the previous round of consultation and endorsing the material for a further (and final) round of consultation from March to April 2022. Following this consultation, officers are currently implementing final changes before the adoption of the SPD.

## **Reflecting on the year and looking ahead**

### **Member training**

Part 2 Article 8.2.2 of the Council's Constitution, states that Members of the Plans Panels must complete all compulsory training prior to taking part on a Plan Panel. All Plans Panel members and substitute Plans Panel members in 2021-22 have undertaken the prescribed compulsory training. A programme of discretionary member training was produced for 2021-22. Four well-attended sessions were made available to all members of the Council as follows:

- Introduction to Climate Emergency and Planning
- Biodiversity and Trees
- Viability and Housing
- Planning Enforcement

### **Meeting of the Joint Plans Panel (JPP)**

JPP is a consultative meeting of all three Plans Panels and the Development Plan Panel which considers planning performance, service improvement matters and changes to the planning process. There have been two meetings in the reporting period. Matters brought before these meetings included:

- Half year and end of year Planning and Sustainable Development Performance Reports
- VU CITY presentation
- Design Matters presentation

### **The Levelling Up and Regeneration Bill (LURB)**

The Government is currently proposing a range of new measures which will impact on the service through the LURB. Whilst the Bill has already received criticism for a lack of detail of the changes, the service is trying to anticipate some of them and is already developing a digital planning strategy which will use automation and the latest technology to drive efficiencies and provide a better and quicker customer experience, this includes both for development management and plan making.

### **Policy progress**

As referred to above, with regard to the work programme of Development Plan Panel, the Council is still awaiting the Inspector's report for the Site Allocations Plan Remittal. Early correspondence from the Inspector in July 2022 indicates that they may seek further modifications to the Plan.

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## Community Committees Annual Report 2021/22

Date: 16<sup>th</sup> November 2022

Report of: Director of Communities, Housing and Environment

Report to: Council

Will the decision be open for call in?  Yes  No

Does the report contain confidential or exempt information?  Yes  No

### What is this report about?

Community Committees were set up in June 2014 to improve the way the council works locally. They form part of our commitment to involving our residents more closely with the priorities for their local area and decision-making on funding and services, contributing towards the Best Council Plan and the council's overall aim of creating safe, strong communities.

Over the last twelve months as a result of the continued and ongoing COVID-19 pandemic they have responded proactively to the key themes that have emerged in the city; listening to all our communities and allocating resources and funding where it has been most needed; helping to protect the most vulnerable, helping to keep people safe from harm, assisting people with financial hardship and helping tackle social isolation and inequality.

The Community Committees' Annual Report looks at the progress made over the last twelve months. It outlines the changes which have taken place during 2021 to 2022 and gives examples of some of the work the Community Committees have carried out within their communities to improve the lives of local people of all ages and backgrounds. The report also looks at Wellbeing and Youth Activities Funding (YAF) and the impact it makes, as well as the role the Community Committees undertake in bringing communities together.

In addition to this the report also provides direct links to the Community Committee Facebook pages and the social media activity that takes place through the Community Committee structures, which ensures we reach a large number of residents every month through local stories and conversations. During the pandemic our Community Committees have also continued to play an essential role in providing a responsive information service to all our diverse communities in the city, by being a key source of reliable and up to date information. The Coronavirus Help Facebook Groups were set up as a way of promoting services, supporting communities and cascading information in an attempt to tackle the pandemic. The pages were also there to generate discussion and debate but also facilitate conversations around being neighbourly during the national pandemic and assist in some of the volunteering efforts in the city.

As well as looking back over the last 12 months, the report looks forward and mentions the significant challenges but also opportunities that the Coronavirus pandemic has and will present committees with, including:

- The response from local communities in relation to the pandemic.

- The opportunity to take learning and good practice from the ways we have worked differently throughout the pandemic, to inform work going forward.
- The momentum brought about by the pandemic to ensure that the local leadership provided through our Elected Members and Community Committees continues to be at the heart of developing local and city-wide structures.

The report says that Community Committees will continue to play a key role in addressing some of these challenges in our local communities in Leeds and the programmes of work that they develop over the next year, will form a key part of the recovery work that is being undertaken in each of the 33 wards throughout the city. This, alongside delegated budget spend for each committee will help to address a further widening of the inequalities gap that has been identified by COVID-19 but also in addition to this, other factors such as the emerging cost-of-living crisis.

**Including how it contributes to the city’s and council’s ambitions**

The report covers the commitment to locality-based working, demonstrated once again over the course of the last 12 months in the broad range of projects that the Community Committees have funded, spending nearly £2 million in 2021/22, totalling nearly 500 separate grants that were provided to local grass route organisations, voluntary groups and charities.

It also references wherever possible, Leeds City Council’s Best City Ambition and the 3 key strategic pillars; Inclusive Growth, Health & Wellbeing and Zero Carbon, by linking projects funded through the committees to the strategies: [Leeds Best City Ambition.pdf](#)

It is clear that strong, effective partnerships have been developed during the COVID-19 pandemic as a result of some of the work that has taken place and this is referenced throughout the report. These partnerships have flourished and in many cases are continuing to progress, with some now offering wider support to meet local needs, contributing towards the Best Council Plan and the council’s overall aim of creating safe, strong communities.

**Recommendations**

Members of council are asked to:

- a) receive the annual report; and
- b) note the work now being progressed to further improve the effectiveness, community engagement role and improvement work of the Community Committees.

**Why is the proposal being put forward?**

Members of council are asked to:

- receive the annual report; and
- note the work being undertaken to take the learning and good practice from the ways in which we have worked differently throughout the pandemic to inform the way we work going forward.

**What impact will this proposal have?**

<b>Wards affected:</b>		
Have ward members been consulted?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No



## **What consultation and engagement has taken place?**

Community Committee Chairs have been consulted on their respective Community Committee story contained with the Annual Report. The report has been discussed with Community Committee Chairs in the Community Committee Chairs Forum on the 8<sup>th</sup> September 2022.

## **What are the resource implications?**

Aligning the distribution of Community Committee funding to local priorities will help to ensure that the maximum benefit can be provided.

## **What are the legal implications?**

There are no legal implications or access to information issues. This report is not subject to call in.

## **What are the key risks and how are they being managed?**

Risk implications and mitigation are considered on all funding applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **Does this proposal support the council's three Key Pillars?**

Inclusive Growth       Health and Wellbeing       Climate Emergency

Projects submitted to the Community Committee for funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy
7. Climate Emergency

## **Options, timescales and measuring success**

### **What other options were considered?**

All projects that are funded by the Community Committees are measured for outcomes, in accordance with localised priorities that have been agreed with each individual committee. Aligning the distribution of Community Committee funding to address local priorities helps to ensure that the maximum benefit can be provided.

Feedback and monitoring information is gathered upon completion of each project that is funded by the committees and this is provided as updates to Elected Members in their respective Community Committee meetings. Case studies are also regularly obtained from partners in various service meetings.

This report is meant as an update in relation to the work of the Community Committees over the last 12 months.

### **How will success be measured?**

In 2022/23 Community Committees will continue to play a key role in addressing some of the key challenges in our local communities in Leeds and the programmes that they develop will form a key part of the COVID-19 recovery work that is being undertaken in each of the 33 wards throughout the city. This, alongside delegated budget spend for each committee will help to address a further widening of the inequalities gap that has been identified by COVID-19 but also in addition to this,

other factors such as the emerging cost-of-living crisis. Each year an Annual Report is produced that outlines the work and progress of the Community Committees.

**What is the timetable for implementation?**

Each year an Annual Report is produced that outlines the work and progress of the Community Committees.

**Appendices**

Attached at appendix 1 is a copy of the Community Committees Annual Report 2021/22, associated with this paper.

**Background papers**

There are no background documents associated with this paper.

# Leeds Community Committees Annual Report 2021/22



“Bringing people together to make a difference for local people and their communities”

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## Welcome: Councillor Mary Harland

We are immensely proud of the work our 10 Community Committees continue to do for the residents of Leeds. This work has continued throughout the past year, despite the ongoing impact and consequences of the COVID-19 pandemic.

Community Committees have once again, responded proactively in response to COVID-19: listening to all our communities throughout the city and allocating resources and funding where it has been most needed during the pandemic, helping to protect the most vulnerable, helping to keep people safe from harm, assisting people with financial hardship and helping tackle social isolation and inequality. This work continues to be vitally important with a cost of living crisis affecting Leeds' most vulnerable residents.

The commitment to locality based working has been demonstrated once again over the course of the last 12 months in the broad range of projects that the Community Committees have funded, spending nearly £1.8 million in 2021/22, totalling just under 500 separate grants that were provided to local grass route organisations, voluntary groups and charities, to tackle the immediate and specific needs of our communities. Our Community Committees have also played an essential role in providing a responsive information service to all our diverse communities in the city, by being a key source of reliable and up to date information.

The Community Committees continue to work with many partners from different sectors to meet the needs of our communities and the challenge now as we look ahead to next year and the recovery phase of COVID-19, is how we continue to do this successfully despite the significant challenges that the pandemic has provided. Our work may need to be delivered differently but the Community Committees will continue to work hard to ensure that every voice is heard and that we are making a positive impact on all our local communities in Leeds.



*Councillor Mary Harland*

*Executive Member for Communities*





## Spending Money Locally

Community Committees play an important role in understanding and addressing issues of concern to local people. One of the many ways they do this is by funding projects that address local priorities.

In 2021/22, as in 2020/21, this was once again even more apparent as the COVID-19 pandemic continued to affect Leeds. With it came some very specific and immediate needs for our communities; challenges that the Community Committees aimed to address by funding much needed projects that tackled the immediate effects of the pandemic in each of the 33 wards in the city.

At the start of each year, every committee is allocated a dedicated sum of money known as the Wellbeing Fund and Youth Activities Fund. This money is provided for local projects and activities and can often be increased through match funding from other sources.





# Inner East

## Bags of Joy

The Inner East Community Committee approved £3,000 for the 500 Bags of Joy Project, which was managed by The Old Fire Station, Space2 and the East Leeds Project. The brown bags were all reusable and environmentally friendly and provided by Freedom 4 Girls, thus linking with the core Leeds City Council ambition of being carbon neutral by reducing our impact on the planet.

The contents of the bags included a craft activity produced by local designers Buttercrumble, which encouraged people to create their own environmentally friendly Christmas decoration. Also included in the bags were; a wicker star, crochet heart and leather key ring, which were all made at 3 different workshops held in the community. A selection box provided via Child Friendly Leeds completed the contents of the bags. A sticker and a postcard were also placed in the bags to help explain the story behind the gift and the organisations involved in its production.

The teams worked together with regular meetings to oversee the progress of the project throughout the time period, with bags put together by a team of 8 volunteers in November 2021 at The Church of The Epiphany, who then stored the completed bags until they were ready to be collected by the organisations distributing them. The bags were distributed at the start of December, in time for Christmas activities and food parcel deliveries, with some given specifically to vulnerable young people.

**Facebook:** <https://www.facebook.com/LCCInnerEast>





# Inner South

## Champions Soccer Saturday

The Inner South Community Committee awarded nearly £2,400 to the Champions Community Sport and Health Community Interest Company for their Champions Soccer Saturday Project. The project operated in one of the most deprived and diverse areas of Leeds, offering free football sessions to families who did not have disposable income to join the more traditional sports clubs.

As many of the attendees were from very low income families who could not afford membership fees, the project worked closely with local schools to recruit new members. 50 sessions were carried out during the length of the project, with many of the families in attendance coming from a number of ethnic minority groups, from all 3 wards in the Inner South Community Committee area. During the course of the project attendees increased from 41 to 155, a 378% increase in total, with an average of 50 people attending each session that took place. Over the 50 sessions in total over 1588 people took part in the Saturday morning sports sessions.

The project also had some unexpected outcomes, as what started out as a free community football class grew in many other ways, forging alliances that are imperative to the growth of any community project. The project initially approached the local Foodbank to provide snacks for its members, as many children were arriving hungry to the sessions. Through making connections, the Foodbank donated 'goody' bags and still continues to donate selection boxes at Christmas and Easter Eggs at Easter, which are distributed amongst the most deprived and low income families.

**Facebook:** <https://www.facebook.com/LCCInnerSouth>



# Inner West

## Leeds Money Buddies

The Inner West Community Committee awarded £1,0875 to Burmantofts Community Projects for their Leeds Money Buddies Project. This funding was used to provide a Money Buddy service in the Armley and Bramley & Stanningley wards, some of the most disadvantaged communities in Leeds.

Money Buddies provide a handholding, empowerment, emergency debt advice and financial capability service to the public. This aims to stabilise service user’s finances, maximise income, improve money skills and develop confidence with money, which ultimately improves health and well-being. As such the project connects with the core Leeds City Council Best City Ambition, Health & Wellbeing, where “Leeds will be a healthy and caring city for everyone, where those who are most likely to experience poverty improve their mental and physical health the fastest, people are living healthy lives for longer and are supported to thrive from early years to later life”.

In total, 55 Money Buddy sessions took place in the Armley and Bramley & Stanningley wards in 2021/22, helping a total of 164 clients in the year to claim benefits, manage debts, make food bank referrals and access fuel vouchers. Over £82,000 was claimed in benefits and over £300,000 of debt was managed or ‘written off’. This service enables families to pay for other essentials such as food and rent and can make a positive difference to family relationships.

**Facebook:** <https://www.facebook.com/LCCInnerWest>



**STRUGGLING WITH MONEY?  
YOU ARE NOT ALONE**  
Speak to a **Money Buddy** near you

**We support clients all across Leeds**

We don't charge, We don't tell, We don't judge  
Call us on:

**0113 235 0276**

**moneybuddies.org.uk**

Money Buddies can help you with:

- Emergency Debts
- Debt Advice
- Benefits Help





# Inner North East

## Interact Food Pantry

The Inner North East Community Committee awarded funding of £4,885 towards the Pantry Project, which is run by volunteers. The Pantry differs from conventional food banks as it is not a crisis food provision, instead being a community membership food club, run by and for its members. Residents are at the heart of all decision making about food provision at The Pantry.

Community residents pay to become a member and in return choose a minimum of 10 food items worth around 5 times what they pay. Residents pay £3.50 per week whilst they are members and can choose food items worth between £10 and £15, thus saving up to £600 a year.

Those who are vulnerable and in need of The Pantry's services the most, receive much needed food security and the support of a reliable and good quality food resource at minimal cost. The project also improves health outcomes, as it develops emotional wellbeing and social inclusion by acting as a community hub and bringing people together, particularly around the consumption of fresh fruit and vegetables and social eating and as such links in to Leeds City's Council Health & Wellbeing Best City Ambition to be "a healthy and caring city for everyone, where those who are most likely to experience poverty improve their mental and physical health the fastest, people are living healthy lives for longer and are supported to thrive from early years to later life".

The project also helps to increase skills, training and future employment prospects for members, by offering residents work experience opportunities. Volunteer roles include administration tasks, stock taking, using a till, customer service and food collection, all supported by the InterACT Team at the Meanwood Community Centre.

Facebook: <https://www.facebook.com/LCCInnerNE>



# Inner North West

## Dress for Success

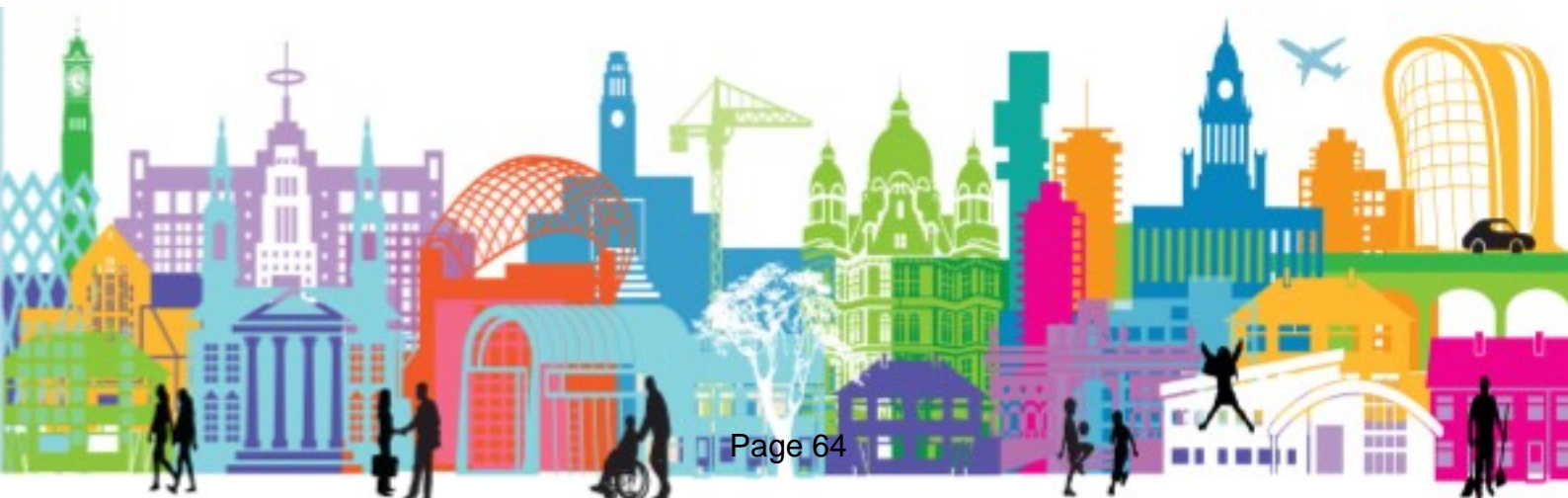
The Inner North West Community Committee awarded £500 towards the Dress for Success Project, linking in to one of the core Leeds City Council Best City Ambitions of Inclusive Growth. The project was a collaboration between the Community Committee and Leeds City Council Jobshop Team based at Merrion House.

For residents who were determined to access and sustain employment, a lack of money to buy new clothes for employment was a challenge that they faced when entering the labour market. The Jobshop Team understood that long term poverty and benefit dependency had left many people with little in terms of interview or work clothing. Even where a work uniform was provided by an employer, a barrier still remained as footwear, or other clothing was still needed.

The Jobshop Team received a small pot of funding to start the project, initially focusing on customers that they were already working closely with. The team approached retailers with a view to purchasing gift cards which the customers could then use to purchase their own unique items. It was the simplicity of this project that made it a success and “made the clients feel special”.

The strength of the relationships between the customers and the team ensured its success and the team are now hoping to replicate the project in other inner city wards in Leeds.

**Facebook:** <https://www.facebook.com/LCCInnerNW>





# Outer East

## Youth Services

The Outer East Community Committee awarded over £14,958 to Leeds City Council to deliver Breeze Events across all 4 wards in the Outer East area. In 2020/21, Breeze In The Park introduced a bigger version of the more popular known Mini Breeze Event, bringing the inflatable and activity festival along, in recognition of the fact that young people and families were looking for something more active to do, particularly after the challenges of COVID-19.

The 4 venues the events were delivered at were: Manston Park, Glebelands Recreation Park, Kippax Common Playing Fields and Primrose Valley Park. They involved a real partnership and collaborative approach, supported by Stronger Families, Leeds Community Healthcare, Eco Friendly Garforth and Together for Peace, Humankinds, Health for All, Cross Gates and District Good Neighbours Scheme, Teen Connect and Safe Zone, Foster 4 Leeds, as well as the Communities Team who also carried out valuable consultation with young people on priorities for spend via the Community Committee's Youth Activity Fund in 2022/23.

During the day there was activities for all age ranges in a number of zones, including the Arts Zone, Play Zone, Sports Zone and Music Zone, with the addition of some small funfair rides. The events reached their capacity, with 900 young people in attendance and were a great success, with lots of really positive feedback from young people and parents/carers alike.

**Facebook:** <https://www.facebook.com/LCCOuterEast>



# Outer South

## Youth Service Environmental Work

Young people across the Outer South Community Committee area focused on their local environment in 2021/22, with a variety of youth groups engaged in making the environment safer, cleaner and greener for the local community. Groups were assisted by the committee who provided funding for local activities that linked into the core Leeds City Council ambitions of being carbon neutral; “reducing our impact on the planet and health & wellbeing; to be a healthy and caring city for everyone”.

The Outer South Youth Matters Group worked with young people to litter pick in local parks at Smithy Lane, Dartmouth Park, Lewisham Park & Hembrigg Park. The group also focused on reducing dog fouling, as they designed posters that were used in the parks. Young people also collected apples from the orchard in Robin Hood and distributed these to local foodbanks.

Tingley Transition Group worked with young people to grow their own food, including potatoes, peas, beetroot, lettuce and chilli's, as well as a plum tree, 2 apple trees and a pear tree. Once products were ready to be harvested the group members made them into meals for everyone.

St Gabriel's Youth Club worked in their community garden, weeding and cutting back hedges that made the outside of the building look better and Teen Green members learned how to look after fruit trees, as well as making new beds to plant in allotments and learning how to make compost heaps and creating organic fertiliser.

**Facebook:** <https://www.facebook.com/LCCOuterSouth>





# Outer West

## Raising Aspirations

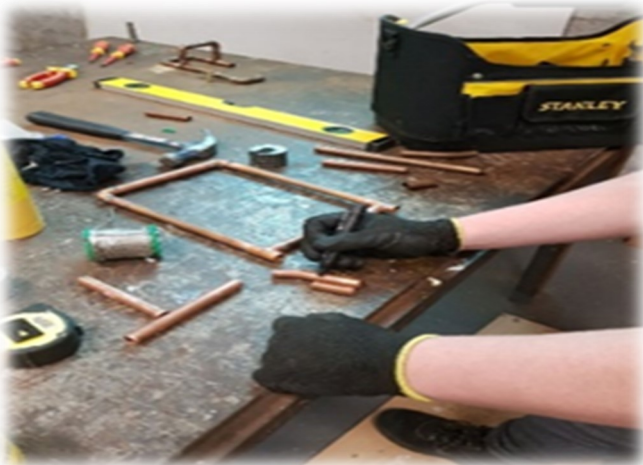
Throughout 2021-22, the Outer West Community Committee placed emphasis not only on making Outer West a vibrant place to live but also on encouraging local people to be the best they can be.

A wellbeing Grant project that epitomised this approach was the 'Rock up to do a Mock-up' sessions ran by Building Futures Together. Covering all wards in the Outer West, the initiative provided support for employability amongst young people, especially those at risk of being drawn into anti-social behaviour and those seeking employment after criminal justice. Within a live business setting, participants learned skills of the building industry through hands-on activities including plumbing, electrical work and joinery. These sessions proved highly popular with all sessions very well attended.

The project delivered inclusive growth by placing young people at the centre of skills-based learning, which in turn will benefit businesses in the local area. Following the success of the programme, one of the participants was taken on by the host organisation as an apprentice, because of new skills developed and attitude to development shown.

The Youth Activity Fund was also utilised in Outer West to focus on skills and learning, one example being the 'Beats on the Street' Project, delivered by The Music Box in Pudsey. With an aim of tackling anti-social behaviour, this project ran workshops on urban music and visual arts, to engage a younger audience. Participants learned how to Beat-Box, mix music, write lyrics, and produce graffiti art. Young people who attended the sessions highlighted the benefits of having a safe space to meet new friends and learn new skills.

**Facebook:** <https://www.facebook.com/LCCOuterWest>



# Outer North East

## Environmental and Climate Change Projects

The Outer North East Community Committee awarded a total of £22,000 towards projects which had a positive impact on biodiversity, climate change and the health and wellbeing of their residents.

The Millennium Green Wellbeing, Thorner Pollinators and Information Board, Scholes Lodge Field Bulb and Wildflower Meadow and Wyke Ridge in Bloom Tools projects recognised the importance of being outdoors and surrounded by the natural environment. The projects in particular acknowledged the fact that 'green environments' reduce levels of depression, anxiety, isolation and loneliness, thus increasing emotional and physical wellbeing.

By improving communal areas through horticultural projects, the projects also helped to create a sense of pride and spirit by bringing communities together to work collectively. Several partners were also involved in making the projects a success, including Parish Councils, Elected Members and various services in Leeds City Council such as Parks & Countryside and the Communities Team.

Projects funded helped to increase levels of biodiversity through planting varieties of native and more sensitive climate changing shrubs and annual plants, to attract pollinators and other insects. Once flowers were in bloom, they helped also 'beautify' the area.

Wetherby Councillors also contributed £10,000 towards reducing the carbon footprint of Boston Spa Village Hall via its renovations project, ensuring that residents and groups benefitted from a village hall that was better insulated, more effectively heated and ventilated, with more efficient lighting.

**Facebook:** <https://www.facebook.com/LCCOuterNE>





# Outer North West

## West Yorkshire Police Football Project

The Outer North West Community Committee approved £4,518 for the West Yorkshire Police Football Project. West Yorkshire Police worked in partnership with Guiseley Community Foundation to run 6 Level 1 Sports Leaders Courses at Guiseley Football Club.

The aim of the project was to address the lack of community cohesion felt by some young people, who had expressed feelings of hopelessness and helplessness, exacerbated by the COVID-19 pandemic, thus the project linked into the council's health and wellbeing strategy.

The 6 week programme consisted of both sports theory and practical work, delivered in 4 hour sessions every week. Each session focused on how to coach football and emphasised the leadership skills, as well as the team working and communication skills also needed. This resulted in a nationally recognised award of Level 1 Sports Leaders, which could be used towards future apprenticeship opportunities.

The project engaged with 38 young people (target was 36), guiding them towards higher levels of self-esteem, as well as teaching self-restraint, anger management and respect for the local community.

Police Officers and Police Community Support Officers acted as students for the young people to practice what they had learned, with staff also delivering more intensive 1:1 sessions, where literacy was a challenge. This served as a really useful engagement tool with some young people who were 'difficult to reach' and has formed some trusted relationships, with the project resulting in a clear improvement in anti social behaviour in the local community.

**Facebook:** <https://www.facebook.com/LCCOuterNW>



**WEST YORKSHIRE  
POLICE**



# Community Voice and Influence

## Youth Summits

Youth Summits are an opportunity for young people aged 8-17 years living in Leeds to learn about local democracy and influence decision making by taking part in a consultation exercise that informs the Community Committee's Youth Activity Fund budget spend for the following year.

Building on our commitment to engage and involve children and young people in decision making in their own communities, young people have once again been involved in choosing which activities should be supported by the Community Committees' Youth Activity Fund in 2022/23, albeit in a slightly different way as a result of the ongoing COVID-19 pandemic.

As Youth Summits could not be delivered in their normal manner, Community Committees agreed that because of COVID-19, an online consultation survey on budget spend priorities would be coordinated across the city, as was also the case the previous year. Capturing this feedback would ensure that young people were still able to inform the Youth Activity Fund spend for each committee in 2022/23 and in this respect the survey would produce the same outcome as a physical Youth Summit.

Promotion of the survey was publicised far and wide across the Community Committee areas, with information being posted on the Community Committees Facebook pages, publicity being sent out to all school & cluster contacts, youth groups and any other organisations that are funded, or work with young people in the Community Committee areas, as well as being circulated to local Councillors and the committees mailing lists.

Although things were done differently once again, the online consultation survey was another success, with 1,064 responses from children and young people across the city. These responses will all feed in to each individual committee area for Elected Members to consider when making decisions on the Youth Activity Fund budget spend in 2022/23.





# Community Voice and Influence

## Youth Activity Consultation Survey

All the consultation that took place fed into an online survey, with responses providing a citywide picture for activities across Leeds. Children and young people told us that their top 5 funded activities in 2022/23 should be: 1) sports clubs (such as rugby and football); 2) cooking; 3) outdoor adventures/activities 4) arts & crafts 5) dance.

The feedback showed that the majority of young people wanted youth activities on offer in local venues such as community centres, youth clubs and sport centres but were happy for activities to be delivered either inside or outside, 52%. 23.7% preferred activities to be arranged outside and the remainder, 17.8% preferred activities inside. Young people also wanted the majority of provision taking place regularly after school, in the evenings and on the weekend.

Feedback from children and young people involved in Youth Summits has always been very positive, so a priority next year will be for the Community Committees to deliver physical events for children and young people, as we continue with the recovery phase of COVID-19.



## Priority Neighbourhoods

The Council's approach to locality working through Community Committees and its emerging work in priority neighbourhoods is an essential component of the safer, stronger communities' programme in the city. This programme incorporates a strategic approach to migration, tackling poverty, inequality and disadvantage, community cohesion, engagement and development, prevent, counter extremism, work with the Third Sector and equality. The following stories provide some examples of how work in the priority neighbourhoods in the city have developed in 2021/22, which Elected Members and Community Committees have played an essential role in.

### Engagement and community resilience building

The council's Prevent and Migration Team organised an advice and guidance session for 3rd sector partners in Seacroft; the aim of this session was to support partners in tackling the negative narrative around migration and better understand where we can work collaboratively to tackle far right extremism. This initial workshop was followed up by further sessions in Seacroft for local organisations and volunteers to learn how to be an 'upstander', delivered by 'Stand by Me', which looked at how to safely challenge discrimination and support victims of hate.

New Wortley Priority Neighbourhood developed a Community Voice work strand, which is looking at engaging different sections of the community. They have also appointed a Communities of Interest Worker and developed a weekly cultural café, bringing different sections of the local community together.

### Language Hub activity

Grant funding targeted grassroots organisations and connected them to 3rd sector organisations, to develop local projects to bring new and settled communities together. A total of 37 activities were funded across the city, reaching over 960 participants from new and settled communities. The majority of projects took place in the Inner East and Inner South areas and in areas with high levels of migration. 6 projects took place in Priority Neighbourhoods (3 in Cliftons and Nowell's and 3 in Lincoln Green), with several more taking place in close proximity. 8 projects took place in the lowest 1% areas of deprivation on the indices of multiple deprivation data, with a further 11 in the lowest 10% areas of deprivation.



## Priority Neighbourhoods

### Improving access to services: Cultural Food Hub

In responding to the COVID-19 crisis, the council identified that there were residents in Leeds who needed help and support with emergency food, which better met their cultural needs. Hamara were initially identified to act as the Cultural Food Hub, in addition to being a Community Care Hub, providing culturally appropriate emergency food parcels for the city. Infinity/Give a Gift became the Cultural Food Hub for the East of the city, in recognition of the growing delivery footprint and the high density of the population in that area. The Cultural Food Hubs have aided residents who are less willing to contact the council helpline to access food, through direct referral to the Cultural Food Hubs, or through frontline services supporting communities with emergency food provision. The cultural food hubs have acted as catalysts in forging strengthened relationships with other third sector organisations and enabled greater community connections with residents from diverse communities and ethnicities during the ongoing challenges of the COVID-19 pandemic.

### Polish Migrants Organise for Change: POMOC

The Communities Team, in partnership with other services led and delivered the Polish Migrants Organise for Change Service through a virtual weekly drop in to targeted eastern European communities. Referrals were received from local, statutory services and churches, to provide support to service users mainly from priority neighbourhoods, around welfare, housing, the European Settlement Scheme and further signposting.

### Nowell Mount: Integrated Children, Youth and Community Hub

Both street based and indoor provision are being delivered that are inter-connected, with the Youth Association, CATCH and the Youth Service, supported by BARCA, working collaboratively to enable pathways between provision and the support that is available. There are also several sporting sessions delivered on a weekly basis by Leeds United Foundation and LS-TEN. Broader than this, Family Services, the Communities Team, Nowell's Community Group, Learning Partnerships, Leeds Community Spaces and Elected Members are working collaboratively to bring activities and provision into the centre aligned to local need. The aim is to ensure that the community, including young people, have a clear role in influencing and directly supporting activities from the centre and knowledge across a number of disciplines leading to an effective collective response.





# Responding to the Pandemic

## Reflections from 2021/22

The ongoing COVID-19 pandemic continued to cause a number of complications for activity providers that work with our local communities in Leeds. It has been a particular challenge for organisations to keep up to date with the changing Government advice and guidance regarding COVID-19.

Community Committees have been mindful of the seriousness and fluidity of the situation in Leeds and understood that they continued to play an essential role in the response and recovery to the pandemic in the city.

The Community Committee Team, on behalf of the Community Committees, spent a large proportion of their time liaising with organisations that despite all these challenges, still wanted to work with people; making sure that projects were able to demonstrate that they were ready to deliver their activities in accordance with Government guidance and legislation regarding COVID-19; making sure that organisations had the correct policies, procedures and risk assessments in place.

Community Committees, in partnership with organisations have continued to adapt to the challenges that the pandemic has presented them and the people they work with, often working very differently, for example by moving their activity provision to an online virtual platform.

Adapting responses and approaches for projects to meet the needs of individual communities has once again demonstrated the committee's and the organisations flexibility and willingness to be agile in an ever changing environment, as well as the desire to reach out and connect with all our communities in Leeds.



**Stay Safe**





## Looking Forward

COVID-19 has had a massive impact on the city of Leeds and work has been taking place to understand and get a picture of the disproportionate, or differential impact on inequality that is happening due to the pandemic.

The emerging evidence highlights that the COVID-19 pandemic has further exacerbated social and economic inequalities and we need to further understand what these impacts are on our communities in Leeds. What it tells us so far mirrors national evidence and the local narrative that COVID-19 does have a disproportionate impact based on; where you live, your gender, your ethnicity and your job.

The community narrative reflects the diversity of the city and key themes are continuing to emerge; financial inclusion, digital inclusion, mental health & wellbeing, social isolation, communication/ language barriers and cultural issues, as well as a cost of living crisis which is being exacerbated by other factors. It is becoming increasingly clear that the impacts of the pandemic are greater for some of our most disadvantaged communities.

Considering how we can address and provide reassurance to the issues that are being uncovered will form a key strand of activity in the city's continued recovery arrangements but are likely to last far beyond any immediate transition to a 'new' normality.

In 2022/23 Community Committees will continue to play a key role in addressing some of these challenges in our local communities in Leeds and the programmes that they develop will form a key part of the recovery work that is being undertaken in each of the 33 wards throughout the city. This, alongside delegated budget spend for each committee will help to address a further widening of the inequalities gap that has been identified by COVID-19.

The momentum brought about by the pandemic will continue, ensuring that the local leadership provided through our elected members and Community Committees continues to be at the heart of developing local and city wide structures.

Amongst other things, the pandemic has also provided the committees with the opportunity to consider ways of working, as we come to terms with the new 'normality' of virtual meetings, alongside face to face meetings. In addition to this, it has given us the opportunity to reflect and refresh some of the work programmes that take place across the city through the Community Committees, such as priority setting, Youth Summits and the work of the Champions and we're looking forward to developing these programmes over the course of the next year.

In 2022 Her late Majesty the Queen became the first British Monarch to celebrate a Platinum Jubilee after 70 years of service. As such there will be many events and activities celebrating the jubilee across the city, in the months leading up to the extended bank holiday weekend from Thursday 2nd June to Sunday 5th June 2022. We're aware that Community Committees will play a key role in this promotion, as well as supporting local communities where there are plans to be made for the jubilee celebrations.





# Leeds City Council's Community Committees

## How do Community Committees work?

There are 10 Community Committees in Leeds made up of local councillors that are elected to represent an area, from each of the 33 wards in the city. They hold 4 meetings a year in public and are an important part of the council's decision-making process.

The meetings provide an opportunity for local people to discuss key issues of concern with elected members and help influence decisions on matters of local interest, such as environmental improvements, community safety, health and wellbeing, employment and Climate Change.

## How can you get involved?

- Attend a meeting
- Contact your local Councillor
- Ask a question or take part in a discussion through our social media pages

Meetings are held at different locations across the city and generally start in the early evening and last a couple of hours. All meetings are open to the public and are usually themed around a particular topic.

Meetings are published on our website and can also be found on our social media pages (along with other local information and activities) and all decisions are recorded for public reference on the democracy website: <http://democracy.leeds.gov.uk/mgListCommittees.aspx?bcr=1>

## Want to know more?

Please contact the Community Committee Support Team for a chat on 0113 3785808 or email us at [communitycommitteefunding@leeds.gov.uk](mailto:communitycommitteefunding@leeds.gov.uk)



# Leeds City Council's Community Committees

## Inner East Community Committee

### Wards:

Burmantofts & Richmond Hill  
Gipton & Harehills  
Killingbeck & Seacroft

### Councillor Arif Hussain

[arif.hussain@leeds.gov.uk](mailto:arif.hussain@leeds.gov.uk)



## Inner West Community Committee

### Wards:

Armley  
Bramley & Stanningley  
Kirkstall

### Councillor Alice Smart

[alice.smart@leeds.gov.uk](mailto:alice.smart@leeds.gov.uk)



## Outer South Community Committee

### Wards:

Ardsley & Robin Hood  
Morley North  
Morley South  
Rothwell

### Councillor Robert Finnigan

[robert.finnigan@leeds.gov.uk](mailto:robert.finnigan@leeds.gov.uk)



## Outer North East Community Committee

### Wards:

Alwoodley  
Harewood  
Wetherby

### Councillor Norma Harrington

[norma.harrington@leeds.gov.uk](mailto:norma.harrington@leeds.gov.uk)



## Inner South Community Committee

### Wards:

Beeston & Holbeck  
Hunslet & Riverside  
Middleton Park

### Councillor Mohammed Iqbal

[mohammed.iqbal@leeds.gov.uk](mailto:mohammed.iqbal@leeds.gov.uk)



# Leeds City Council's Community Committees

## Outer East Community Committee

### Wards:

Cross Gates & Whinmoor  
Garforth & Swillington  
Kippax & Methley  
Temple Newsam

### Councillor Pauleen Grahame

[pauleen.grahame@leeds.gov.uk](mailto:pauleen.grahame@leeds.gov.uk)



## Inner North West Community Committee

### Wards:

Headingley & Hyde Park  
Little London & Woodhouse  
Weetwood

### Councillor Neil Walshaw

[neil.walshaw@leeds.gov.uk](mailto:neil.walshaw@leeds.gov.uk)



## Outer North West Community Committee

### Wards:

Adel & Wharfedale  
Guisley & Rawdon  
Horsforth  
Otley & Yeadon

### Councillor Eleanor Thomson

[eleanor.thomson@leeds.gov.uk](mailto:eleanor.thomson@leeds.gov.uk)



## Outer West Community Committee

### Wards:

Calverley & Farsley  
Farnley & Wortley  
Pudsey

### Councillor Amanda Carter

[amanda.carter@leeds.gov.uk](mailto:amanda.carter@leeds.gov.uk)



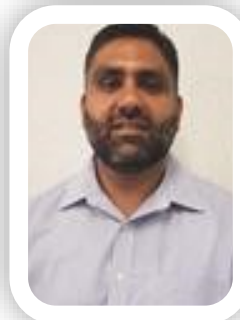
## Inner North East Community Committee

### Wards:

Chapel Allerton  
Moortown  
Roundhay

### Councillor Mohammed Shahzad

[mohammed.shahzad@leeds.gov.uk](mailto:mohammed.shahzad@leeds.gov.uk)



## For further information:

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communitycommittee](http://www.leeds.gov.uk/communitycommittee)

Inner East  
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Inner North East

Inner West  
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Inner North West  
Outer North West

Inner South  
Outer South  
Outer North East



## HEALTH AND WELLBEING BOARD

TUESDAY, 27TH SEPTEMBER, 2022

**PRESENT:** Councillor F Venner in the Chair

Councillors J Barwick, Dr John Beal, Broch,  
J Dowson, S Golton, Hartley, Munro, Roff,  
Ryley and Stein

### **Leeds Committee of the West Yorkshire Integrated Care Board**

Tim Ryley - Place Based Lead, Leeds Health & Care Partnership

### **Directors of Leeds City Council**

Tim Fielding – Deputy Director of Public Health

Cath Roff – Director of Adults and Health

Val Waite – Head of Service Learning Inclusion - Children and Families

### **Third Sector Representative**

Corrina Lawrence, CEO of Feel Good Factor

Helen Hart, Safeguarding Adults Deputy Designated Nurse

Pip Goff – Director, Forum Central

### **Representative of Local Health Watch Organisation**

Dr John Beal - Healthwatch Leeds

### **Representatives of NHS providers**

Sara Munro - Leeds and York Partnership NHS Foundation Trust

Julian Hartley - Leeds Teaching Hospitals NHS Trust

Thea Stein - Leeds Community Healthcare NHS Trust

### **Safer Leeds Joint Representative**

Jane Maxwell – Area Leader, Communities

### **Representative of Leeds GP Confederation**

Jim Barwick – Chief Executive of Leeds GP Confederation

### **Wider Determinants of Health – Partnership Working Representative**

Gerard Tinsdale -Chief Officer for Housing, Housing and Environment

## **1 Welcome and introductions**

Councillor Venner welcomed everyone to the meeting and expressed the Boards condolences over the recent passing of HM Queen Elizabeth II, additionally, the following matters were reported and noted;

Forward Leeds - Congratulations were given to Forward Leeds for the outstanding CQC rating recently awarded.

Director for Children and Families the Chair noted Sal Tariq had taken on a new role and she expressed the thanks of the Board to Sal for all his work as

Director for Children and Families. The Chair noted Julie Longworth would be his interim successor.

#### Appointments to the Board –

The Chair welcomed new appointees to the Board;

- Rebecca Charlwood, in her new role as the Independent Chair of Leeds Committee of the West Yorkshire Integrated Care Board.
- Dr Jason Broch, and Dr Sarah Forbes, as joint representatives as clinicians.
- The Chair also welcomed Corrina Lawrence, CEO of Feel Good Factor Leeds, and Helen Hart, CEO of Barca Leeds to the meeting, noting they would represent the third sector in the future.

#### **2 Appeals against refusal of inspection of documents**

There were no appeals against the refusal of inspection of documents.

#### **3 Exempt Information - Possible Exclusion of the Press and Public**

There was no exempt information.

#### **4 Late Items**

There were no formal late items noted but supplementary information was submitted in relation to item 14 – Submission of the better care fund plan 2022/23.

#### **5 Declaration of Interests**

No declarations of interest were made.

#### **6 Apologies for Absence**

The following apologies had been received;

- Cllr N Harrington with Cllr C Anderson as a substitute.
- Victoria Eaton with Tim Fielding as a substitute.
- James Rogers with Gerard Tinsdale as a substitute.
- Julie Longworth with Val Waite as a substitute.
- Paul Money with Jane Maxwell as a substitute.

Apologies had been received from Cllr Arif, Superintendent Dan Wood, Anthony Kealy.

#### **7 Open Forum**

No matters were raised under the Open Forum.

#### **8 Minutes**

**RESOLVED** – That the minutes of the meeting held on 28<sup>th</sup> April 2022 be confirmed as a correct record.

#### **9 Amendments to Article 17 of the Constitution, Health and Wellbeing Board Terms of Reference, Council Procedure Rules and membership of the Health and Wellbeing Board**

Draft minutes to be approved at the meeting  
to be held on Thursday, 15th December, 2022



The report of the Director of Adults and Health provided the board with an update regarding the amendments agreed at the Leeds Full Council meeting on the 20 July 2022 in relation to Article 17 (Health) of the Council's Constitution.

The Strategy Partnership Development Manager for Leeds Health Partnerships Team presented the report and outlined the changes to the constitution made in response to the Health and Social Care Act 2022 to reflect the new Integrated Care Board structure. The changes included new appointments for mandatory representatives to the Health and Wellbeing Board, amendments to terms of reference and the Council procedure rules. New appointees were noted as follows; Tim Ryley (Place Based Lead, Leeds Health & Care Partnership) is nominated as the representative of the Leeds Committee of the West Yorkshire ICB, Rebecca Charwood as the Independent Chair, Leeds Committee of West Yorkshire Integrated Care Board representative, Dr Jason Broch and Dr Sarah Forbes as the joint Clinician representatives,

#### **RESOLVED –**

- a) To note the amendments agreed at the Full Council meeting on the 20<sup>th</sup> July 2022 in relation to Article 17 of the Councils Constitution, The Health and Wellbeing Board (HWB) Terms of Reference and Council Procedure Rules,
- b) To note the updated membership of the HWB.

#### **10 Leeds Health and Wellbeing Strategy refresh - a strategy to 2030 & The West Yorkshire Partnership Five Year Strategy refresh update**

The report of the Chief Officer of the Health Partnerships Team outlined the refreshed Health and Wellbeing Strategy.

The contents of the report was presented by the Strategy Partnership Development Manager for Health Partnerships, the Chief Officer for Health Partnerships and the Associate Director Of Strategy ICB. Board members were presented with an update on the refreshed Leeds Health and Wellbeing Strategy (HWS) refresh approach as the work initiated in 2020 before the Covid-19 pandemic, resumes. Board members discussed that the proposed refreshed HWS approach was not a rewrite of the current HWS and would reaffirm key features of the existing strategy whilst also evolving the priorities to reflect the current context and wider approach to consolidating indicators.

The following was outlined,

- the current 2016-2021 strategy (extended to 2023) has served the city well and will continue to be central to the refreshed strategy.
- Key evidence including the Joint Strategic Assessment and feedback from patients, service users and people provided over the years has been used to shape the refresh.
- Developments since 2016 including the impact of the Covid-19 pandemic, cost of living crisis, greater health and care integration, Best

City Ambition and stronger interface with local, regional and national strategies, approaches and relationships will be inform the refreshed strategy approach

- The proposed refreshed twelve priorities have been focused under three groupings people, place and productivity aligning to developments of other key strategic reviews such as the Inclusive Growth Strategy. These proposed priorities outline in the report were noted to be in the draft stages as engagement with key stakeholders and groups will continue and a final working draft document will be presented to the Board in December 2022 followed by key committee engagement and a public launch of the strategy in June/July 2023
- Ambitions for the document are to set out a narrative for the future, relate to experiences of citizens to a practical breadth of partnership involvement and action, integrate combined work plans across West Yorkshire to create a regional core strategy and ethos and to focus on challenges faced in the light of climate change and the cost of living crisis which may further contribute to inequalities and ties into the ambition to become a Marmot city.

The Board discussed the following matters:

- The need to ensure there is recognition of the impact of digital exclusion and to support greater accessibility to engage with the development of the refreshed Leeds HWS strategy.
- The necessity of the proposed re-branding and visual identity of Leeds Care and Health Partnerships was considered; it would need to be tailored toward the citizens of Leeds for local systems to deliver the ambitions.
- The Leeds Big Chat 2021 had outlined areas for improvement through direct consultation with citizens with access to services being a common priority identified. The refreshed HWS strategy should have a demand based approach and tailor services to communities based on need for local provision.
- Members were supportive of the idea of 'holding our nerves' and limiting the amount of priorities as delivering against them can be very complex, often generational issues. Going forward need to ensure that the priorities explain past achievements and what is expected in the future within realistic timeframes. A good outcome from a clear health and wellbeing strategy should ensure care provision directs service users to the correct service or professional, including If priorities are changed too often it can be difficult to measure success.
- Working with partners across West Yorkshire is essential to create a shared vision with clear priorities in terms of the West Yorkshire Partnership Five Year Strategy and it is important that this strategy is made up of local Health and Wellbeing Strategies. Members noted the language of the report made the strategy feel connected with other localities.

- The ambition for Leeds to become a Marmot city was acknowledged and the refresh will align with established strategies such as the Healthy Leeds Plan and sets out a clearer narrative across all planned strategies for Health and Wellbeing.

**RESOLVED –**

- a.) That the approach outlined in the submitted report to refresh the Health and Wellbeing Strategy be endorsed.
- b.) To note the comments made during discussions and to agree the direction of travel regarding the Health and Wellbeing Strategy refresh as outlined in the report.
- c.) To agree to receive a further report on the Health and Wellbeing Strategy refresh in December 2022.

**11 Net Zero Targets for 2022**

The report of the Leeds Anchors for Sustainability Taskforce (LAST) provided members of the board with information related to the Leeds Health and Care Climate Commitment.

The Environmental and Sustainability Manager for the Yorkshire Ambulance Service and Chief Officer for Health Partnerships introduced the report which outlined the roadmap for delivering a net zero NHS and how this ties in with the Leeds Best City Ambition to be a net zero carbon city by 2030. It was noted that although there is substantial work to be done, the changes happening in Leeds were positive through the City centre park, the biggest urban park in Europe since 1985, green jobs growth, the Council electric vehicle fleet being the largest for a local authority and an extension to the Leeds PIPES network. The ambitions will be achievable if well planned actions are co-ordinated across the health and care system. Understanding climate change through the lens of health and wellbeing and associated services will be integral to protecting those most vulnerable to its effects.

Delivering a net zero NHS is being embedded within the organisations, with reference to it in all standard NHS contracts, obligated through the Government Procurement Policy Note 06/21; taking account of Carbon Reduction Plans in the procurement of major government contracts for social value and net zero in procurement. Immediate action is essential as the NHS will bear the brunt of health issues related to the changing climate. It was noted there is social value for net zero in all possible avenues of health and wellbeing which will assist with minimising pressure on the health service in light of the repercussion's climate change will have on population health.

The Greener NHS have set two targets i.e. for emissions controlled directly to reach a target of net zero by 2040 and for emissions that can be influenced to reach net zero by 2045. Leeds will try to achieve net zero standards faster than proposed under national legislation. This is based on the progress Leeds has made to date, the plans in place and strong joined up system working to deliver against this shared ambition enables Leeds to be in a strong position to be able to deliver.

The Board discussed the following matters:

- Although climate change is a global issue, local actions can make a big impact. Aiming to have the 'twenty minute neighbourhood' idea and good provision of local services will help to impact climate change from a transport and energy perspective, as well as improving the situation for people and workers.
- The intention should be to 'change the game', there is a need to change the way of life to combat climate change. The balance with international co-operation, and Leeds needs to do all it can to protect itself from arising dangers, such as hotter summers. The time for action is immediate and although there will be high costs incurred by adapting infrastructure it is the best hope for protecting people.
- Interest was shown in the developing food strategy plans with ideas noted to include, support of the rural economy and activities that target climate change and also have the potential to improve public health. It was noted that the Public Health team were developing the Leeds Food Strategy which will be brought to the Board in the future. The aim of the national NHS Food Strategy for staff catering and patient provision was outlined as to provide sustainable meals and minimise waste with surveys to measure success.
- Affordability and feasibility were noted as barriers to achieving net zero due to the high cost of changing to sustainable technology, there is a huge range of services of different sizes with different needs
- The hot weather experienced this year has highlighted that buildings in the UK are not necessarily designed to cope with extreme heat. Therefore, work needs to be considered to ensure greater resilience of infrastructure across the city.
- Inequalities and the cost of living crisis was discussed as there is disparity in choices available to people which links to the refreshed strategy in order to help those who need it most. A review of the policies and proposals to be net zero should be conducted annually to analyse areas of success and also where more focus or funding is needed.

**RESOLVED –**

- a) To acknowledge the legal requirement to deliver net zero within the local health and care sector as set out within the Climate Change Act (2008) and clarified within the Health and Care Act (2022) be noted.
- b) To recognise the role of local health and care sector organisations to support national and local climate policy including, but not limited to, the Net Zero Strategy, Greener NHS vision, National Adaptation Programme, and Leeds' local climate emergency declaration.
- c) To commit to reviewing the progress of the local health and care sector towards the delivery of its stated net zero and

climate adaptation ambitions on an annual basis and to create further opportunities at HWB level to further engage on this work.

- d) To identify areas for cross-sector collaboration to accelerate the delivery of climate mitigation (achieving net zero) and adaptation (mitigating impacts of future climate hazards).

Additionally Board Members will seek to action the following within their own organisations:

- a) To reflect the risks of failing to mitigate and failing to adapt to climate change, as identified by the national Committee on Climate Change and regional Climate Team Leeds Commissions, as part of organisational corporate risk registers and business continuity planning.
- b) To commit to developing, delivering, and regularly reviewing at board level costed organisational action plans for climate mitigation (achieving net zero) and climate adaptation (mitigating impacts of future climate hazards) if not already doing so.
- c) To commit to incorporate a requirement to consider the impact of all major decisions on organisational environmental/climate targets as part of the formal decision making/business case process.

To commit to providing Carbon Literacy training (or equivalent) for all organisational Board members/non-executive directors and to undertake engagement with every healthcare team to ensure understanding of organisational climate plans.

## 12 **Drug and Alcohol Funding and Partnership Update**

The report of the Director of Public Health outlined the new proposals for drug and alcohol treatment in response to the additional funding being received by Leeds, from the Supplemental Substance Misuse Treatment and Recovery Grant, split over the next three years.

The item was introduced by the Health Improvement Principal and outlined how the funding for 2022/23 would be targeted at key interventions based on the Office for Health Improvement and Disparities (OHID) prescribed areas. Proposals include areas such as increased strategic leadership; Enhanced prevention, treatment, and recovery provision; increase in residential alcohol detox and / or rehabilitation capacity within Leeds and Integrating and improving care pathways between criminal justice settings and treatment. It was also noted that Forward Leeds, the integrated drug and alcohol service, had received an outstanding CQC rating and currently had the capacity to support three 3500 people at any time, of any age.

The Board received an overview of the ten key intervention areas identified through the planning documents associated with the funding and the guidance for local delivery partners on how the funding should be spent including, revisions to the local performance framework, delivery plans and staffing.

The Board discussed the following matters:

- The proposals link to crime prevention in relation to violence and drugs which serves the ambition and duty of the service and partnership arrangements.
- The first meeting of the Drug & Alcohol Partnership Board is arranged for November 2022 and the suggestion that a representative from the probation service would be an appropriate appointment was noted.
- Noting the intention for an update to be presented to the HWB in 2023 the Board requested that a representative from relevant partners including Forward Leeds team be invited to attend to provide with feedback regarding the approach and effectiveness of the plan
- Prevention is better than cure was the favoured approach and members were supportive of the new proposed methods of engagement through working with schools and festivals and the detailed digital campaigns. Targeted engagement with younger people will assist with reducing the overall number of people needing help for the future which will allow more funding to be spent on treating current patients.
- As funding will be spread out over three years it was deemed necessary to consult and review the plans to identify gaps in service provision, for example the service will aim to reach those less likely to access it, older people with less visible issues and also through different methods, including street advocacy teams, early help hubs and a greater amount of specialists within the team.
- In response to a comment that historically drug support received greater investment even though people often struggle with drug and alcohol problems together, the Board received assurance the funding will be spread equally over drug and alcohol support.

In conclusion the Board commended Forward Leeds and St Anne's recovery on the success of their service provision. The Board noted the service was working well at targeting inequalities, being an approachable service, which helped reduce the stigma attached to of reaching out for help and also worked well with the emergency services to provide good care of patients.

**RESOLVED –**

- a) That the update on the additional funding being received, by Leeds, from the Supplemental Substance Misuse Treatment and Recovery Grant be noted.
- b) That the proposal for the new Drug and Alcohol Partnership and governance arrangements including the relationship to the HWB be endorsed.
- c) That the findings of the drug and alcohol needs assessment and updated Drug and Alcohol Strategy and revised action plan be presented to the HWB in 2023.

**13 Connecting the wider partnership work of the Leeds Health and Wellbeing Board**



The report of Chief Officer Health Partnerships provided a summary of recent overview of activity the Health and Wellbeing Board has undertaken in development workshops or at health and care Board to Board meetings.

**RESOLVED** – That the contents of the report be noted.

**14 Submission of the Better Care Fund Plan 2022/23**

The joint report of the Director of Pathway Integration, ICB in Leeds and Deputy Director Integrated Commissioning, Adults and Health provided board members with an update on the Better Care Fund Plan 2022/23.

**RESOLVED** – That the contents of the report be noted.

**15 Developing the NHS Leeds CCG Annual Report 2022-23 (Q1)**

The report of the Senior Communications and Involvement Manger, NHS West Yorkshire Integrated Care Board informed members of the process of developing the NHS Leeds CCG Annual Report 2022-2023 (Q1). Although Integrated Care Boards had been established on 1<sup>st</sup> July 2022, NHS England still required all former Clinical Commissioning Groups to produce a final annual report and account for their last quarter of operation (1<sup>st</sup> April – 30<sup>th</sup> June 2022). The submitted report followed the prescribed format to a specific timetable.

**RESOLVED** –

- a) To note the process to develop the NHS Leeds CCG draft annual performance report for Q1 2022-23.
- b) To Note the extent to which NHS Leeds CCG has contributed to the delivery of the Leeds Health and Wellbeing Strategy 2016-2021.
- c) To note the recording of this acknowledgement in the NHS Leeds CCG's annual report, according to statutory requirement.

**16 Date and Time of Next Meeting**

**RESOLVED** – To note date and time for the next meeting will be held on the 15<sup>th</sup> of December 2022 at 9:00am.

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## EXECUTIVE BOARD

WEDNESDAY, 27TH JULY, 2022

**PRESENT:** Councillor J Lewis in the Chair

Councillors S Arif, D Coupar, S Golton,  
M Harland, H Hayden, J Pryor, M Rafique  
and F Venner

**APOLOGIES:** Councillor A Carter

**SUBSTITUTE MEMBER:** Councillor A Lamb

**15 Substitute Member**

Under the provisions of Executive and Decision Making Procedure Rule 3.2.6, Councillors A Lamb was invited to attend the meeting on behalf of Councillor A Carter, who had submitted his apologies for absence from the meeting.

**16 Exempt Information - Possible Exclusion of the Press and Public**

There was no information contained within the agenda which was designated as being exempt from publication.

**17 Late Items**

Late Item of Business – ‘Children and Families Social Care Workforce in Leeds’

With the agreement of the Chair, a late item of business was admitted to the agenda entitled, ‘Children and Families Social Care Workforce in Leeds’ to be considered within the ‘Adults and Children Social Care and Health Partnerships’ portfolio. Given the significance of this matter, it was deemed appropriate for the Board to receive an update at this meeting. This report was coming to Executive Board as a late item of business to ensure that Board Members received detailed information on this issue as requested, and as undertaken by the Executive Member for Adult and Children Social Care and Health Partnerships at the recent meeting of full Council. (Minute No. 34 refers).

**18 Declaration of Interests**

In relation to Agenda Item 6, ‘Refreshing Leeds’ Cultural Investment Programme’, Cllr Pryor declared a disclosable pecuniary interest in this item, and as such, Councillor Pryor did not participate in the consideration of that item, and left the meeting room for the duration of that consideration. (Minute No. 20 refers).

**19 Minutes**

**RESOLVED** – That the minutes of the previous meeting held on 22<sup>nd</sup> June 2022 be approved as a correct record.

## **ECONOMY, CULTURE AND EDUCATION**

### **20 Refreshing Leeds' Cultural Investment Programme**

Further to Minute No. 9, 23 June 2021, the Director of City Development submitted a report that sought approval for a one-year cultural grants programme for 2023/24 whilst a comprehensive review and refresh of the Council's current cultural funding programmes, arts@leeds and Leeds Inspired, was undertaken, prior to a revised funding programme being launched for the period 2024-27.

By way of introduction to the report, the Board received information on the key reasons as to why the proposal for a one year programme was being put forward. It was noted that the one year programme would operate within the existing budget envelope and that organisations would be required to apply for grants. However in doing so, it was emphasised that there would be an extensive application window and that organisations would be supported through this process.

Responding to an enquiry, Members received further information regarding the guidance and supportive measures which were currently available to organisations, with it being noted that consideration was being given to the ways in which cultural organisations could be signposted and supported in accessing other funding streams, where appropriate.

In response to a Member's enquiry, the Board received further information and assurance regarding the role which would be played by the Leeds 2023 Neighbourhood Hosts, with it being noted that the Hosts were currently being recruited for each Ward, which was a process being undertaken by the Leeds 2023 organisation.

Also, in response to a specific enquiry officers undertook to provide the Member in question with details of the current financial position regarding the funding of the Leeds 2023 initiative.

### **RESOLVED –**

- (a) That the delivery of a one-year arts@leeds programme for 2023/24, which supports the transition towards a refreshed cultural funding programme, be approved;
- (b) That the necessary authority be delegated to Director City Development in order to enable the Director to approve funding decisions for the one year programme, 2023/24;
- (c) That the development of a refreshed three-year Culture Investment Programme for 2024-27, be approved, with the development and adoption of the Cultural Investment Programme being subject to open consultation and engagement with the sector prior to Executive Board approval being sought in 2023.

(Further to the declaration of interest as detailed at Minute No. 18, Councillor Pryor took no part in the consideration of, or voting upon this matter and left the meeting room for the duration of this item)

**21 Outcome of consultation to permanently increase learning places at Leeds City Academy from September 2023**

The Director of Children and Families submitted a report on a proposal to increase learning places at Leeds City Academy, brought forward by The White Rose Academies Trustees working in partnership with Leeds City Council. The report detailed the outcomes of the associated consultation undertaken and which sought agreement to related Authority to Spend proposals.

In considering the report, a Member highlighted and welcomed the popularity of the school, which had led to the submitted proposals of expansion.

**RESOLVED –**

- (a) That the outcome of the consultation undertaken on the proposal to permanently expand Leeds City Academy from a capacity of 750 to 1050 students by increasing the admission number in year 7 from 150 to 210 with effect from September 2023, be noted; and that it also be noted that The White Rose Academies Trust Board, as the decision maker, have considered the outcome of that consultation and approved the proposal to expand Leeds City Academy;
- (b) That approval for authority to spend (ATS) up to £8.9m to deliver the proposed permanent expansion at Leeds City Academy, be granted, with final approval of expenditure being confirmed by the Director of Children and Families (in consultation with the Director of Resources and Director of City Development) following receipt of further detailed design work and planning applications;
- (c) That it be noted that The White Rose Academies Trust intends to self-deliver the build scheme and that the proposal has been brought forward in time for places to be delivered for 2023.

**PUBLIC HEALTH AND ACTIVE LIFESTYLES**

**22 Living with Covid - What does 'Living with Covid' mean for Leeds?**

The Director of Public Health submitted a report outlining what 'Living with Covid-19' meant for Leeds, and which sought the Board's support for continuing to promote safer behaviour messaging and the Covid vaccination programme in communities. The report also highlighted the robust and resilient plans and systems in place to protect the highest risk settings and groups from the impact of Covid, and the structures that were in place to respond to any change in circumstances.

Members received an introduction to the report which provided an overview of the key points, with it being noted that work continued on the preparation and management of winter pressures in this area.

Responding to a Member's comments regarding the Council's post-pandemic ways of working and the need to ensure that customer facing roles continued, it was highlighted that many services across the Council continued to be delivered in person. Further to this, the Board was assured that work continued in liaison with Scrutiny on this matter, with a view to submitting a related report to a future Executive Board.

Emphasis was placed upon the need to ensure that the impact of the pandemic on young people remained a priority. In response, assurance was provided that this was the case and it was noted that this would be further addressed in the subsequent agenda item (*Leeds – A Mentally Healthy City: Update Report*). Further to this, assurance was provided that a key principle to the approach taken remained the need to strike the correct balance between minimising the risk from the virus and infection whilst at the same time looking to preserve an individual's overall wellbeing.

Tribute was paid to the Director of Public Health and her team for the work which had been undertaken throughout the pandemic to the present day. Emphasis was placed upon the importance of the work undertaken by the Leeds Health Protection Board together with the guiding principles of that work, and how that had been used as a platform for the wider actions taken in response to the pandemic across the city.

**RESOLVED –**

- (a) That the contents of the submitted report, be noted;
- (b) That the proposed approach for the Leeds system going forward, as set out in section 11 of the submitted report, be approved, which looks to ensure that people are supported as we move into 'Living with Covid'.

**23 Leeds - A Mentally Healthy City: Update report**

The Director of Public Health submitted a report which provided an update on the current position regarding mental health in Leeds and the provision in place to support good mental health across the city. In addition, the report outlined the actions being taken to further develop a partnership approach in this area, in line with the 'Best City Ambition' and which aimed to ensure that Leeds was a Mentally Healthy City which created conditions for positive mental health in all our communities.

In introducing the submitted report, the Board received an overview of the current position in Leeds, how that position had been affected by the Covid pandemic, and the actions being taken to address the challenges faced. Members received further information on the Children and Young People's Mental Health Strategy: 'Future in Mind', and it was noted that the 'All Age Leeds Mental Health Strategy' was currently scheduled to be relaunched on 10<sup>th</sup> October 2022, which was World Mental Health Day.



Responding to a Member's enquiry, the Board was provided with further information on how the relaunch of the 'All Age Leeds Mental Health Strategy' would be promoted.

The importance of further liaison taking place with partners across the city to continue the development of self-support networks in Leeds was highlighted as an area to focus upon and promote moving forward.

#### **RESOLVED –**

- (a) That the contents of the submitted report, be noted;
- (b) That the current and future challenges around promoting good mental health in the city, be recognised, together with the fact that Leeds City Council has invested in programmes of work in the city that promote good mental health and prevent mental ill health;
- (c) That the mental health work being undertaken across Leeds be promoted, with support being provided for the continued creation of conditions for positive mental health in local communities.

#### **INFRASTRUCTURE AND CLIMATE**

##### **24 Climate Adaptation and Resilience Plan**

The Director of Resources submitted a report which presented a range of actions being taken across the Council, and with partners, to better understand and deliver on the city's ambition to strengthen resilience against the impacts of climate change locally, and in doing so, which sought the Board's approval for the development of a Climate Adaptation and Resilience Plan, based upon the approach outlined. The report also sought agreement to enhanced city-wide engagement in Leeds on the Council's activity to support both climate mitigation and adaptation.

By way of introduction to the report, the Board received an overview of the key challenges faced as a result of climate change, and the range of actions being taken to adapt to the current position and become more resilient. However, it was highlighted that at the same time, work continued on progressing towards a position of net zero emissions.

Regarding Climate Emergency Advisory Committee (CEAC), a Member noted the recent change in Chair of that committee. In response to a Member's comments encouraging Executive Member attendance at CEAC meetings, it was noted that the Executive Member for Infrastructure and Climate was a member of CEAC and a regular attendee. Further to this, clarification was sought as to whether this comment related to other Executive Members.

In response to a Member's enquiry, the Board received further information regarding the range of key areas which were intended to be included within the proposed programme of engagement over the coming 12 months.

**RESOLVED –**

- (a) That the development of a Climate Adaptation and Resilience Plan, based upon the approach as outlined within the submitted report, be approved;
- (b) That a programme of enhanced citywide engagement in Leeds over the next 12 months on the Council's activity to support both climate mitigation and adaptation, be supported.

**COMMUNITIES**

**25 Understanding and addressing the cost of living crisis**

The Director of Communities, Housing and Environment submitted a report providing an overview of the current position regarding the cost of living crisis and which highlighted measures being undertaken nationally to address such issues. The report also focussed upon the local approach being undertaken from a welfare and financial inclusion perspective, highlighting the key actions and programmes.

In introducing the report, the Executive Member highlighted the current position in Leeds with regard to the cost of living crisis and provided an overview of the key actions being taken and proposed to address the challenges faced.

Members discussed the role of Government in such matters. Also, the Board considered the importance of reflecting on the experience gained from the supportive approach taken during the pandemic and how that could be utilised when looking to support communities throughout the cost of living crisis.

Responding to a Member's enquiry, the Board further considered the role of the Council in this area and received details on how the supportive approach taken by the Council continued to adapt to current circumstances, and the ways in which this approach would continue to evolve, with officers undertaking to provide further detail to the Member in question, if required. In discussing the proposed key areas of focus moving forward, specific reference was made to the establishment of a cross-cutting welfare group, with further detail being provided on the intended work programme, timeframe and reporting mechanisms for that group.

In conclusion, Opposition Groups were invited to become involved in the welfare group and the associated work that it would undertake.

**RESOLVED –**

- (a) That the contents of the submitted report, be noted, and that the approach being adopted, as outlined within the report, be endorsed;
- (b) That the next steps, as set out fully in paragraphs 94-99 of the submitted report, be endorsed, which will accelerate progress towards the mission set out in the Best City Ambition through:-

- Ensuring the three pillars of the Best City Ambition strongly and consistently reflect the challenges of tackling poverty and inequality.
  - Transitioning to a new performance framework for the Best City Ambition to reinforce and embed linkages between the three pillars in tackling poverty and inequality.
  - Establishing a breakthrough priority with the aim of: “working together across sectors to harness the capacity and capability in the city, its communities and those with lived experience to develop a city solution to welfare provision and addressing the cost-of-living crisis – with a specific focus on food, fuel, housing and digital inclusion”.
- (c) That it be noted that the Chief Officer for Community Hubs, Welfare and Business Support will be responsible for overseeing and implementing the actions and recommendations as detailed above and included within the submitted report.

### **LEADER'S PORTFOLIO**

#### **26 Review of Protocol for the Roles of Members and Officers in Decision Making**

The City Solicitor submitted a report setting out proposed amendments to the Council’s Protocol for the Roles of Members and Officers in Decision Making, following a review which had been undertaken as an action arising from the Annual Governance Statement approved in 2021. The purpose of the proposed amendments was to ensure that the protocol remained up to date and fit for purpose.

#### **RESOLVED –**

- (a) That the amended Protocol for the Roles of Members and Officers in Decision Making, as presented at Appendix A to the submitted report, be approved;
- (b) That the authority to make future amendments to the Protocol be delegated to the City Solicitor, in consultation with the Leader of Council, Opposition Members of Executive Board and the Chief Officer Financial Services; with it being noted that the Monitoring Officer will amend Article 15 of the Council’s Constitution to reflect this resolution.

#### **27 Annual Corporate Risk Management Report**

The Director of Resources submitted a report which provided the Board with an update on the most significant risks currently featured on the Council’s corporate risk register. In addition, the report provided summary assurances which described the key controls in place to manage those risks and also provided information on further actions planned in this area.

**RESOLVED –** That the Annual Risk Management Report together with the assurances provided on the most significant corporate risks, as presented

within the submitted report and appendix, be noted, in line with the Council's Risk Management Policy and Strategy and the Board's overarching responsibility for their management.

## **28 Annual Corporate Performance Report 2021/22**

The Director of Resources submitted a report presenting the Annual Corporate Performance Report for 2021/22 which reviewed the progress made in delivering the Council's ambitions, outcomes and priorities, as set out in the Best Council Plan (BCP) during the 2021/22 financial year. The report also noted that for performance reporting purposes, 2022 would be a transitional year given that there would be a shift from existing reporting frameworks based on the Best Council Plan towards a revised approach to support the Best City Ambition.

Responding to a Member's specific enquiry, the Board received further detail on the work currently being undertaken on the refresh of the target and performance framework as the Council transitioned from the Best Council Plan to the Best City Ambition.

In response to an enquiry, the Board noted that some of the performance data compiled could be broken down to Ward level, and that the Member in question could be provided with further information on this, if required. In addition, Members discussed the range of priorities that the Council had, and the ways in which the Council's day to day decision making and establishment of wider policies linked to such priorities.

**RESOLVED** – That the Annual Performance Report, be received, and that the progress made during 2021/22 in delivering the ambitions and priorities set out in the Best Council Plan, as detailed within the submitted report and appendix, be noted.

## **RESOURCES**

## **29 Financial Health Monitoring 2022/23 – Quarter 1 Update**

The Chief Officer (Financial Services) submitted a report providing an update on the financial health of the Authority in respect of both the General Fund revenue budget and the Housing Revenue Account, as at Quarter 1 of the 2022/23 financial year.

In presenting the report, the Executive Member highlighted the key points within it. The Board also received details of the final pay offer from the National Employers which had recently been announced, and it was noted that work was being undertaken to identify the potential financial impact of this upon the Council. An undertaking was provided that the Board would be kept updated on such matters and that the intention was to submit a report on this, together with the impact of other inflationary pressures, to the September 2022 Board.

Responding to a specific enquiry, it was reiterated that an update report would be brought to Executive Board 6 months after the implementation of the

amendments made to aspects of the Council's non-residential Adult Social Care charging policy.

A Member requested that as part of the monthly financial health update report to Executive Board, further detail was provided within those reports to the current position regarding the 'Business As Usual' savings proposals.

Responding to a Member's comments, the Board received an update on the work being undertaken to manage the identified budget pressures referenced in the report within the Children and Families directorate, with specific reference to the 'Little Owls' nurseries and the provision of semi-independent living placements for 16 – 17 year olds.

In conclusion, the Executive Member for Resources highlighted the cross-directorate approach that continued to be taken when looking to manage and overcome the significant financial challenges that continued to be faced.

**RESOLVED –**

- (a) That it be noted that at Quarter 1 the Authority is forecasting an overspend of £1.8m for 2022/23, which is comprised of directorate pressures of £2.3m, netted down by a strategic saving of £0.5m;
- (b) That it be noted that directorates will be required to present action plans to mitigate the £2.3m pressures, in line with the Revenue Principles agreed by Executive Board in 2019, which are scheduled to be received at the September 2022 Executive Board;
- (c) That it be noted that the position as detailed within the submitted report does not reflect the potential effects of the 2022/23 pay award negotiations, other inflationary rises or the wider impact of rising cost of living pressures on the Council's financial position, above that which has already been included within the 2022/23 Budget; with it being noted that any pressures arising from emerging issues will be reported to a future Executive Board. Furthermore, it be noted that proposals will need to be identified by directorates in order to absorb such pressures, which will be included in the action plans as referenced in resolution (b) above.

**30 Capital Programme 2022/23 - 2026/27 Quarter 1 Update**

The Chief Officer Financial Services submitted a report setting out the Council's updated Capital Programme for 2022-2027, which was split between the General Fund and Housing Revenue Account (HRA), with a forecast of resources available over that period. The report also included a specific update on the 2022/23 programme and sought agreement to several injections into the Capital Programme, as detailed.

Responding to a Member's enquiry, the Board received details on the proportion of the Capital Programme that was funded via borrowing, and with regard to a related enquiry regarding the impact upon Minimum Revenue

Provision (MRP), officers undertook to provide this further information to the Member in question.

In response to a specific enquiry, the Board received clarification and further detail regarding the 'City Development Public Realm' entry within the 'Major Programmes & Other Directorate Schemes' section of the report.

#### **RESOLVED –**

- (a) That the following injections into the Capital Programme, as detailed at Appendix A (iii) to the submitted report, be approved:-
- £2,000.0k of European Regional Development Fund (ERDF) Grant for the 'Fitting The Future' Housing Leeds scheme;
  - £150.0k of additional Transforming Cities Fund (TCF) Grant from WYCA for the Public Bike Hire Scheme; and
  - £100.0k of Department for Education Grant for Sustainable Drainage at two Schools in Otley.
- (b) That it be noted that the above resolution to inject funding of £2,250.0k into the Capital Programme will be implemented by the Chief Officer Financial Services;
- (c) That the latest position on the General Fund and HRA Capital Programme, as at Quarter 1 of 2022/23, as detailed within the submitted report, be noted.

#### **ADULTS AND CHILDREN SOCIAL CARE AND HEALTH PARTNERSHIPS**

##### **31 Leeds City Council Fostering Service: Annual Fostering Report, April 2021 to March 2022**

The Director of Children and Families submitted a report presenting an overview of the work of the Fostering Service during 2021/22, and which invited the Board to adopt the 2021/22 Fostering Service Annual Report, as appended, together with the priorities set out for the forthcoming year.

In presenting the report, the Executive Member highlighted the key points detailed within the Fostering Service Annual Report, with it being noted that attracting more foster carers remained a key priority moving forward.

Members welcomed the contents of the report, and highlighted the valuable role played by foster carers across the city.

Responding to an enquiry, the Board received further detail on the processes in place and the range of data that was available to identify the reasons why foster carers had left the Council, and how that data could be used when looking to recruit more foster carers.

#### **RESOLVED –**

- (a) That the 2021/22 Fostering Service Annual Report, as appended to the submitted report, be adopted, together with the service priorities for



next year; with it being noted that this resolution will be implemented during 2022-23;

- (b) That the Fostering Service's plans to increase the range of carers and placements available, be noted and supported, with it being noted that this resolution will be implemented during 2022-23;
- (c) That it be noted that the responsible officer for such matters is the Head of Service, Children Looked After and Corporate Parenting.

### **32 Adults & Health Service Review 6 - Care Delivery: Care Homes, Implementation**

Further to Minute No. 25, 23 June 2021, the Director of Adults and Health submitted a report providing an update on the implementation of the decommissioning of services at Home Lea House residential long stay care home, in Rothwell, and Richmond House Short Stay Residential Care Home, in Farsley.

Responding to a Member's enquiry, the Board received an update on the expected timeframe of the current refurbishment of Dolphin Manor and the management of that process in terms of the residents living there.

Regarding the site of the former Richmond House in Farsley, it was requested that officers continue to work with local Ward Councillors on the development of proposals. Also, responding to an enquiry, officers undertook to investigate whether it would be feasible for the site to be used for extra care housing, considering that an adjacent facility was used for the same purpose, and provide the findings to the relevant Members.

#### **RESOLVED –**

- (a) That the successful transfer of all customers to alternative services where that was their preference, be noted;
- (b) That it be noted that the closure of both care homes has been achieved without any compulsory redundancies, with staff having made a successful transition to their new posts within the Council where they have chosen to remain in employment, a process which has been supported through the Council's Managing Staff Reductions policy;
- (c) That the achievement of financial savings of £165k in 2021/22, and £1.531m per annum from 2022/23 following the closure of the two care homes, be noted;
- (d) That it be noted that work is ongoing in relation to the future use of the sites.

(As detailed within section 34 of the submitted report, this report was not eligible for Call In on the grounds that the Council's Executive and Decision Making Procedure Rule 5.1.2 states that 'The power to Call In decisions does not extend to decisions which have been the subject of a previous Call In').

### 33 **Leeds Health and Care Partnership Memorandum of Understanding**

The Director of Adults and Health submitted a report which recommended to Executive Board the approval and formal sign-up to the Leeds Health and Care Partnership (LHCP) Memorandum of Understanding (MoU). The MoU formally presented the approach towards working together that the Leeds Health and Care Partnership was taking to achieve the agreed vision for Leeds to be “*a healthy and caring city for all ages, where people who are the poorest will improve their health the fastest*”.

In presenting the report, the Executive Member highlighted the reference to ‘Scrutiny’ in the diagrams at section 14 of the submitted report, with a recommendation that the Memorandum of Understanding document, as presented at Appendix 1 be amended to incorporate appropriate reference to Scrutiny, in line with the illustration within those diagrams.

Responding to a Member’s comment that aspects of the approach were complex, the Board received further information on the reasons for this approach, with assurance being provided that the Council would continue to work collaboratively with partners in this area, look to maximise the benefits of this model for the people of Leeds and West Yorkshire, and that the approach taken would be made as comprehensible as possible.

#### **RESOLVED –**

- (a) That subject to the comments above regarding the inclusion of appropriate reference in the Memorandum of Understanding document to ‘Scrutiny’ being taken into consideration, the Board approves and signs up to the Leeds Health and Care Partnership Memorandum of Understanding, as presented within the submitted report and appendices;
- (b) That the draft Leeds Integrated Care Board (ICB) Committee Terms of Reference (which were approved by the West Yorkshire Integrated Care Board on 1 July 2022), be noted;
- (c) That it be noted that the Leeds Health and Wellbeing Strategy, which sets out the strategic priorities in relation to the Health and Wellbeing Pillar of the new City Ambition, is due to be refreshed later in the year.

### 34 **Late Item of Business: Children and Families Social Care Workforce in Leeds**

The Director of Children and Families submitted a report providing an overview of the national and regional context together with the current position in Leeds regarding Children’s Social Work Services. The report also outlined the actions being taken by Children and Families to ensure that the service was able to continue to support vulnerable children and young people to enjoy good outcomes.

In presenting the report, the Executive Member highlighted that this was a report that she had undertaken to submit to Executive Board at the recent meeting of full Council. Further to this, the Executive Member provided a

detailed summary of the key points within the report in terms of the challenges being faced in this area both on a national and local level, together with the range of actions being taken to address them. The Executive Member emphasised the crucial role played by all those involved in the outstanding delivery of children and families social work across the city which it was acknowledged was being undertaken in very challenging circumstances.

In considering the report, Councillor Lamb brought to the Board's attention that he was attending Executive Board in a non-voting capacity, whilst also being Chair of the Children and Families Scrutiny Board. Given the timing of this report's submission, he advised that he was not aware that the Board would be considering this item when agreeing to attend the Executive Board meeting, however, he emphasised that in approaching this matter he would endeavour to keep both of his respective roles in mind.

Officers responded to several questions which were put by Members. In summary, the answers provided were as follows:-

- With regard to a number of enquiries around caseload levels, assurances were provided that cases would remain open whilst it was felt that a child or family continued to require support or protection;
- Regarding the level of vacancies reported, it was noted that the vacancies existed in teams across the service;
- With regard to the approach taken towards co-working, it was confirmed that this practice continued, with the benefits of that approach being highlighted;
- Responding to an enquiry, further to the details within the report, Members received an update on the current position with regard to the grievance submitted by a group of social workers;
- The Board received an update regarding the work which was being undertaken regionally and nationally, in terms of collaborative working with other Authorities and also as part of Leeds' role to help shape the service going forward.

From a national perspective, emphasis was placed upon the need for Local Government funding structures to be reviewed, and specifically regarding Local Authority delivered children and families social care, it was highlighted that in terms of the resourcing of such services there needed to be a parity of esteem with that delivered by the NHS.

In response to a Member's comments regarding the lateness of the report, those comments were acknowledged, and the Executive Member highlighted that it had been deemed appropriate to submit the report to this meeting, following the undertaking at the recent full Council meeting and in order to demonstrate that the concerns raised were being taken seriously and to formally provide assurances in response to them.

Emphasis was placed upon the integral and highly valued role played by social workers in the safeguarding of children and young people across the city which was being undertaken under very challenging circumstances. Further to this, assurances were provided that the Council would continue to

listen to and work through the concerns that had been raised, both in the short and longer term.

Members discussed the importance of an open approach being taken when considering such important matters, which it was noted was the key factor to submitting this report to the Board as a late item of business.

In conclusion, the Executive Member reiterated the Council's appreciation for the integral role played by all those involved in the delivery of children and families social work across the city and the outstanding service that was being provided in very challenging circumstances. In addition, the Executive Member reiterated the importance of championing the services provided by children and families social care in Leeds and promoting the service as a positive place to work.

**RESOLVED** – That the assurances regarding the Children and Families Social Care Workforce in Leeds, as outlined within the submitted report, be noted.

**DATE OF PUBLICATION:** FRIDAY, 29<sup>TH</sup> JULY 2022

**LAST DATE FOR CALL IN  
OF ELIGIBLE DECISIONS:** 5.00 P.M., FRIDAY, 5<sup>TH</sup> AUGUST 2022

## EXECUTIVE BOARD

MONDAY, 5TH SEPTEMBER, 2022

**PRESENT:** Councillor J Lewis in the Chair

Councillors S Arif, A Carter, D Coupar,  
S Golton, M Harland, H Hayden, J Pryor  
and M Rafique

**APOLOGIES:** Councillor F Venner

### 35 **Exempt Information - Possible Exclusion of the Press and Public**

**RESOLVED** – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt from publication on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

- (A) That appendices 1 and 2 to the report entitled, 'Bid to Host the Eurovision Song Contest 2023', referred to in Minute No. 38 be designated as being exempt from publication in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 and considered in private on the grounds that the information within those appendices relates to the business affairs of the UK Host City selection process for the Eurovision Song Contest which has been established by the BBC as a confidential process between the BBC and the cities and other partners involved. It is therefore deemed that in all the circumstances, the public interest in maintaining the confidentiality of that information outweighs the public interest in disclosing it.

### 36 **Late Items**

Due to the short timescales of the bidding process and to ensure that the bid submission deadline was met, the meeting had been convened at short notice, under the provisions of the Executive and Decision Making Procedure Rule 2.2.

For the same reasons of urgency, the Key Decision being recommended within the submitted report was being proposed via the 'Special Urgency' provisions and similarly, appropriate urgency provisions were being used in relation to the required notification regarding the consideration of information designated as being exempt from publication (Sections 2.6 and 2.3.4 of the Executive and Decision Making Procedure Rules refer respectively).

Further details regarding such matters were included within the submitted report, including, as required, confirmation that the relevant Scrutiny Board Chair was in agreement that the consideration of such matters was urgent and could not reasonably be deferred.

**37 Declaration of Interests**

There were no interests declared at the meeting.

**ECONOMY, CULTURE AND EDUCATION**

**38 Bid to Host the Eurovision Song Contest 2023**

The Director of City Development submitted a report which presented the context and the progress made to date regarding the bidding process for the hosting of the 2023 Eurovision Song Contest. In doing so, the report specifically sought approval to the submission of Leeds' bid together with the associated financial contribution towards the Song Contest.

In presenting the report, the Executive Member for 'Economy, Culture and Education' provided an overview of the current position regarding the bidding process, highlighting that it was with deep regret that Ukraine, having won the 2022 Contest, was not in a position to host the event in 2023. However, it was emphasised that Leeds, if selected, would look to deliver an outstanding event on behalf of Ukraine and its people.

The range of factors as to why Leeds was in a unique position to successfully host the event were highlighted. These included:-

- How the proposals were consistent with the supportive work and acts of solidarity which continued to take place with Ukraine, including the large Ukrainian population in West Yorkshire. Specific reference was made to the recent proposals regarding the twinning of Leeds and Kharkiv;
- How the proposals would complement both the 'Leeds 2023' and 'Bradford 2025' cultural initiatives and how, with continued liaison with relevant partner organisations, the developing infrastructure for those initiatives would help to successfully deliver this event;
- Emphasis was placed upon Yorkshire's wide-ranging musical and cultural heritage, and how this event would look to build upon that, whilst also celebrating the rich cultural heritage of Ukraine;
- Leeds' previous experience of hosting major events of national and international significance was highlighted, both in terms of those hosted from within the First Direct Arena and also those which had been delivered on a citywide basis.

In discussing such matters, Members endorsed the comments which had been made and confirmed support for the submitted proposals. The Board specifically endorsed the approach being taken by Leeds, in that if the bid was successful, the Contest would be delivered on behalf of Ukraine and its people.



Members also highlighted the huge economic impact that the hosting of an event on this scale would have, with specific reference being made to the benefits which would be felt by the hospitality and retail sectors, amongst others.

With regard to the First Direct Arena, Members noted how it had been designed primarily as a venue for large scale music events such as this, and as such it was felt that the arena would be an excellent venue to deliver the Eurovision Song Contest.

Following consideration of Appendices 1 and 2 to the submitted report designated as being exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3), which were considered in private, it was

**RESOLVED –**

- (a) That the submission of Leeds' bid to host the Eurovision Song Contest 2023, be approved;
- (b) That the Councils' financial contribution to Eurovision, as detailed within the exempt appendices to the submitted report, be approved, with approval also being given to the delegation of the necessary authority to the Director of City Development to enable the Director to agree the final composition of the funding mix, in consultation with the Chief Officer Financial Services and with the Executive Members for 'Economy, Culture and Education' and 'Resources';
- (c) That approval be given for the decisions taken by the Executive Board from the submitted report, as resolved above, be exempted from the Call In process due to the short timescale of the bidding process and to ensure that the associated submission deadline is met.

(The Council's Executive and Decision Making Procedure Rules state that a decision may be declared as being exempt from the Call In process by the decision taker if it is considered that the matter is urgent and any delay would seriously prejudice the Council's, or the public's interests. In line with this, the resolutions contained within this minute were exempted from the Call In process, as per resolution (c) above, and for the reasons as detailed above and as set out within sections 32 - 33 of the submitted report)

**DATE OF PUBLICATION:** WEDNESDAY, 7TH SEPTEMBER 2022

**LAST DATE FOR CALL IN OF ELIGIBLE DECISIONS:** NOT APPLICABLE

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## EXECUTIVE BOARD

WEDNESDAY, 21ST SEPTEMBER, 2022

**PRESENT:** Councillor J Lewis in the Chair

Councillors S Arif, A Carter, S Golton,  
D Coupar, M Harland, H Hayden, J Pryor,  
M Rafique and F Venner

### 39 **Exempt Information - Possible Exclusion of the Press and Public**

**RESOLVED** – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt from publication on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

- (A) That appendix 1 to the report entitled, ‘Design and Cost Report, Proposed Redevelopment of 6-32 George Street’, referred to in Minute No. 50 be designated as being exempt from publication in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 and considered in private on the grounds that this appendix contains financial details and commercial information which, if disclosed, would adversely affect the business of the Council and the business affairs of Town Centre Securities, and as such it is deemed that in all circumstances of the case, the public interest in maintaining the exemption from publication outweighs the disclosure of such information contained within the appendix.

### 40 **Late Items**

Due to the period of national mourning that followed the passing of Her Majesty Queen Elizabeth II and the public holiday within that to mark the day of her Majesty’s State Funeral on Monday 19 September 2022, and given the unforeseen and fast paced nature of such matters, the meeting had been convened at short notice, under the provisions of the Executive and Decision Making Procedure Rule 2.2.

#### Supplementary Information – Agenda Item 8 – Local Plan Update 1 (Publication Draft)

Prior to the meeting Board Members had been provided with supplementary information in the form of a revised ‘Water 6A: Safe Access and Egress’ policy section within Appendix 1 to that report, which had been updated in light of the Government’s amended Planning Practice Guidance of 25 August 2022. (Minute No. 46 refers).

Supplementary Information – Agenda Item 16 – Financial Health Monitoring 2022/23 - Month 4 (July)

Prior to the meeting Board Members had been provided with supplementary information in the form of an updated Appendix 3 to that report. (Minute No. 53 refers).

**41 Declaration of Interests**

There were no interests declared at this stage of the meeting, however, during the consideration of agenda item 8 (Local Plan Update 1 (Publication Draft)), Councillor Golton drew to the Board's attention the fact that he was Vice President of Leeds Allotment Federation. (Minute No. 46 refers).

**42 Minutes**

**RESOLVED** – That the minutes of the previous meetings held on 27<sup>th</sup> July 2022 and 5<sup>th</sup> September 2022 respectively, be approved as correct records.

**RESOURCES**

**43 Taxi & Private Hire Licensing - Results of consultation on suitability (minor motoring convictions)**

Further to Minute No. 95, 16<sup>th</sup> October 2019, the Director of Communities, Housing and Environment submitted a report on the regional and national initiatives to review and update hackney carriage (taxi) and private hire policies and ways of working which the Council had participated in, with specific reference to the Council's approach to suitability and whether an individual was a fit and proper person to hold a licence. The report set out the results of consultation undertaken regarding proposed changes to one of the criteria within the Council's Suitability and Convictions policy for taxi and private hire licence holders which related to points on individuals' driving licences for minor motoring convictions, and which presented the Licensing Committee's recommendation for a revised criterion on such matters, as considered by that Committee at its meeting on 9<sup>th</sup> August 2022 (Minute No. 18 refers).

In introducing the report, the Executive Member for Resources emphasised the key role played by the taxi and private hire trade across the city, provided details on the actions and range of consultation and engagement which had taken place since the Council's adoption of the Suitability and Convictions policy in 2019 which had led to the current position, and highlighted the proposals which were submitted for consideration to the Board regarding its policy for minor motoring convictions, as recently recommended by the Licensing Committee.

In considering the matter, a Member raised concerns regarding the proposals and questioned whether they were a proportionate response when considering the number of drivers which would be affected by such proposals. Concerns were also raised in respect of elements of the consultation undertaken, and as such made a request that this issue be referred to the appropriate Scrutiny Board prior to any final decisions being taken, so that the

matter, together with any findings from Scrutiny Board, could be revisited and determined by Executive Board at the appropriate time.

In response, it was highlighted that the proposals being put forward were in line with Statutory Guidance, as issued by the Department for Transport, and would be consistent with the approach which had been adopted by other West Yorkshire and York Authorities.

The Board acknowledged the comments made during the discussion, including the specific request to refer this matter to the relevant Scrutiny Board, however, in conclusion, it was

#### **RESOLVED –**

- (a) That following consideration of this matter by the Licensing Committee on 9th August 2022, the following be agreed as the basis for the Council's new policy for minor motoring convictions:-
- (i) Applications for a new taxi or private hire driver licence will not be granted when an applicant has 7 or more points for minor motoring convictions showing on their driving licence;
  - (ii) Existing licence holders reaching 7 or more points for minor motoring convictions will receive a warning and will only be required to attend appropriate training;
  - (iii) Existing licence holders reaching 9 points or more for minor motoring convictions and who have previously attended training under this policy may have their licence refused or revoked dependent on the individual circumstances of the driver concerned and offences committed. In considering such action, the intention of the policy will be to only refuse or revoke a licence where there are very clear concerns for public safety.
- (b) That it be noted that the Licensing Committee has determined that for an initial 12-month pilot, any decision to revoke a licence on the basis of minor motoring convictions will be determined by a Licensing Sub Committee.

(Under the provisions of Council Procedure Rule 16.5, Councillor A Carter required it to be recorded that he voted against the decisions referred to within this minute)

### **ADULT AND CHILDREN'S SOCIAL CARE AND HEALTH PARTNERSHIPS**

#### **44 Ombudsman's Public Report**

The Director of Adults and Health submitted a report informing the Board of the Local Government and Social Care Ombudsman's findings and recommendations, as contained within a public report, in respect of a complaint made against the Council regarding the standard of residential care provided to an individual and with regard to charges made for care. The report provided an update on, and assurance regarding the effective actions which the Council was taking in response to the Ombudsman's recommendations,

as detailed within the associated Action Plan, presented as Appendix 2 to the submitted report.

The Executive Member for Adult and Children's Social Care and Health Partnerships introduced the report, emphasising that the Council accepts the Ombudsman's findings and has proactively responded to them via the action plan, presented to the Board. The Executive Member also took the opportunity to reiterate the Council's apology to the family affected, for the distress caused to them. Further detail was then provided on the key findings of the Ombudsman's report together with the actions being taken in response to them.

In response to a Member's enquiry, the Board was provided with assurance that all necessary measures, as recommended by the Ombudsman, had been put in place, and that the care home sector had been informed of the Council's resultant changes in practice, which would require changes in practice for the care home sector also.

#### **RESOLVED –**

- (a) That the actions being taken by the Council in response to the Local Government and Social Care Ombudsman's recommendations, be noted, with the associated Action Plan, as detailed at Appendix 2 to the submitted report also being noted;
- (b) That the Local Government and Social Care Ombudsman's Report (Appendix 1) together with the Ombudsman's comments (under point 90 of the submitted report), be noted; with it being acknowledged that both the Council and the Care Home Provider have accepted the Ombudsman's findings and agreed to implement the recommendations.

#### **ECONOMY, CULTURE AND EDUCATION**

##### **45 Outcome of the consultation on a proposal to establish a resource provision at Iveson Primary School**

The Director of Children and Families submitted a report presenting the outcomes from the stakeholder consultation undertaken between June and July 2022 on a proposal to establish a resource provision at Iveson Primary School with effect from September 2023. The report summarised the consultation responses received and sought approval for the publication of a statutory notice on a proposal to establish a resource provision which would support pupils who had Education Health and Care Plans.

#### **RESOLVED –**

- (a) That in noting the outcomes from the informal consultation undertaken, as detailed within the submitted report, the publication of a statutory notice on a proposal to establish a resource provision at Iveson Primary School from September 2023, be approved;

- (b) That it be noted that the responsible officer for the implementation of such matters is the Head of Learning Inclusion.

## **INFRASTRUCTURE AND CLIMATE**

### **46 Local Plan Update 1 (Publication Draft)**

Further to Minute No. 14, 23 June 2021, and further to the consideration of such matters at Development Plan Panel (6<sup>th</sup> September 2022), the Director of City Development submitted a report which sought endorsement of the Local Plan Update 1 Publication Draft policies, as submitted, and which sought approval to undertake public consultation on the Publication Draft, as well as accompanying consultation documentation. The report outlined how the Plan looked to introduce new, or revised planning policies to help further address the imperative of the climate emergency, improve health and wellbeing and address the ecological emergency. In addition, the report included a summary of the proposed draft policies as well as details of previous statutory and non-statutory consultation that had informed them.

Prior to the meeting Board Members had been provided with supplementary information in the form of a revised 'Water 6A: Safe Access and Egress' policy section within Appendix 1 to this report, which it was noted, had been updated in light of the Government's amended Planning Practice Guidance of 25 August 2022.

By way of introduction to the report the Executive Member for Infrastructure and Climate highlighted the key aspects and objectives of the draft policies, how they were ambitious and aspirational in nature, and how they were consistent with the Council's relevant existing plans and strategies. In conclusion, the Executive Member extended her thanks to all who had contributed towards developing the policies to date.

Responding to a Member's comments regarding the importance of ensuring that the associated consultation process was meaningful and fully accessible, assurance was provided that this would be the case, that different methods of consultation would be undertaken to maximise the response received, and that an engagement plan was being drawn up to support such matters.

A Member commented upon the key role played by developers in the delivery of sustainable developments and housing. In response, the importance of the Council's relationship with developers across the city was highlighted, and how the development of the policies being presented together with the associated engagement with developers, alongside consultation with communities and other key stakeholders, was key to ensuring that progress continued to be made in the field of sustainable development.

Also, a Member highlighted the importance of ensuring that further consideration was given to the ways in which greenspace and landscaping, which formed part of developments, were maintained in the longer term and, where appropriate, how the community could influence how it was utilised, and how such matters could be factored into the Local Plan process. In



response, Members' comments were noted and whilst it was acknowledged that there were challenges in this area, it was envisaged that the proposed policies would strengthen the Council's position in terms of place making and greenspace.

**RESOLVED –**

- (a) That subject to the incorporation of the updated 'Water 6A: Safe Access and Egress' policy section within Appendix 1, as referenced above, the proposed Publication Draft policies and supporting paragraphs of the Local Plan Update 1, as set out in Appendix 1, and the Sustainability Appraisal, as set out in Appendix 2, be endorsed;
- (b) That subject to the incorporation of the updated 'Water 6A: Safe Access and Egress' policy section within Appendix 1, as referenced above, 8 weeks consultation of the proposed Publication Draft policies and supporting paragraphs as set out in Appendix 1, together with supporting technical information (comprising Sustainability Appraisal at Appendix 2, Habitat Regulations Assessment at Appendix 3, Report of Consultation at Appendix 4 and Duty to Co-operate Statement at Appendix 5), be approved; with it being noted that this will be accompanied by additional draft supporting consultation documentation, including the Council's evidence base and background papers alongside accessible summary material for consultation purposes;
- (c) That the necessary authority be delegated to the Chief Planning Officer, in consultation with the Executive Member for Infrastructure and Climate, in order to enable the Chief Officer to approve any detailed technical or drafting amendments to the consultation material in advance of public consultation;
- (d) That it be noted that the Chief Planning Officer is responsible for the implementation of the resolutions above.

(The matters referred to within this minute, given that they were decisions being made in accordance with the Budget and Policy Framework Procedure Rules, were not eligible for Call In, as Executive and Decision Making Procedure Rule 5.1.2 states that the power to Call In decisions does not extend to those decisions being made in accordance with the Budget and Policy Framework Procedure Rules)

(During the consideration of this item, Councillor Golton drew to the Board's attention the fact that he was Vice President of Leeds Allotment Federation)

- 47 Leeds Affordable Housing Growth Partnership Action Plan 2022-25**  
The Director of City Development submitted a report presenting the Leeds Affordable Housing Growth Partnership Action Plan 2022-25 which had been developed following the wide-ranging consultation undertaken and which aimed to make a step-change in the scale and quality of affordable housing delivery over the next three years.

In introducing the report, the Executive Member for Infrastructure and Climate provided an overview of the key aspects and objectives of the action plan.

Members welcomed the consultation which had been undertaken with Ward Members.

Further to the comments made as part of consideration on the Local Plan Update 1 (Publication Draft) report (Minute No. 46 refers), a Member reiterated the importance of ensuring that greenspace and landscaping which formed part of such developments was maintained in the longer term.

Responding to a Member's enquiry, the Board received further information on the role of registered providers in this area and it was requested that the relevant service be made aware of any specific cases that required further action in relation to registered housing provision.

In discussing the importance of ensuring that the delivery of affordable housing was located in the most appropriate location, a Member highlighted the importance of local Ward Members in such matters to help ensure that the needs of the community were met.

Members discussed the Council's performance in the delivery of affordable housing over recent years and the partnership approach which continued to be taken in this area. The Board considered the potential role which could be played by a Local Housing Company, which as the report highlighted, was a matter that remained under review and could be utilised in the future, should appropriate and viable delivery opportunities arise.

**RESOLVED –**

- (a) That the progress made regarding the delivery of affordable housing, together with the challenges the sector faces in meeting housing needs in the city, as detailed within the submitted report, be noted;
- (b) That the Leeds Affordable Housing Growth Partnership Action Plan 2022-25, as appended to the submitted report, be endorsed together with the Council's role in its delivery, including use of land; and that the final approval of the Leeds Affordable Housing Growth Partnership Action Plan 2022-25 be delegated to the Director of City Development;
- (c) That updates on progress be received at the end of the plan period; with the role of the Infrastructure, Investment & Inclusive Growth Scrutiny Board, together with the Strategic Housing Board in the annual governance of the plan, as set out within the submitted report, be noted;
- (d) That the Council's approach towards the use of Commuted Sums, as set out within paragraphs 62-64 of the submitted report, be supported;

- (e) That the opportunity for Affordable Housing to be considered within the scope of the Local Plan Update 2, be recognised, together with the opportunity for the Leeds Affordable Housing Growth Partnership Action Plan 2022-25 to be used as evidence in its scoping, subject to further consideration by Development Plans Panel;
- (f) That it be noted that the creation of a Joint Venture or Local Housing Company delivery model remains under review and may be utilised, should appropriate and viable delivery opportunities arise aligned with meeting the city's housing needs.

#### **48 Council Housing Growth Programme**

The Director of City Development submitted a report which provided an update on the progress being made with regard to the Council's direct housing delivery programme. In addition, the report proposed the introduction of several additional sites and set out proposals for revised and updated principles for rent setting and viability appraisal of schemes.

In presenting the report, the Executive Member provided an update on the progress being made in the delivery of Council housing across the city and the key aspects of the growth programme.

Members discussed the high level of demand which continued to exist for Council housing and considered the performance of the Authority and the approach it was taking in the delivery of Council house provision across the city.

Responding to a Member's specific enquiry, the Board received an update regarding the Oldfield Lane site, as referenced in the programme summary within appendix 1 to the report.

With regard to the Richmond House site within Calverley and Farsley Ward, clarification was provided by the Executive Member who represented that Ward on the specific proposals he would be supportive of, as they differed from what had been outlined within the report. Such comments were acknowledged and officers undertook to keep Ward Members updated on progress in relation to this site.

#### **RESOLVED –**

- (a) That the progress made in delivering the Council Housing Growth Programme, as detailed within the submitted report, be noted;
- (b) That the addition of the sites presented in Table 2 to the submitted report as a key decision to meet the needs of the programme, be approved, with it being noted that subsequent procurement and contract approvals will be approved by the Director of City Development under the Council's existing approved scheme of delegation;

- (c) That the revised rent setting principles, the approach to determining scheme viability for new homes, as set out within the submitted report, and those proposed for acquisitions and the extra care housing programme, be approved;
- (d) That the proposed realignment of acquisition funds to enable the Council's property buyback programme to continue for a further 2-3 years, as detailed within the report, be noted.

**49 Leeds Safe Roads Vision Zero 2040 Strategy and Action Plan (2022-25)**

Further to Minute No. 120, 9<sup>th</sup> February 2022, the Director of City Development submitted a report regarding the Leeds Safe Roads Vision Zero 2040 Strategy which set out the Council's ambition that by 2040 no one is killed or seriously injured on the roads in Leeds. The report sought approval to adopt the Leeds Safe Roads Vision Zero 2040 Strategy and associated Action Plan 2022-25.

The Executive Member for Infrastructure and Climate outlined the approach proposed to be taken by the strategy, and in doing so, extended her thanks to the significant contribution which had been made by the Infrastructure, Investment and Inclusive Growth Scrutiny Board in its development.

In considering the report, Members supported the proposals to work towards the ambition that by 2040 no one is killed or seriously injured on the roads in Leeds.

Responding to Members' comments about the role of the Council in the delivery of the strategy, the Board received further information on the approach that would be taken to implement the ambitions within it and the provision of resource for that. In response to Members' comments regarding the vital role played by the Council in such matters, it was highlighted that although the Council would continue to play that role, the success of the strategy would also require a behavioural shift in the community, which would be supported and promoted by the Council together with relevant partners via a range of actions. It was noted that this would include further reports being submitted to Executive Board, as appropriate.

Specific enquiries were also made in relation to the introduction and enforcement of new speed limits on specified roads, with further information being provided on the established procedure relating to such matters and the role played by the Council in partnership with the Police as part of that. In response to a specific case, officers undertook to look into that matter further and respond to the Member in question.

In conclusion, thanks was extended to officers and partners who had helped develop the proposed strategy to its current position.

**RESOLVED –**

- (a) That the adoption and publication of the Leeds Safe Roads Vision Zero 2040 Strategy and first Action Plan 2022-25, as appended to the submitted report, be approved;
- (b) That it be noted that an Annual progress report regarding the strategy will be presented;
- (c) That it be agreed that the Director of City Development alongside the Chief Officer Highways and Transportation will lead on the implementation of the delivery of the Leeds Safe Roads Vision Zero 2040 Strategy and Action Plan;
- (d) That it be noted that future funding required to achieve the Council's Vision Zero ambition in Leeds will be identified through work on delivery plans.

**50 Design and Cost Report, Proposed Redevelopment 6-32 George Street**

The Director of City Development submitted a report on the Council's long-held ambition to regenerate George Street and create both a new 'front door' to Kirkgate Market and improve connectivity and linkage with the Victoria Gate development, Leeds Central Bus Station and beyond to the new developments on Quarry Hill. The report sought approval to a revised, post-pandemic delivery structure for the redevelopment of George Street, with the City Council taking the role of developer of a 143-bed hotel over ground floor commercial units and a potential Council operated leisure and wellbeing facility.

In welcoming the proposals, Members highlighted the beneficial impact from the redevelopment of George Street upon Kirkgate Market.

Following consideration of Appendix 1 to the submitted report designated as being exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3), which was considered in private at the conclusion of the public part of the meeting, it was

**RESOLVED –**

- (a) That the contents of the submitted report be noted, and that the proposed post-pandemic delivery structure for the redevelopment of George Street, as detailed within the submitted report, be endorsed;
- (b) That an injection of £9.261m into the Capital Programme (existing Scheme No, 32544/GEO) be authorised, and that Authority to Spend of the same for the proposed redevelopment of George Street, be approved;
- (c) That the provisionally agreed Heads of Terms for the grant of an Agreement for Lease and Lease to the proposed hotel operator, as detailed in exempt Appendix 1 to the submitted report, be approved;

- (d) That the necessary authority be delegated to the Director of City Development, to enable the Director to take all subsequent decisions that may be necessary for the delivery of the redevelopment of George Street, with the concurrence of the Executive Member for Infrastructure and Climate.

## **COMMUNITIES**

### **51 Equality Improvement Priorities Progress Report 2021 - 2022**

The Director of Communities, Housing and Environment submitted a report which sought approval of the Equality Improvement Priorities Annual Report 2021 – 2022, including agreement to a proposed refreshed equality improvement priority for 2022 – 2025 for the Children and Families directorate.

In introducing the report, the Executive Member for Communities provided an overview of the progress which had been made against each priority over the past year, and highlighted the actions which were being taken in response to the challenges that continued to be faced. With regard to the development of the Council's 'Vision for Equality Diversity and Inclusion', it was noted that work on the Vision continued and that it was expected to be submitted to the Board for consideration in the coming months.

Responding to a Member's comments, the Board received an update regarding the work of the Equalities Champions.

#### **RESOLVED –**

- (a) That the Equality Improvement Priorities Annual Report 2021 – 2022, as detailed at appendix 1 to the submitted report, be approved;
- (b) That approval be given to the Children and Families directorate's request to shift the focus of the Educational Attainment priority onto racial equality, as outlined in appendix 2 to the submitted report;
- (c) That it be noted that the Director of Communities, Housing and Environment is responsible for the implementation of the resolutions above.

## **LEADER'S PORTFOLIO**

### **52 Leeds City Council's response and recovery to the Coronavirus (Covid-19) pandemic**

Further to Minute No. 22, 27 July 2022, the Chief Executive submitted a report which presented an update on the current estimated position of Covid-19 in the city and its ongoing impact; a brief review of the pandemic since March 2020; an overview of the seven Response and Recovery Plan's themes; together with details of the ongoing work within the Council and with partners in response to the pandemic, which was now largely under 'business as usual' arrangements. It was also noted that this was anticipated to be the final Covid-19 update report to the Board.

In introducing the report, on behalf of the Board, the Leader highlighted that Members' thoughts continued to be with all those who had lost loved ones to Coronavirus throughout the pandemic.

In considering the report, Members paid tribute to all Council officers and Members, together with partner organisations who had contributed towards the city's response and recovery from the pandemic. In addition, it was highlighted that the partnership approach which had been so effective throughout the pandemic continued to be reflected within the Council's Best City Ambition.

Further to this, Members received an update on the actions which continued in response to Covid-19, with reference being made to the ongoing preparations for winter pressures. In conclusion, Members highlighted the need to ensure that all partners remained vigilant with regard to the circulation of the virus.

#### **RESOLVED –**

- (a) That the ongoing key issues identified, together with their continual progression as part of regular working arrangements, as detailed within the submitted report, be noted;
- (b) That the tragedy of lives lost to Covid-19 and to all those who have been impacted both personally and professionally, be recognised and remembered;
- (c) That thanks be extended to all Council staff and partners for their relentless efforts, which ensured the system-wide partnership supported communities and organisations as far as possible with the resources and information available at the time;
- (d) That the lessons learnt be noted, together with how they have been incorporated into wider work, such as the Best City Ambition; with it also being noted that the series of Covid reports which have been submitted to Executive Board will inform any response required as part of the upcoming UK Covid-19 Inquiry.

#### **RESOURCES**

##### **53 Financial Health Monitoring 2022/23 - Month 4 (July)**

The Chief Officer (Financial Services) submitted a report providing an update on the financial health of the Authority in respect of both the General Fund revenue budget and the Housing Revenue Account, as at month 4 of the 2022/23 financial year.

Prior to the meeting Board Members had been provided with supplementary information in the form of an updated Appendix 3 to the submitted report.



By way of introduction to the report, the Executive Member for Resources provided an overview of the key information within it, which included reference to the fact that an overspend of £12.1m was projected for the Authority's General Fund services, as at month 4 of 2022/23.

Regarding a recent Government announcement relating to a cut in energy bills for non-domestic customers including public sector organisations, a Member requested that further detail be provided to Executive Members on the implications of this announcement for the Council, once it was known. Also, it was requested that further information be provided to Executive Members regarding the implications for the Council in relation to the pay award, should there be any further developments on such matters in advance of the next scheduled Executive Board meeting. In response, it was undertaken that Executive Members would continue to be briefed on relevant matters, as appropriate.

Responding to specific enquiries, the Board received further information on the actions being taken and progress being made by directorates in response to their respective budgetary pressures. Members also received an update on the current position regarding targeted savings in terms of procurement, how the current financial situation was impacting upon those targets, and the actions which were being taken in mitigation.

With regard to service reviews being undertaken by directorates, a Member highlighted the benefit of a consistent approach being taken towards the presentation of such individual reviews, whilst a Member reiterated the importance for the Board to be made aware of details regarding 'Business As Usual' plans also.

#### **RESOLVED –**

- (a) That the contents of the submitted report, including the updated appendix 3, as referenced above, be noted;
- (b) That it be noted that as at Month 4 (July) of the 2022/23 financial year the Authority's General Fund services are forecasting an overspend of £12.1m and that the Housing Revenue Account is forecasting an overspend of £3.1m;
- (c) That where an overspend is projected, it be noted that directorates, including the Housing Revenue Account, will be required to present action plans to mitigate their reported pressures, in line with the Revenue Principles as agreed by Executive Board in 2019, with it also being noted that these proposals are to be received at the October 2022 Executive Board;
- (d) That it be noted that known increased inflation and known impacts of the rising cost of living, including the 2022/23 pay offer, have been incorporated into the submitted reported financial position, with it also being noted that these pressures will continue to be assessed, with the

latest position being incorporated into future reports to be received by Executive Board.

**54 Medium Term Financial Strategy 2023/24 - 2027/28**

The Chief Officer (Financial Services) submitted a report presenting an update on the Council's Medium Term Financial Strategy for the period 2023/24 to 2027/28, and which set out both the context and the factors that had influenced the shape of the strategy.

Members highlighted the fast-paced nature in which the financial position continued to evolve.

Responding to an enquiry regarding the Capital Programme, a Member requested that further information be provided regarding the level of Capital expenditure which was being proposed that was not supported by external sources.

With regard to a Member's specific enquiry regarding the Housing Revenue Account (HRA), the Board received further information regarding the potential implications for the HRA as a result of the evolving economic position.

In conclusion, given the current position, emphasis was placed upon the need for the Council, and the sector as a whole, to receive details of the Local Government Finance Settlement at the earliest opportunity in order to enable appropriate planning and consultation to be undertaken, with it being highlighted that collectively, the case needed to be made to Government for the Local Government sector to receive the appropriate resource.

**RESOLVED** – That the updated Medium Term Financial Strategy for 2023/24 to 2027/28, as appended to the submitted report, be noted.

**55 Health, Safety and Wellbeing Performance and Assurance Report**

The Director of Resources submitted a report which presented details of the Council's performance regarding health, safety and wellbeing matters over the period 1 April 2021 to 31 March 2022. The report provided context and assurance on how such matters were being managed by the Council and highlighted what had been achieved over the past year, whilst also detailing the challenges and priorities which had been identified moving forward.

The Executive Member for Resources extended her thanks to the officers who had worked throughout the pandemic to enable Council services to continue in environments where risk from Covid was minimised.

**RESOLVED** –

- (a) That the contents of the submitted report, be noted;
- (b) That the robust, yet proportionate approach towards risk management being taken within the Council, be recognised.

**56 Review of West Yorkshire Joint Services Agreement**

The Director of Resources submitted a report which sought approval of proposed governance changes at West Yorkshire Joint Services (WYJS) together with changes to the underpinning legal agreement. Specifically, the report highlighted how the WYJS Joint Committee was recommending a slimmed down model of governance which would deliver the statutory functions of the five Councils, whilst at the same time minimising bureaucracy and increasing accountability and visibility of the services provided.

The Board highlighted that the review which had been undertaken together with the proposals within the report were timely and welcomed. Members also extended thanks to the Leeds City Council representatives upon the West Yorkshire Joint Services Committee for the work they undertook in carrying out those roles.

**RESOLVED** – That the refreshed Joint Agreement, as presented at Appendix A to the submitted report, and the Addendum, as presented at Appendix B, be approved.

**DATE OF PUBLICATION:** FRIDAY, 23<sup>RD</sup> SEPTEMBER 2022

**LAST DATE FOR CALL IN  
OF ELIGIBLE DECISIONS:** 5.00 P.M., FRIDAY, 30<sup>TH</sup> SEPTEMBER  
2022

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## EXECUTIVE BOARD

WEDNESDAY, 19TH OCTOBER, 2022

**PRESENT:** Councillor J Lewis in the Chair

Councillors S Arif, D Coupar, S Golton,  
H Hayden, J Pryor, M Rafique and  
F Venner

**APOLOGIES:** Councillors A Carter and M Harland

**SUBSTITUTE MEMBER:** Councillor R Stephenson

### 57 **Substitute Member**

Under the provisions of Executive and Decision Making Procedure Rule 3.2.6, Councillor R Stephenson was invited to attend the meeting in a non-voting capacity on behalf of Councillor A Carter, who had submitted his apologies for absence from the meeting.

At this point in the meeting, the Board also noted Councillor Harland's apologies for absence from the meeting.

### 58 **Exempt Information - Possible Exclusion of the Press and Public**

**RESOLVED** – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt from publication on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

- (A) That appendix A to the report entitled, 'Core Business Transformation Programme', referred to in Minute No. 65 be designated as being exempt from publication in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 and considered in private on the grounds that this appendix contains commercially sensitive information and as such, the public interest in maintaining the exemption in relation to the appendix is deemed to outweigh the public interest in disclosing the information and financial details within it, as if disclosed it would adversely affect the business of the Council.

### 59 **Late Items**

There were no late items of business submitted to the meeting for consideration.

**60 Declaration of Interests**

There were no interests declared at this stage of the meeting, however, during the consideration of agenda item 16 (Leeds Food Strategy and Food Procurement Guidelines), Councillor Golton drew to the Board's attention the fact that he was Vice President of Leeds Allotment Federation. (Minute No. 72 refers).

**61 Minutes**

**RESOLVED** – That the minutes of the previous meeting held on 21<sup>st</sup> September 2022 be approved as a correct record.

**RESOURCES**

**62 Financial Health Monitoring 2022/23 - Period 5 (August)**

The Chief Officer (Financial Services) submitted a report presenting an update on the financial health of the Authority in respect of both the General Fund revenue budget and also the Housing Revenue Account, as at Month 5 of the 2022/23 financial year.

In presenting the report, the Executive Member for Resources provided an overview of the key information within it, which included reference to the fact that an overspend of £20.4m was projected for the Authority's General Fund services, as at month 5 of 2022/23.

In response to an enquiry about the proposals responding to financial pressures on the Little Owls nursery provision, it was noted that further detail on such proposals would be presented to the Board in the coming months.

Members welcomed the approach being taken to present savings proposals to the Board, as detailed within the submitted report, and also welcomed the cross-directorate working that continued to be undertaken in looking to address the financial pressures across the Council.

In conclusion, it was reiterated that the financial pressures being felt by the Council, as outlined in the report, were being experienced throughout the sector, with it being noted that work continued with the Local Government Association and other partner organisations to highlight the sector-wide challenges being faced.

**RESOLVED –**

- (a) That it be noted that at Month 5 (August) of the financial year, the Authority's General Fund services are forecasting an overspend of £20.4m, and that the Housing Revenue Account is forecasting an overspend of £0.2m, with it also being noted that the General Fund position reduces to £17.98m when account is taken of additional budget actions plans received to date;
- (b) That it be noted, that where an overspend is projected, directorates, including the Housing Revenue Account, are required to present action plans to mitigate their reported pressures, in line with the Revenue

Principles agreed by Executive Board in 2019; with it also being noted that proposals received to date are included within the submitted report at Appendix 4, and that further action plans will be received at the November 2022 meeting of Executive Board;

- (c) That it be noted that known increased inflation and known impacts of the rising cost of living, including the 2022/23 pay offer, have been incorporated into this reported financial position, with it also being noted that these pressures will continue to be assessed, with the latest position being incorporated into future reports to be received by Executive Board.

### **63 Revenue Savings Proposals for 2023/24 to 2025/26**

The Chief Officer (Financial Services) submitted a report which presented the Council's financial position for 2023/24 to 2025/26 together with a number of 'Business as Usual' savings proposals in response to that financial position, with the report highlighting the intention for such proposals to be taken by the relevant Director or Chief Officer in accordance with the relevant Officer Delegation Scheme.

The Executive Member for Resources presented the report, highlighting that it provided an overview of the initial directorate savings proposals for the three year period, with it being noted that further proposals were scheduled to be submitted to the December 2022 Board meeting. The collaborative approach being taken with Scrutiny Boards on such matters was highlighted, with the Executive Member emphasising the scale of the financial challenges which were being faced by the Council and the difficult decisions which were required as a result.

Responding to an enquiry, the Board was advised that internal charging levels for services had been reviewed, but it was deemed reasonable that where appropriate, levels were increased to reflect increased delivery costs.

Regarding the proposed savings in the report around street lighting consumption, in response to a question the Board received further information on this, with officers undertaking to provide the Member in question with a more detailed note on such matters.

Responding to an enquiry regarding the financial impact upon the Council as a result of employee absence rates, it was noted that work had been undertaken on such matters, and whilst the Board received further information on this, it was undertaken that officers would provide the Member in question with further detail in terms of the financial and other costs associated with absence rates.

Members discussed the income generating services in the Council and the approach being taken to address financial pressures in these areas whilst also preserving such vital income generation. It was noted that the Council was doing everything it could to strike the correct balance on such matters,



however, the scale of the financial challenges being faced by this Council and the sector as a whole were reiterated.

**RESOLVED –**

- (a) That the Council's financial position for 2023/24 to 2025/26, as outlined within the submitted report, be noted, with it also being noted that further savings are required to deliver a balanced budget position for 2023/24 and contribute towards closing the projected gaps in the years 2024/25 and 2025/26;
- (b) That the 'Business as Usual' savings put forward in the submitted report, be noted, with it also being noted that decisions to give effect to them shall be taken by the relevant Director or Chief Officer in accordance with the Officer Delegation Scheme (Executive functions);
- (c) That it be noted that additional savings proposals will be brought to Executive Board for consideration at its meeting on 14th December 2022.

**64 Leeds City Digital Strategy**

The Director of Resources submitted a report presenting the Leeds City Digital Strategy which provided an overview of the aims and priorities of the strategy, detailed the collaborative approach taken in the development of the strategy and referenced how it aligned to the Best City Ambition and the three pillars within that.

As part of the introduction to the report, the Board received further information on the key principles of the strategy, whilst Members also noted the extensive consultation which had been undertaken as part of its development and the fact that it had been written from a 'whole city' perspective.

Responding to a Member's enquiry, the Board received further information on the range of actions being taken by the Council and partners to ensure that the digital sector and the opportunities arising from it were inclusive and accessible to all.

Members acknowledged the 18-month timeframe for the associated innovation programme.

On the issue of connectivity, a Member suggested that more isolated and harder to reach communities were prioritised during the roll out of the 5G network and also the provision of super-fast broadband. In response, the Board acknowledged the vital importance of quality connectivity in all communities across the city and the challenges faced in some settings, and as such, it was noted that a collaborative approach on such matters would continue.

**RESOLVED –**

- (a) That the approach being outlined in the digital strategy, the digital transformation approach and the innovation programme, as detailed within the submitted report and appendices, be supported;
- (b) That the Leeds City Digital Strategy, as detailed within the submitted report and appendices, be approved, and that agreement be given for the strategy to be published.

**65 Core Business Transformation Programme**

The Director of Resources submitted a report that provided an update on, and proposals regarding the Core Business Transformation (CBT) Programme, which aimed to transform Finance, Procurement, HR and Payroll activities across the Council. Specifically, the report sought approval to progress with phase 1 of the programme's delivery which was to replace the finance system, together with other related approvals to facilitate this.

In considering the report, as presented by the Executive Member for Resources, the Board recognised the need to replace the current finance system, which was phase 1 of the programme, as recommended in the report.

Following consideration of Appendix A to the submitted report designated as being exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3), which was considered in private at the conclusion of the public part of the meeting, it was

**RESOLVED –**

- (a) That approval be given for the Core Business Transformation Programme to proceed with phase 1 of delivery, with the required additional Authority to Spend of £9.47m, funded from Capital Receipts, also being approved; with the total cost estimate to deliver Phase 1 being £10.48m;
- (b) That the change for the overall technical requirement from a single Enterprise Resource Planning (ERP) solution to a core technology platform, plus a number of best of breed applications in order to better meet the Council's requirements now and in the future, be noted, with it also being noted that this approach will enable the Council to benefit from the rapidly changing technology market;
- (c) That it be noted that all of the programme costs, whether revenue or capital are included under the banner of transformational change, and as such can be capitalised under the Government's Flexible Use of Capital Receipts Directive; with it also being noted that this funding source cannot be used to cover frontline revenue costs;
- (d) That it be noted that Phase 1 is part of a wider programme of works estimated to cost £18.48m, inclusive of phase 1; with it also being noted that additional approvals will be sought for the subsequent phases;

- (e) That it be noted that the Chief Officer (Financial Services) is the responsible officer for the procurement and implementation of phase 1 of the programme which is focused upon Financial Services; with it also being noted that the cross-Council programme board, chaired by the Chief Officer (Financial Services), will continue to provide oversight and challenge, and that Internal Audit are also reviewing such matters on a 3-monthly cycle and providing recommendations to the programme board.

## **ENVIRONMENT AND HOUSING**

### **66 Future of the Alderton Heights and Gipton Gates high rise and resident rehousing**

The Director of Communities, Housing and Environment submitted a report presenting proposals regarding the three Alderton Heights high rise blocks in Alwoodley, and the two Gipton Gate West and East blocks in Gipton. The report outlined the proposed approach, including the proposal for all residents to be rehoused, with appropriate support being provided, and for subsequent demolition to clear the sites in order to enable the development of new modern housing.

In presenting the report, the Executive Member for Environment and Housing outlined the key aspects of the proposed approach, highlighting the positive resident engagement which had taken place to date.

Responding to a Member's enquiry, the Board received further information on the proposal to award 'Band A' housing priority and direct let status to tenants of the blocks.

Members also received further information on the costings associated with the options considered, and the reasons as to why the option of demolition to clear the sites to enable the development of new modern housing was being proposed.

Regarding the carbon footprint of the proposed approach, it was noted that, should the recommendations in the report be approved, then the intention would be to submit a further report to the Board around proposals for the development of new housing, with it being undertaken that further information regarding the carbon impact could be included within that. In addition, and in response to a Member's specific enquiry, the Board also received further information regarding the number of quality, energy efficient homes that were proposed to be developed, subject to a further report being submitted to the Board.

### **RESOLVED –**

- (a) That the rehousing of residents of secure tenanted flats in the affected blocks, as detailed within the submitted report be approved, and that approval be given for Home Loss and Disturbance payments to be made to qualifying residents, with it being noted that such matters will

be supported by ongoing engagement with residents during implementation;

- (b) That the awarding of 'Band A' housing priority and direct let status to tenants of the blocks, be approved;
- (c) That the affected properties be declared as surplus, and that the suspension of lettings (to the flats and nearby garages), be approved, with any void properties being taken out of charge;
- (d) That approval be given for the negotiation and undertaking of the re-purchase of the leasehold flats, with approval also being given for compulsory purchase to be pursued, if a voluntary approach is unsuccessful;
- (e) That agreement be given that the buildings should be safely demolished, in order to create clear sites for future housing development;
- (f) That in parallel to the resolutions above, agreement be given that activity should be progressed to explore options for developing each site for new modern housing, and that this activity will inform a future report to the Executive Board presenting the revised proposals and the recommended options for the sites;
- (g) That expenditure of £5,339,200 from the Housing Revenue Account Capital Programme to deliver re-housing and building emptying activity, together with the development of design proposals for the redevelopment of the cleared sites for new modern housing, be authorised;
- (h) That it be agreed that Initial Demolition Notices and Final Demolition Notices will be served by the Council at the appropriate time.

(Under the provisions of Council Procedure Rule 16.5, Councillor Golton required it to be recorded that he abstained from voting on the decisions referred to within this Minute)

## **ADULT AND CHILDREN'S SOCIAL CARE AND HEALTH PARTNERSHIPS**

### **67 Implementation of Changes to the Adult Social Care Charging Policy 2022-23**

Further to Minute No. 97, 15<sup>th</sup> December 2021, the Director of Adults and Health submitted a report providing an update on the implementation of the changes to the Leeds City Council Charging Policy for non-residential Adult Social Care, as previously agreed by the Board, and which came into effect in April 2022.

In presenting the report, the Executive Member provided an overview of the key elements, including the current position regarding the income / savings

achieved by the changes made to the charging policy, updated information regarding the number of service users affected and details of support arrangements which had been put in place to accompany the changes.

In response to a Member reiterating concerns previously raised around the changes made to the charging policy, the Board received further detail and assurance around the principle of the changes which had been made.

**RESOLVED –**

- (a) That the successful implementation of the changes to the Charging Policy, as approved by the Board on 15<sup>th</sup> December 2021 (Minute No. 97 refers), be noted;
- (b) That the impacts on affected service users, together with how any risks have and continue to be mitigated, as detailed within the submitted report, be noted;
- (c) That it be noted that the revised expectation for potential income / savings achieved by the changes to the charging policy are £1,687,895 for the current financial year, with a potential full year effect of £2,974,528.

**68 Thriving: The Child Poverty Strategy for Leeds**

Further to Minute No. 141, 20<sup>th</sup> April 2022, the Director of Children and Families submitted a report providing a further overview of '*Thriving: The Child Poverty Strategy for Leeds*', and the ongoing work that sat underneath the strategy, including work that had occurred during and following the Covid pandemic. This report presented an update on each of the workstreams in terms of recent activities, outcomes and next steps, and also considered the impact that the national cost of living crisis continued to have upon local levels of poverty.

In presenting the report the Executive Member highlighted that the submitted report should be read alongside the 'Cost of Living' update report found later in the agenda within the Communities portfolio (Minute No. 73 refers).

As part of the introduction, the estimated scale of child poverty in Leeds was highlighted, together with the links between increased demand for social care support and the rise in the levels of those living in poverty. Further detail was also provided on the range of actions which continued to be taken in response to the issue of child poverty.

In considering the report and acknowledging the scale of the issues raised, a Member highlighted the importance of continuing to deliver preventative measures where possible, in order to support those in need. In response, the Board received assurances around the investment in preventative work which continued.

In response to a Member's enquiry regarding the potential for future reports to reflect upon educational attainment, the Board discussed the challenges that continued to be faced in the area of education provision.

**RESOLVED –**

- (a) That the strategic framework in place to mitigate the impact of child poverty, together with the work being undertaken by the Council and other partners in the key areas of activity, be endorsed;
- (b) That the need to promote the work of the 'Thriving' strategy across the city and in particular in each respective Executive Member's portfolio, in order to highlight the impact of poverty on children and their families, be acknowledged;
- (c) That it be noted that the responsible officer for such matters is the Deputy Director Children and Families.

**69 Recommendation to increase levels of Fee and Maintenance payments to Leeds Foster Carers and implement revised finance policy arrangements**

The Director of Children and Families submitted a report which presented recommendations for providing an uplift in the weekly fees and maintenance allowances paid to Leeds foster carers to ensure that cost-of-living increases did not disadvantage and impact negatively upon Leeds foster carers. The report also set out the proposed amendments and revisions to the foster carers finance policy which had been refreshed to address inequities in payment arrangements and to establish better certainty of payments in different circumstances.

In presenting the key points of the report, the Executive Member highlighted the vital role played by foster carers in Leeds, emphasised the importance of ensuring that the Authority remained competitive in this field to retain and recruit foster carers and noted that such finance arrangements had not been reviewed since 2014. Given the budget pressure that this proposal would create, it was acknowledged that directorate-wide work would continue to identify other budget savings.

In considering the report, the Board discussed a Member's comments regarding the levels of revised fee arrangements proposed to be paid to a foster carer for looking after a third and any subsequent children, and also regarding whether there was potential for such reviews of the finance arrangements to be undertaken more frequently.

In discussing the role of the private sector care providers in this field, and the high costs often associated with them, Members reiterated the crucial role played by the Council's foster carers, and the need to ensure that the Council remained competitive in this field to retain and recruit foster carers.

Responding to a Member's enquiry, clarification was provided on the reasons for the financial pressure which had emerged in relation to costs associated

with in-house foster carer provision, which was due to a change in the mix of skilled carers, when compared to what had been budgeted for. In addition, it was emphasised that all Looked After Children required skilled care, and as such the Authority would always look to encourage carers to continue to develop their skills in this area.

#### **RESOLVED –**

- (a) That the recommendation and associated funding for a 7% increase of maintenance allowances paid to Leeds foster carers, as detailed within the submitted report, be approved, and that approval be given to the uplift being implemented retrospectively, from the 1st April 2022;
- (b) That the recommendation and associated funding for a 5% increase for the fee element paid to Leeds foster carers, to be implemented retrospectively from the 1st April 2022, as detailed within the submitted report, be approved;
- (c) That the costs associated with the implementation of updated finance policies regarding costs associated with caring for Children Looked After by Leeds City Council and also the support arrangements for Leeds foster carers, be approved;
- (d) That it be noted that the associated costs arising from the resolutions above are greater than budgeted, with it also being noted that whilst the Children and Families directorate will draw up action plans to identify other savings to offset this, there is a risk that reserves may need to be used if other savings cannot be identified.

#### **ECONOMY, CULTURE AND EDUCATION**

##### **70 UK Shared Prosperity Fund**

Further to Minute No. 143, 20<sup>th</sup> April 2022, the Director of City Development submitted a report which provided an update regarding the UK Shared Prosperity Fund (UKSPF) and set out proposed high-level priorities for Leeds. The report sought endorsement of those priorities and agreement to delegate necessary authority to the Director of City Development to accept UKSPF funding and also to authorise year 1 delivery.

Responding to a Member's enquiry, the Board received further details on the breakdown of the funding allocation, the levels of funding being received when compared to that of the EU Structural and Investment Funds (ESIF), the timeframes by which such allocations would need to be spent and how the allocation would align to the 3 investment priorities. The Board also received further information on the provision of other complementary funding streams which were available.

In response to an enquiry, the Board received an update on the activity of the MP Engagement Group, in line with the requirement to consult with local MPs.



Members also received further detail on the process by which the added value arising from the investments made via this funding stream would be monitored and assessed.

**RESOLVED –**

- (a) That the high-level UKSPF priorities for Leeds, as detailed within the submitted report, be noted and endorsed;
- (b) That the necessary authority be delegated to the Director of City Development, in order to enable the Director to accept UKSPF funding (including Multiply) and contract with the West Yorkshire Combined Authority, subject to our priorities being accepted by UK Government;
- (c) That the Board authorise procurement and spend for year 1 delivery of the interventions, outputs and outcomes of UKSPF, as set out within the West Yorkshire Local Investment Plan, subject to approval by UK Government.

**71 Destination Marketing and International Relations Plan**

The Director of City Development submitted a report which sought approval to the Destination Marketing and International Relations Plan 2022- 2025: '*Connecting the Local to the Global*'. The report noted that the plan was part of an ongoing programme to reset and renew the work being undertaken in the current challenging economic environment and to reflect changes which had taken place regionally with the election of the first West Yorkshire Mayor in May 2021 and the closure of 'Welcome to Yorkshire' in early 2022.

The Board noted a comment made regarding the need to increase the provision of premium hotels in the city centre in order to enhance Leeds' status as a preferred conference destination, with Members being provided with an update on what had been achieved to date in this area, but with an acknowledgement that there was further work to do.

Responding to a Member's enquiry regarding the marketing of the Yorkshire brand following the closure of 'Welcome to Yorkshire', the Board received an update on the range of actions that continued to be taken collaboratively with partner organisations, with it being noted that active discussions continued on how regional marketing would be delivered in the longer term.

**RESOLVED –**

- (a) That the Destination Marketing and International Relations Plan 2022- 2025: '*Connecting the Local to the Global*', as detailed at Appendix 1 to the submitted report, be approved;
- (b) That the necessary authority be delegated to the Director of City Development, to enable the Director to implement the Plan.

## **INFRASTRUCTURE AND CLIMATE**

### **72 Leeds Food Strategy and Food Procurement Guidelines**

The Director of Resources submitted a report presenting a draft Leeds Food Strategy and which also provided the Food Procurement Guidelines, which had been introduced by the Council. The report highlighted the key themes and aims of the food strategy, noted the development work which had been undertaken to date and sought approval to undertake public consultation on the draft food strategy.

In presenting the report, the Executive Member highlighted the comprehensive consultative work which had been undertaken with stakeholders to help develop the draft strategy.

A Member highlighted the importance of encouraging public engagement in, and awareness of local food production, and in response to a specific enquiry, the Board received clarification on a statistic within the report that 'Leeds produces 49% of the calories it demands', with it being noted that this was purely from a calorific perspective, rather than in terms of the specific food consumed in the city.

#### **RESOLVED –**

- (a) That the draft Leeds Food Strategy, as detailed at appendix A to the submitted report, be approved;
- (b) That a public consultation exercise on the draft Leeds Food Strategy, be approved;
- (c) That the introduction of the food procurement guidelines at Leeds City Council, as presented at Appendix B to the submitted report, be noted.

(During the consideration of this item, Councillor Golton drew to the Board's attention the fact that he was Vice President of Leeds Allotment Federation)

## **COMMUNITIES**

### **73 Cost of living update report**

Further to Minute No. 25, 27<sup>th</sup> July 2022, the Director of Communities, Housing and Environment submitted a report providing an updated position on the Council's response to the cost-of-living situation in Leeds which built upon the report submitted to the Board in July 2022, and which detailed the actions being taken in response to new developments, both local and national, since the consideration of that previous report.

The Executive Member for Economy, Culture and Education introduced the report in the absence of the Executive Member for Communities. In doing so, the significant changes which had been experienced since the previously submitted report in July were highlighted, together with the key actions taken to mitigate against the impact of the cost of living issues being experienced. The scale of the challenges being faced and the levels of demand for relevant

services being experienced across the city were also highlighted. Finally, it was brought to the Board's attention by the Executive Member that due to recent changes in Government policy, sections 10 and 17 of the submitted report were no longer up to date.

In considering issues arising from the report, Members discussed the causes of the current financial challenges being experienced in the UK, whilst concerns were raised regarding the scale of the significant financial difficulties being faced in communities across Leeds. The Board also discussed the Government's current position regarding the Energy Price Guarantee, with a Member highlighting the importance of ensuring that communities were signposted to the support available to them.

The Board highlighted how communities were supporting each other in response to the challenges being faced, with emphasis being placed upon the need to ensure that where such community initiatives were being delivered, the Council looked to play a supportive role.

**RESOLVED –**

- (a) That, subject to acknowledging that sections 10 and 17 of the submitted report were no longer up to date (as referenced above) due to recent changes in Government policy, the contents of the submitted report, be noted, and that the approach being adopted, as detailed, be endorsed;
- (b) That it be noted that the Director of Communities, Housing and Environment will be responsible for overseeing and implementing any actions arising from the submitted report.

**74 Annual update on migration activity in Leeds**

Further to Minute No. 65, 20<sup>th</sup> October 2021, the Director of Communities, Housing and Environment submitted a report which provided a comprehensive update on migration activity in Leeds, including how Leeds, as a welcoming and compassionate city continued to respond to the range of migration issues being experienced through the collaborative work of the Council and its partners.

The Chief Officer, Safer Stronger Communities introduced the report in the absence of the Executive Member for Communities. In doing so, Members were provided with an overview of the key issues within the report, including the implications arising from national policy changes and global events, and the collaborative approach being taken by the Council and its partners in response to such matters.

**RESOLVED –**

- (a) That the contents of the submitted annual update report on migration, together with the full overview and insight, as detailed at Appendix 1, be noted, and that the approach adopted within the Migration in Leeds Strategy, as presented at Appendix 2, be endorsed;

- (b) That the responsibility of the Director of Communities, Housing and Environment for leading this work through the Council's Safer Stronger Communities programme, be noted;
- (c) That the responsibility of the Chief Officer for Safer, Stronger Communities in leading the work of the Leeds Strategic Migration Board which oversees delivery on the strategic, co-ordinated and inclusive approach towards migration in Leeds, be noted, together with the Chief Officer's responsibility for the work of the Council's migration and resettlement team which provides strategic and operational direction for the city;
- (d) That the intention to provide a further annual report in 2023 on migration activity in Leeds, be noted.

## **75 Anti-Muslim Prejudice**

The Director of Communities, Housing and Environment submitted a report which set out a Council and citywide approach towards supporting Muslim communities by addressing anti-Muslim prejudice, and which sought the Board's endorsement to adopt the Leeds definition of anti-Muslim prejudice, as presented within the report.

The Executive Member for Resources introduced the report in the absence of the Executive Member for Communities. In doing so, it was emphasised that a comprehensive and wide-ranging consultation exercise had been undertaken as part of the development of the Leeds definition of anti-Muslim prejudice. It was also noted that whilst the agreement of the definition would be a significant step forward, it was acknowledged that there was much work to do in the tackling such prejudice in society.

Members welcomed the proposals within the report and the work which had been undertaken to date, highlighted that the establishment of such a definition was needed, and looked forward to the work which continued in this area, including the establishment of the associated action plan.

In noting the Council's previous adoption of the International Holocaust Remembrance Alliance's working definition of Antisemitism, together with the work currently being undertaken in relation to anti-Muslim prejudice, it was suggested by a Member that next steps should include consideration of further actions which looked to address prejudice in other faiths and religions.

In considering the work which had been undertaken to develop the definition within the report, Members discussed the differences between the terms Islamophobia and anti-Muslim prejudice and the reasons for the approach being proposed.

In conclusion, Members welcomed the proposals and thanked all those who had contributed to the work in this area to date.

**RESOLVED –**

- (a) That the work of the Council undertaken to better understand the extent and perceptions of Anti-Muslim prejudice in the city, as detailed within the submitted report, be noted;
- (b) That the adoption of the Leeds definition of Anti-Muslim prejudice, as set out in paragraph 15 of the submitted report, be endorsed;
- (c) That it be noted that the Elected Members responsible for this work are the Executive Member for Communities, the Executive Member for Resources, and the Chair of the Hate Crime Strategic Board;
- (d) That the Board's endorsement be given to the Chief Officer, Safer and Stronger Communities to develop and implement an action plan, and report to the appropriate Elected Member led boards and the Director of Communities, Housing and Environment on this matter.

**DATE OF PUBLICATION:** FRIDAY, 21<sup>ST</sup> OCTOBER 2022

**LAST DATE FOR CALL IN  
OF ELIGIBLE DECISIONS:** 5.00 P.M., FRIDAY, 28<sup>TH</sup> OCTOBER 2022

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## COUNCIL MEETING – 16<sup>th</sup> November 2022

NOTICE OF:	Reference No:	Date Received:	Date Forwarded:
White Paper	WP1	7/11/22	8/11/22

Submitted by: Councillor Neil Buckley  
 Relevant Board/Regulatory Panel: Executive Board  
 Executive Member/Chair: Executive Member (Infrastructure and Climate)  
 Relevant Director: Director of City Development

This Council is concerned at the current state of bus services in Leeds.

Council notes that public transport was hit hard by the pandemic, with passenger numbers not yet fully recovered, and Council welcomes the substantial and continuing government funding that has been paid to operators and local transport authorities to keep services running. Between April and December this year alone, West Yorkshire Combined Authority is expected to receive £3,043,632 to help operators maintain vital routes.

Council regrets that despite this investment the performance of some services has worsened. Passenger satisfaction has declined on key measures such as punctuality, reliability and the provision of information during the journey, whilst concerns have been raised about the accuracy of the real time information system that displays the predicted time of the next bus. Meanwhile many outer areas of the city still suffer from poor public transport connectivity and service reliability issues, with investment largely focused on the city centre.

Council notes that the Combined Authority has been awarded an indicative settlement of £69,974,070 in government funding over three financial years to support delivery of a Bus Service Improvement Plan, and believes the public will expect the Mayor of West Yorkshire to be held accountable for addressing current problems with services now, as well as delivering a longer term step change in performance in Leeds.

Council requests that the Chief Executive writes to the Mayor of West Yorkshire asking that she outlines her detailed plans to tackle the immediate concerns with the city's bus services, and inviting her to take questions in an appropriate forum from elected members in Leeds.

Councillor Neil Buckley

### Deadlines for submission

- White Papers - 10.00 am on the day before the issue of the Summons
- Questions - 10.00 am on Monday before the meeting
- Amendments - 10.00 am on the day before the meeting

(including references back)

(All submissions should be made to Governance Services for receipt to be recorded and distribution made)

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## COUNCIL MEETING – 16<sup>th</sup> November 2022

NOTICE OF:	Reference No:	Date Received:	Date Forwarded:
White Paper	WP2	7/11/22	8/11/22

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Submitted by:	Councillor Ryk Downes
Relevant Board/Regulatory Panel:	Executive Board
Executive Member/Chair:	Executive Member (Economy, Culture and Education)
Relevant Director	Director of Children and Families

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“This council is concerned that the proposed closure of Queensway School in Yeadon will only partially address the challenge of low pupil numbers in Aireborough and that the current problem is an Aireborough wide issue, that should be dealt with holistically. Closure of Queensway would seriously impact on SEND pupils and disrupt the education and mental health of pupils. This will have an additional impact on the JCC and future provision for the whole of Aireborough.

Council calls on officers to halt the process of Queensway’s closure and look for a full solution for Aireborough instead.”

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### Deadlines for submission

- White Papers - 10.00 am on the day before the issue of the Summons
  - Questions - 10.00 am on Monday before the meeting
  - Amendments - 10.00 am on the day before the meeting
- (including references back)

(All submissions should be made to Governance Services for receipt to be recorded and distribution made)

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## COUNCIL MEETING – 16<sup>th</sup> November 2022

NOTICE OF:	Reference No:	Date Received:	Date Forwarded:
White Paper	WP3	7/11/22	8/11/22

Submitted by:	Councillor Peter Carlill
Relevant Board/Regulatory Panel:	Executive Board
Executive Member/Chair:	Executive Member (Environment and Housing)
Relevant Director	Director of Communities, Housing and Environment

This Council is very concerned the Government continues to allow raw sewage to be dumped into rivers flowing through Leeds.

Council is shocked Environment Agency figures show raw sewage has been pumped into Yorkshire's natural environment once every 18.75 minutes since 2016 and the number of spills has increased by over 100,000% in that time.

Council notes that the Government's failure to implement effective regulation, as well as Government cuts to the Environment Agency budget since 2010 have reduced the amount of surveillance of water companies aimed at stopping pollution in rivers and caused an increase in raw sewage dumping.

Council calls on the Government to end this disgraceful practice by allowing unlimited fines, holding water company bosses legally and financially accountable for their negligence, and by toughening up regulations that currently allow the system to be abused.

### Deadlines for submission

- White Papers - 10.00 am on the day before the issue of the Summons
- Questions - 10.00 am on Monday before the meeting
- Amendments - 10.00 am on the day before the meeting  
(including references back)

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